

**OXFORDSHIRE PENSION FUND
REPORT AND ACCOUNTS 2020/21**

Registered Number: PS049/20

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FOREWORD TO THE 2020/21 PENSION FUND REPORT AND ACCOUNTS BY THE DIRECTOR OF FINANCE

Introduction

2020/21 was the final year of the Pension Fund Committee chaired by Cllr Kevin Bulmer before the County Council elections in May 2021. The Committee started work in 2017 with the dual challenges of the responsibility to implement the Government's pooling requirements and the demands from the Pension Regulator to improve the quality of the Fund's scheme member data following a failure to issue significant numbers of the statutory annual benefit statements to scheme members. Having successfully delivered on both fronts, any hope of the Committee of a quiet final year were quickly dispelled as the Country went into lockdown as the Coronavirus pandemic hit, impacting directly on the working arrangements of the Committee, scheme employers and the staff of the administering authority, as well as indirectly on the performance of the investment assets.

The production of this year's Annual Report and Accounts is itself a measure of the success of all those involved in the management of the Fund in dealing with the challenges from the pandemic as remote working became the new norm, all meetings became virtual and "You're on Mute" fast became one of the most used phrases of the year. This report though covers a number of further success stories delivered over 2020/21, and the work undertaken on reviewing the governance arrangements of the Fund, to provide the best possible for the new committee to take forward the work into 2021/22

Key Activities of 2020/21

A key focus for the Fund during 2020/21 was the development and implementation of the Climate Change Policy. The first virtual Committee meeting in June 2020 approved the Climate Change Policy following the statutory consultation exercise, and immediately agreed an amendment to the transition programme for moving the Fund's investments assets to Brunel, switching the allocation from a standard active global equity portfolio to the new sustainable Equities portfolio.

The Committee established a Working Group comprising the Chairman, Deputy Chairman and Opposition Spokesperson of the Committee, the Independent Financial Adviser and representatives of Fossil Free Oxfordshire and Scheme Members. The Working Group met throughout the year with Officers from the Fund and from Brunel's Responsible Investment Team with a focus on developing suitable metrics and processes for developing portfolios aligned with the Paris Agreement and limiting temperature increases to 1.5°C. The Committee agreed to join both Climate Action 100+ and the Institutional Investors Group on Climate Change (IIGCC) to work collaboratively with other investors to develop policy and deliver real world change. In particular, the Committee agreed to use the IIGCC's Net Zero Framework as the basis for assessing future portfolios in terms of alignment to the Paris Agreement.

Alongside the work on climate change, the Fund continued to transition funds across to Brunel. New allocations were made towards the private market portfolios managed by Brunel including a first allocation to Private Debt. By the end of 2020/21, 60% of the Fund's assets were with Brunel with the figure due to rise shortly to 80% on the completion of the transition of the fixed income assets.

On the administration side, key challenges arose from new Government Regulations. Fortunately, the change which was likely to have presented the greatest challenge in respect of a

cap on the payments a scheme employer could make to an individual on leaving their employment, including the costs associated with the early payment of their pension on redundancy, was revoked by the Government before our first case got to the point where our decision would have faced legal challenge. The Funding Strategy Statement was changed following full consultation to reflect new Government legislation in respect of exit credits when employers leave the Fund in surplus, as well as the introduction of greater flexibilities on the payment of exit debts where there is a deficit on leaving. Work also started during 2020/21 on dealing with the significant challenges to come on retrospectively implementing the changes to scheme regulations to remedy the age discrimination identified by the courts in the cases brought by McCloud and Sargeant.

Other key areas of work on the administration side included the transition of the majority of scheme employers to iConnect to allow the electronic transfer of scheme member data from scheme employers to the administering authority, and the improvements to the performance information presented to the Committee. The latter was very much driven by the work of the Local Pension Board.

The second half of the year saw a significant amount of work on reviewing the governance arrangements for the Fund. Both the Committee and Board members completed the National Knowledge Assessment run by Hymans Robertson which identified gaps in skills and knowledge, particularly amongst Committee Members. The Committee then agreed to an independent governance review, also carried out by Hymans Robertson which whilst finding that the overall arrangements were sound, identified 10 recommendations for improvement. One of these was to change to constitution of the Committee to widen scheme employer representation, and this was agreed to be implemented immediately following the election results. The other 9 proposals have been carried forward to be implemented during 2021/22 to provide the new Committee with a solid base to move forward.

The Fund

The Fund again saw a further significant change in the employer base, with 10 new scheme employers and 28 leaving the Fund, resulting in a total of 178 active employers as at 31 March 2021. The majority of these changes were in the school's sector reflecting movement between academy trusts and outsourcing contracts for school meals and cleaning. The Fund had a total of 66,407 members as at 31 March 2021, an increase of 2.5% since last year.

In terms of cash-flow, whilst the trend is downwards, the Fund remains cash positive, collecting £1m on average each month more than it pays out by way of benefits. This allows the Fund to retain an investment strategy which maximises the long term returns to the Fund, without the restriction of maintaining high levels of cash or liquid assets to meet pension payments.

Investment Performance

The Fund increased in value by around £0.5billion over the course of the year, largely as a result of a recovery of the financial markets from the significant falls experienced at the beginning of the pandemic. The total value of the investment assets was just below £3billion as at 31 March 2021.

The Future

The Pension Fund Committee has agreed a number of priorities within its Business Plan for 2021/22. These build on those from 2020/21 and the areas of growing national focus.

For the Brunel Pension Partnership with the majority of assets now transitioned across, the focus switches to the processes for ensuring that Brunel are managing the portfolios in accordance with their specifications and therefore delivering against the objectives set in the Funds Investment Strategy. Key within this will be to ensure Brunel develops the full range of portfolios aligned with the Paris Agreement to enable the Fund to deliver its new Climate Change Policy.

The Implementation of the Climate Change Policy will remain a major piece of work during 2021/22, including the publication of our first report consistent with the Taskforce for Climate Related Financial Disclosures (TCFD) template, and the establishment of initial benchmark figures and short term targets consistent with the long-term objectives set in the overall Policy.

A key piece of work will be taking forward the 9 outstanding proposals from the independent governance review and bedding down the new constitution of the Committee. This work will put the new Committee on the front foot when, as expected, the Government implements the findings of the Good Governance Review carried out by Hymans Robertson on behalf of the Scheme Advisory Board.

The final objective for the year is the further improvement in the Fund's data management arrangements and in particular implementing the changes required to remedy the age discrimination identified under the McCloud/Sargeant judgements. Ensuring the quality of the Fund's data will be key leading up to the 2022 Valuation and the setting on the employer contributions for the following 3 years.

Lorna Baxter
Director of Finance

July 2021

THE OXFORDSHIRE PENSION FUND LOCAL PENSION BOARD

All Public Sector Pension schemes were required under the Public Service Pensions Act 2013 to set up a Pension Board with effect from 2015/16 to assist the administering authorities of their Pension Scheme in ensuring compliance with LGPS and other pension regulations.

The Oxfordshire Pension Fund Committee, acting as administering authority of the Oxfordshire LGPS, agreed the terms of reference of the Pension Board in March 2015. These terms of reference are available on the Board's website at <https://www.oxfordshire.gov.uk/cms/content/lgps-local-pension-board> .

Under the constitution of the Board, an annual report on the work of the Board should be produced by the Board for inclusion in the Fund's own annual report; and it should be presented to the Pension Fund Committee within 6 months following the end of the municipal year. This report meets that requirement for the 2020/21 financial year, covering the work from the July 2020 Board meeting to their meeting on 23 April 2021.

Board Membership

The Board started the year with an Interim Independent Chairman, Paul Blacker, who held the position of Director of Finance at Gloucestershire County Council. He chaired the first two meetings of the year, until a permanent appointment was made to the position of Head of Pensions at Gloucestershire. Matthew Trebilcock then chaired the final two Board meetings of the year. Lisa Hughes, one of the Scheme Employer representatives resigned her position on the Board for personal reasons immediately before the April meeting. Attendance at Board meetings was as follows:

	Attended 17 July 2020 Meeting	Attended 23 October 2020 Meeting	At- tended 22 January 2021 Meeting	Attended 23 April 2021 Meeting
Scheme Employer Representa- tives				
Cllr Bob Johnston (Oxfordshire County Council)	Yes	Yes	Yes	Yes
Angela Priestley-Gibbins (The Thera Trust)	Yes	Yes	Yes	Yes
Lisa Hughes (River Learning Trust)	No	Yes	Yes	n/a
Scheme Member Representa- tives				
Stephen Davis (Oxford City Council & Unite)	Yes	Yes	Yes	Yes
Alistair Bastin (Oxfordshire County Council & Unison)	Yes	Yes	Yes	Yes
Sarah Pritchard (Brookes Uni- versity)	Yes	Yes	Yes	Yes

Cllr Bob Johnston, Angela Priestley-Gibbins, Alistair Bastin and Stephen Davis regularly attended the Pension Fund Committee as observers, with one of them presenting the report of

the Board to the Committee. Board Members were also regular attenders at the training events run through the year, to which all Committee and Board members were invited.

Following the County Council elections in May 2021, Cllr Bob Johnston was appointed to Chair the new Pension Fund Committee. He has therefore resigned from his position on the Board as required under the Constitution. Two new scheme employer representatives are therefore being sought to sit on the Board for the 2021/22 year.

Work Programme

The July 2020 meeting of the Board was the first virtual meeting of the Board during the lockdown arrangements imposed due to the spread of the coronavirus. As a consequence, the agenda was lighter than normal, and focussed on the Investment Strategy including the Climate Change Implementation Plan and the standard Administration Report. Alistair Bastin has sat on the Climate Change Working Group as a representative of the Board and scheme members in looking to develop proposals for implementing the Climate Change Policy.

The Board made a request to ensure that whatever the circumstances, they should always have an item on the Risk Register on their agenda, even where it had not been considered by the preceding meeting of the Pension Fund Committee. The Board also asked for the draft minutes of the preceding Committee meeting to come to their meetings to ensure they were able to consider all matters on a timely basis. Both requests were subsequently agreed by the Pension Fund Committee.

At the October, January and April meetings, the Board considered the reports presented to the Pension Fund Committee on future Governance arrangements, the review of the Annual Business Plan, the Risk Register and the Administration Report. The Board took a very keen interest in the Governance review, which started with the completion of the National Knowledge Assessment tool run by Hymans Robertson. All members of the Board completed the assessment, and their combined score of 72, out-ranked the average score of the Committee (56) and placed them 3rd out of the 18 Boards that completed the assessment.

The Board were then very keen to engage with the subsequent independent governance review of the Fund conducted by Hymans Robertson, with Bob Johnston, Alistair Bastin and Lisa Hughes all volunteering for individual interviews with members of the review team. The Board were keen for the review to clarify what they saw as a lack of clarity around the terms of reference of the Board and Committee and in particular the relationship and communication between the 2 bodies. They also supported a more robust training regime including annual assessment of the effectiveness of the training undertaken for both Committee and Board members. At their October meeting they considered whether introducing payment of a stipend would lead to improvements in the relationship between the Committee and Board, but ultimately rejected the proposal.

In reviewing the reports on the Annual Business Plan and the performance of Administration Services, the Board focussed on the format of the reports received by the Committee and their usefulness in allowing effective strategic oversight of the delivery of the Committee's objectives. The Board made a number of suggested improvements to the reports to include a more visual presentation of the key issues through RAG ratings with direction of travel indicators, supported by shorter summary statements, and a focus on those performance issues outside expected outcomes. These proposals were subsequently accepted by the Committee.

Two other proposals made by the Board subsequently accepted by the Committee were to strengthen the relationship between the review of the Annual Business Plan and the Risk Register, and for a representative of the Committee to attend future Board meetings to provide clarification in respect of Committee decisions and hear directly from the Board members on issues of concern.

Finally, at their January 2021 meeting, the Board received a report on the annual fees paid to investment managers alongside the investment performance achieved by these managers. The Board made no firm proposals as a result of their review but have asked for a further report covering a 3-year period to be brought to their meeting in July 2021.

Future Work Programme

Many issues covered by the Board in 2020/21 will continue to be a focus for attention in the next year. In particular, the Board will continue to review the proposed changes to the governance arrangements to ensure the effective delivery of the statutory responsibilities of the Committee and to build an improved relationship between the Committee and the Board.

The Board will play a key role in supporting the Committee in delivering its responsibilities following the McCloud judgement and the need to retrospectively collect and review data for the scheme members in scope of the proposed remedy arrangements. There will be a number of challenges in terms of the collection of data for scheme employers, and the presentation of outcomes to scheme members where the Board's input will be important in determining the Committee's final approach.

Another key area for the Board to consider during 2021/22 will be the preparation for the next tri-ennial valuation of the Fund due at 31 March 2022. The Board will be invited to feed in comments into the review of the Funding Strategy Statement which will determine the principles to be followed in the valuation.

The Board will also maintain its focus on the standard administration report, review of the annual business plan and the risk register to ensure that the Committee is able to meet its statutory duties.

Board Members Training 2020/21

Appendix

Alistair Bastin	Pre-Committee – Good Governance	11 th September 2020
Alistair Bastin	LGPS Autumn Seminar	28 th September 2020
Alistair Bastin	Brunel Investor Day – Public Markets	18 th November 2020
Alistair Bastin	Brunel Investor Day – Private Markets	19 th November 2020
Alistair Bastin	Pre-Committee – Governance Review	4 th December 2020
Alistair Bastin	LGA Webinar	26 th January 2021
Alistair Bastin	Pre-Committee – TCFD reporting	5 th March 2021
Angela Priestley-Gibbins	LGPS Autumn Seminar	28 th September 2020
Angela Priestley-Gibbins	LGA Fundamentals Webinar - day 1	6 th October 2020
Angela Priestley-Gibbins	LGA Fundamentals Webinar - day 2	7 th October 2020
Angela Priestley-Gibbins	LGA Fundamentals Webinar - day 3	8 th October 2020
Angela Priestley-Gibbins	Brunel Investor Day – Public Markets	18 th November 2020
Angela Priestley-Gibbins	Brunel Investor Day – Private Markets	19 th November 2020
Angela Priestley-Gibbins	Pre-Committee – Governance Review	4 th December 2020
Angela Priestley-Gibbins	LGA Webinar	26 th January 2021
Angela Priestley-Gibbins	Pre-Committee – TCFD reporting	5 th March 2021
Bob Johnston	Pre-Committee – Good Governance	11 th September 2020
Bob Johnston	LGA Fundamentals Webinar - day 2	7 th October 2020
Bob Johnston	LGA Fundamentals Webinar - day 3	8 th October 2020
Bob Johnston	Pre-Committee – Governance Review	4 th December 2020
Bob Johnston	LGA Webinar	26 th January 2021
Bob Johnston	Pre-Committee – TCFD reporting	5 th March 2021
Lisa Hughes	Brunel Investor Day – Public Markets	18 th November 2020
Lisa Hughes	Brunel Investor Day – Private Markets	19 th November 2020
Stephen Davis	Brunel Investor Day – Public Markets	18 th November 2020
Stephen Davis	Brunel Investor Day – Private Markets	19 th November 2020
Stephen Davis	Pre-Committee – TCFD reporting	5 th March 2021

Statement of Responsibilities for the Pension Fund

The County Council's Responsibilities

The County Council is required to:

- ◆ make arrangements for the proper administration of the financial affairs of the Pension Fund and to ensure that one of its officers has the responsibility for the administration of those affairs. For the County Council, that officer is the Director of Finance;
- ◆ manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.

The Pension Fund Committee has examined the Pension Fund accounts and authorised the Chairman to approve them on its behalf.

The Responsibilities of the Director of Finance

The Chief Finance Officer is responsible for the preparation of the Pension Fund's accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2020/21 ('the Code of Practice').

In preparing this Statement of Accounts, the Director of Finance has:

- ◆ selected suitable accounting policies and then applied them consistently;
- ◆ made judgements and estimates that were reasonable and prudent;
- ◆ complied with the Code of Practice.

The Director of Finance has also:

- ◆ kept proper accounting records which were up to date;
- ◆ taken reasonable steps for the prevention and detection of fraud and other irregularities.

LORNA BAXTER
Director of Finance

**INDEPENDENT AUDITOR'S STATEMENT TO THE MEMBERS OF OXFORDSHIRE PENSION FUND ON
THE PENSION FUND FINANCIAL STATEMENTS**

SCHEME MANAGEMENT & ADVISORS

<i>Administering Authority</i>	Oxfordshire County Council County Hall Oxford OX1 1ND
<i>Administrator</i>	Director of Finance
<i>Pension Fund Committee County Council Members 2020/21 Membership</i>	Cllr Kevin Bulmer (Chairman) Cllr Nicholas Field-Johnson (Deputy Chair- man) Cllr Ian Corkin Cllr Roz Smith Cllr Mark Lygo Cllr Charles Mathew Cllr John Sanders Cllr Lawrie Stratford Cllr Alan Thompson
<i>Representatives of District Councils</i>	Cllr Alaa Al-Yousuf (WODC) Cllr Jo Robb (SODC)
<i>Beneficiary Observer</i>	Steve Moran
<i>Independent Investment Adviser</i>	Peter Davies MJ Hudson
<i>Fund Managers</i>	Adams Street Partners Brunel Pension Partnership Legal & General Investment Management Partners Group UBS Global Asset Management Insight Investment Management
<i>Internally Managed Funds</i>	Listed Private Equity
<i>Actuary</i>	Hymans Robertson
<i>Auditor</i>	Ernst & Young LLP
<i>AVC Provider</i>	Prudential Assurance Company Ltd
<i>Custodian</i>	State Street Bank and Trust Company
<i>Legal Advisers</i>	Oxfordshire County Council Legal Services
<i>Bankers</i>	Lloyds Bank Plc

HOW THE SCHEME OPERATES

◆ Legal Framework

The Local Government Pension Scheme is a statutory, funded defined benefit pension scheme. The operation of the Oxfordshire County Council Pension Fund is principally governed by the Local Government Pension Scheme Regulations 2013 [as amended] (effective from April 2014).¹ The scheme covers eligible employees and employees of other bodies eligible to be employers in the Scheme. A list of all those bodies with employees currently participating in the Scheme is shown on pages 14 to 18.

This career average revalued earnings (CARE), defined benefit scheme provides benefits related to actual salary for its members and the benefits are unaffected by the investment return achieved on the Scheme's assets. 'CARE' benefits build up each year with annual revaluation while pensions paid to retired employees, their dependents, and deferred benefits are subject to mandatory increases in accordance with annual pension increase legislation. Since 2011 the amount is based the Consumer Price Index (CPI).

All active LGPS members at 31 March 2014 were transferred to the new LGPS for 1 April 2014. Their final salary benefits linked to the final pay definitions of the previous regulations continue while accrual of membership stopped at 31 March 2014.

Pension Investment and Administration is governed by Her Majesty's Customs and Revenue Office (HMRC) setting out personal maximum values of benefit and reporting structures for schemes.

◆ Contributions

The Oxfordshire County Council Pension Fund is financed by contributions from employees and employers, together with income earned from investments. The surplus of contributions and investment income over benefits being paid is invested.

The contribution from employees is prescribed by statute at rates between 5.5% and 12.5% of pay.

Employers' contribution rates are set following the actuarial valuation, which takes place every three years. The contribution rate reflects an employer experience, the fund deficit or surplus and is the rate at which employers need to contribute to achieve a 100% funding level projected over 22 years.

Contribution rates for 2020 - 2021 were based on the completed valuation of the Scheme's financial position as at 31 March 2019 and are shown on pages 14 to 18.

◆ Benefits

The benefits payable under the Scheme are laid down by the 2013 Regulations. Pension payments are guaranteed and any shortfall is met through the Pension Fund linked to employer contribution rates set by the fund valuation. The Scheme is a 'defined benefit scheme and provides a pension based on 1/49th of pensionable pay each year of membership with annual revaluation, adjusted in line with CPI. A Summary of Benefits is shown on pages 96 to 98.

Overriding legislation

The LGPS exists within rules laid down by HMRC. These provide time limits for benefit payments and also on the member limits to the amount of pension built up within a year and within a lifetime. At retirement a member has to declare any other benefits, not just from the LGPS but all pension provision, to ensure all benefits are within this limit. A tax charge is imposed if this limit is exceeded or if the member fails to make the declaration. Members can convert a portion of their annual pension to provide a larger tax free lump sum at retirement.

¹ From 01 April 2014 new LGPS have introduced a new scheme. This is still a defined benefit scheme which is now based on Career Average Revalued Earnings (CARE)

The limits an individual can build up in a year and a lifetime are set by HMRC with additional reporting timetables for fund administration.

◆ **Adjudication of Disagreements Procedure**

The first stage of a dispute is, generally, looked at by the claimants' employer. The second stage referral is to the County Council and the Appointed Person. For information please contact the Pension Services Manager.

PARTICIPATING EMPLOYERS

Scheduled Bodies	<u>Contribution Rate</u>		Scheduled Bodies (cont)	<u>Contribution Rate</u>	
	Payroll %	Additional Monetary Amount		Payroll %	Additional Monetary Amount
	2020/21	2020/21		2020/21	2020/21
Abingdon & Witney College	17.0%	-	Community Schools Alliance Trust	17.6%	-
Abingdon Learning Trust	21.9%	-	CSN Resources Ltd	15.9%	-
Abingdon Town Council	21.7%	-	Cumnor Parish Council	21.7%	-
AcerTrust MAT	21.1%	-	Didcot Town Council	21.7%	-
Activate Learning Education Trust	20.5%	-	Drayton Parish Council	21.7%	-
Activate Learning	19.9%	-	Europa School	18.0%	-
Adderbury Parish Council	21.7%	-	Eynsham Parish Council	21.7%	-
Ambrosden Parish Council	21.7%	-	Eynsham Partnership	21.8%	-
Anthem School Trust	21.1%	-	Faringdon Academy	21.2%	-
Aspirations Academy Trust	23.7%	-	Faringdon Town Council	21.7%	-
Banbury Town Council	21.7%	-	GEMS Didcot Primary Academy	18.0%	-
Benson Parish Council	21.7%	-	Gillots Academy	18.0%	-
Berinsfield Parish Council	21.7%	-	GLF- William Morris	18.1%	-
Bernwode School Trust	21.4%	-	Gosford & Water Eaton Parish Council	21.7%	-
Bicester Town Council	21.7%	-	Henley College	21.4%	-
Bloxham Parish Council	21.7%	-	Henley on Thames Town Council	21.7%	-
Burford School	23.3%	-	Heyford Park Parish Council	21.7%	-
Carterton Town Council	21.7%	-	Kennington Parish Council	21.7%	-
Chalgrove Parish Council	21.7%	-	Kidlington Parish Council	21.7%	-
Cherwell District Council	15.9%	5,110,000	Kingston Bagpuize with Southmoor		
Chinnor Parish Council	21.7%	-	Parish Council	21.7%	-
Chipping Norton Town Council	21.7%	-	Ladygrove Park Primary School	18.0%	-
Cholsey Primary School (OPEN)	18.0%	-	Langtree Academy	18.0%	-
List of Participating Employers continues on next page...					

PARTICIPATING EMPLOYERS

Scheduled Bodies (cont)	Contribution Rate		Scheduled Bodies (cont)	Contribution Rate	
	Payroll %	Additional Monetary Amount		Payroll %	Additional Monetary Amount
	2020/21	2020/21		2020/21	2020/21
Leaffield Parish Council	21.7%	-	St Johns Academy Trust	21.7%	-
Littlemore Parish Council	21.7%	-	Stonesfield Parish Council	21.7%	-
Long Hanborough Parish Council	21.7%	-	Sutton Courtenay Parish Council	21.7%	-
MacIntyre Academy Trust	14.9%	-	Thame Partnership Academy Trust	21.3%	-
Maiden Erlegh Trust	18.0%	-	Thame Town Council	21.7%	-
Marcham Parish Council	21.7%	-	The Gallery Trust	17.7%	-
Milton Parish Council	21.7%	-	The Merchant Taylors Oxfordshire		
Old Marston Parish Council	21.7%	-	Academy School Trust	19.4%	-
Oxford Brookes University	14.7%	-	The Mill Academy Trust	22.2%	-
Oxford City Council	16.2%	5,000,000	The Pope Francis MAC	23.5%	-
Oxford Diocesan Trust	20.5%	-	United Learning Trust	16.0%	-
Oxford Direct Services	16.2%	-	Vale Academy Trust	21.1%	-
Oxfordshire County Council	19.9%	-	Vale of the White Horse District Council	16.3%	767,000
Propeller Academy Trust	19.8%	-	Wallingford Town Council	21.7%	-
Radcliffe Academy Trust	17.2%	-	Warriner MAT	21.9%	-
Radley Parish Council	21.7%	-	West Oxfordshire District Council	17.6%	4,490,000
Ramsden Parish Council	21.7%	-	Willowcroft Academy Trust	17.4%	-
Ridgeway Education Trust	21.5%	-	Witney Town Council	21.7%	-
Risinghurst & Sandhills Parish Council	21.7%	-	Woodstock Town Council	21.7%	-
River Learning Trust	19.9%	-			
Sonning Common Parish Council	21.7%	-			
South Oxfordshire District Council	16.3%	411,000			

List of Participating Employers continues on next page...

PARTICIPATING EMPLOYERS

Admitted Bodies	<u>Contribution Rate</u>		Admitted Bodies (cont)	<u>Contribution Rate</u>	
	Payroll %	Additional Monetary Amount		Payroll %	Additional Monetary Amount
	2020/21	2020/21		2020/21	2020/21
1st Homecare (Oxford) Ltd	19.9%	-	Cater Link Limited - River Learning Trust		
A2 Dominion	16.3%	-	(Garsington C of E Primary School) (catering contract)	19.9%	-
Alliance in Partnership Limited	22.2%	-	Cater Link Limited - River Learning Trust (New		
Alliance in Partnership Limited - The Cooper			Marston Primary School (catering contract)	-	
School (Bicester Learning Academy) catering	21.4%	-	Cater Link - United Learning Trust (catering contract)	16.0%	-
APCOA Parking (UK) Ltd	28.3%	12,000	Charter Community Housing	37.3%	131,000
Aspens Services Ltd-The Oxford Academy, Oxford	15.4%	-	Chartwells - GLF (Aureus Primary School and Aureus		
Aspens Services Ltd (02)-The Oxford Academy, Oxford	15.4%	-	School, Didcot) (catering contract)	19.9%	-
Banbury Museum Trust	16.3%	-	Chartwells (Wheatley Park School)	19.9%	-
Barnardos	32.8%	-	Clarendon Limited - Clanfield Church of England		
Busy Bee Cleaning Services	21.5%	-	Primary School (cleaning contract)	19.9%	-
Capita	-	-	Clean Genie Banbury Limited - ODST		
Cara Services Limited	23.7%	-	(Christopher Rawlins C of E Primary School, Adderbury)	20.5%	-
Cater Link - River Learning Trust (Chipping Norton)			Direct Cleaning Services - Abingdon Learning Trust		
(catering contract)	19.9%	-	(John Mason School) (cleaning contract)	21.9%	-
Cater Link Limited - Dominic Barberi Multi			Ecocleen Services Limited - Vale Academy Trust		
Academy Company (catering contract)	21.9%	-	(King Alfred's School, Wantage) (cleaning contract)	21.1%	-
Caterlink Ltd - Oxford Diocesan Schools Trust			Edwards and Ward (Banbury Dashwood Academy)	23.7%	-
(St Frideswide CofE Primary School) (catering contract)	20.5%	-	Edwards and Ward (Benson C.E. Primary School)	19.9%	-
			List of Participating Employers continues on next page...		

PARTICIPATING EMPLOYERS

Admitted Bodies (cont)	<u>Contribution Rate</u>		Admitted Bodies (cont)	<u>Contribution Rate</u>	
	Payroll %	Additional Monetary Amount		Payroll %	Additional Monetary Amount
	2020/21	2020/21		2020/21	2020/21
Edwards and Ward - River Learning Trust (Rose Hill Primary School) (catering contract)	19.9%	-	Order of St John's Care Trust (Oxford)	19.9%	
Edwards and Ward (St Andrews C.E. Primary School)	19.9%	-	Oxford Archaeological Unit	16.3%	-
Edwards and Ward (Stockham Primary School)	19.9%	-	Oxford Community Work Agency	16.3%	-
Edwards & Ward (Sutton Courtenay C of E Primary) catering contract	19.9%	-	Oxford Homeless Pathways	16.3%	-
Energy Kidz (John Hampden)	19.9%	-	Oxfordshire LEP	19.9%	-
Fresh Start Ltd (Bloxham School contract)	19.9%	-	Oxfordshire South & Vale Citizens Advice Bureau	-	-
Fresh Start Ltd (St Mary's Catholic Primary School Bicester)	19.9%	-	Oxfordshire Youth Arts Partnership	16.3%	-
Fusion Lifestyle	16.2%	-	PAM Wellbeing Ltd	19.9%	-
Greenwich Leisure Limited	16.3%	-	Publica	17.6%	-
Groundwork South	19.9%	-	Rapid Clean - Stockham Primary School	19.9%	-
HF Trust Limited (Lot 5)	23.8%	-	Rapid Commercial Cleaning Ltd	19.9%	-
HF Trust Limited (Lot 8)	26.1%	-	Regency Cleaning Services Ltd - Caldecott Primary School, Abingdon	19.9%	-
Hill End Outdoor Education Centre	25.7%	-	Regency Cleaning Services Limited - Meadowbrook College (Radcliffe Academy Trust) cleaning contract	21.5%	-
Intelligent Workplace Solutions Ltd	21.9%	-	Saba Park Services	26.5%	24,000
Maid Marions Ltd- Faringdon Academy of Schools	25.9%	9,000	School Lunch Company (Bishop Loveday CE Primary School)	21.9%	-
Maid Marions Limited - The Warriner Multi Academy Trust (Warriner School) (cleaning contract)	21.9%	-	School Lunch Company - Bure Park Primary School (catering contract)	19.9%	-
NYAS (National Youth Advocacy Service)	19.9%	-	School Lunch Company (Chesterton CE School)	19.9%	-

List of Participating Employers continues on next page...

PARTICIPATING EMPLOYERS

Admitted Bodies (cont)	<u>Contribution Rate</u>		Admitted Bodies (cont)	Payroll %	Additional Monetary Amount
	Payroll %	Additional Monetary Amount			
	2020/21	2020/21		2020/21	2020/21
School Lunch Company (Great Milton CofE Primary School)	19.9%	-	School Lunch Company (Tackley C of E Primary School)	20.5%	-
School Lunch Company (Hook Norton CE Primary School)	19.9%	-	School Lunch Company (RAF Benson)	19.9%	-
School Lunch Company (Nettlebed Community School)	19.9%	-	School Lunch Company (Windmill Primary School, Oxford) catering contract	19.9%	-
School Lunch Company (North Hinksey CE Primary School)	20.5%	-	School Lunch Company (Witney Community Primary School)	19.9%	-
School Lunch Company (Orchard Fields)	19.9%	-	School Lunch Company (Wroxton CofE Primary School)-ODST	20.5%	-
School Lunch Company (Standlake CE Primary School)	21.8%	-	School Lunch Company (Wychwood CE Primary School)	19.9%	-
School Lunch Company (The Batt CE Primary School, Witney)	20.5%	-	School Space Limited - Heyford Park Free School (facilities letting contract)	18.0%	-
School Lunch Company - The Blake CofE Primary School, Cogges	20.5%	-	Skanska Construction UK Ltd	19.9%	-
School Lunch Company (The Hendreds Primary School)	20.5%	-	Swalcliffe Park School Trust	16.3%	-
School Lunch Company (St Kenelm's C of E Primary School)	19.9%	-	Thames Valley Partnership	16.3%	-
School Lunch Company (St Mary's CofE Infant School, Witney (Cleaning) ODST)	20.5%	-	The Camden Society - Lot 1	19.9%	-
School Lunch Company (St Michael's CofE Primary School, Oxford)	19.9%	-	The Camden Society - Lot 2	19.9%	-
School Lunch Company (St Nicolas CofE Primary School, Abingdon)	19.9%	-	The Camden Society - Lot 3	19.9%	-
			The Camden Society - Lot 6	19.9%	-
			UBICO Limited	17.6%	-
			Vale Capita	-	-
			West Oxon Citizens Advice Bureau	16.3%	-

List of Participating Employers continues on next page...

Governance

Conflicts of Interest

All councillors and co-opted members are required to register any disclosable pecuniary interests. In preparing the year-end statement of accounts checks are made for any potential related party transactions using the interests declared by Councillors on the Pension Fund Committee.

The Governance Compliance Statement which details the degree of compliance with best practice is available on the Council's public website.

Pension Fund Committee

Committee Membership and Attendance 2020/21

Councillor	<u>07-May-20</u>	<u>05-Jun-20</u>	<u>11-Sep-20</u>	<u>04-Dec-20</u>	<u>05-Mar-21</u>
County Councillors;					
Councillor K Bulmer (on committee since May 2017)	✓	✓	✓	✓	✓
Councillor I Corkin (on committee since May 2017)	✓	✓	x	✓	✓
Councillor N Field-Johnson (on committee since May 2017)	✓	✓	✓	✓	✓
Councillor L Stratford (on committee since June 2018)	✓	✓	x	x	x
Councillor R Smith (on committee since June 2019)	✓	✓	✓	✓	✓
Councillor C Mathew (on committee since May 2017)	✓	✓	✓	✓	✓
Councillor M Lygo (on committee since May 2017)	✓	✓	✓	✓	✓
Councillor J Sanders (on committee since May 2017)	✓	✓	✓	✓	✓
Councillor A Thompson (on committee since May 2017)	✓	✓	✓	✓	✓
District Councillors;					
Councillor A Al-Yousuf (on committee since June 2018)	x	✓	✓	✓	✓
Councillor J Robb (on committee since September 2019)	✓	✓	✓	✓	✓

Committee Members Training Received 2020/21

<u>Councillor</u>	<u>Date</u>	<u>Training Course</u>
County Councillors;		
Councillor K Bulmer	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
Councillor I Corkin	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
Councillor N Field-Johnson	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
	26-Jan-21	LGA - LGPS Update
Councillor R Smith	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
	06-Oct-20	LGA Fundamentals Day 1
	08-Oct-20	LGA Fundamentals Day 3
Councillor C Mathew	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
	26-Jan-21	LGA - LGPS Update

Councillor M Lygo	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
Councillor J Sanders	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
Councillor A Thompson	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
District Councillors;		
Councillor A Al-Yousuf	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
Councillor J Robb	05-Mar-21	Financial Manager - Pension Fund Investments - Reporting under the Task Force on Climate-Related Financial Disclosures Template (TCFD)
	04-Dec-20	Hymans Robertson - Scheme Advisory Board's Good Governance Project and the impact on the Pension Fund Committee
	11-Sep-20	Hymans Robertson - Good Governance Project & results of the National Knowledge Assessment
	07-Oct-20	LGA Fundamentals Day 2
	08-Oct-20	LGA Fundamentals Day 3
	26-Jan-21	LGA - LGPS Update

Members that have been on the Pension Fund Committee in previous financial years will have attended training events in those years in addition to the training undertaken in the current financial year.

Risk Management

Internal Risk Management

Officers operate within the financial procedures and control environment of the Administering Authority. These are regularly audited by internal and external audit.

The Council's Internal Audit function undertook a review of the Pension Administration operations in 2019/20 with an overall conclusion of 'G' (There is a strong system of internal control in place and risks are being effectively managed. Some minor action may be required to improve controls.). There were four management actions resulting from the audit findings which are being addressed. The Pension Investments function was also subject to an internal audit during 2019/20. The overall conclusion was 'A' (There is generally a good system of internal control in place and the majority of risks are being effectively managed. However, some action is required to improve controls). There were four management actions resulting from the audit findings which are being addressed.

The Pension Fund Committee is responsible for the prudent and effective stewardship of the Oxfordshire County Council Pension Fund. As part of this duty the Committee oversees the monitoring and management of risk. This role includes:

- Determining the risk management policy and reconciling this with wider organisational risk policy
- Setting the risk management strategy in line with the risk policy
- Overseeing the risk management process

The risk management process involves: Risk identification, risk analysis, risk control and monitoring.

A key tool for the management of risk is the risk register. The register incorporates an assessment of the impact and likelihood of identified risks to give a risk score, assigns a target risk score, as well as the actions required to achieve the target score. The risk register is kept under review by the Director of Finance and is presented to the Committee on a quarterly basis. The risk register is also regularly reviewed by the Oxfordshire Local Pension Board.

Risks are identified and assessed using a scoring matrix. The scoring matrix assesses two elements of a risk:

- the chance of it happening
- the impact if it did happen

Risks are analysed between:

- Financial
- Administrative
- Governance

Each element is independently assessed on a scale of 1-5 (5 being the highest risk). These scores are then multiplied to give an overall score. The risk register lists the risks identified, the consequence of each risk occurring, the score assigned to each

risk, the target score for each risk and the measures in place to address the risk. This process identifies the risks with the highest scores, and those furthest away from their targets, which are then closely monitored.

The table below details the highest scoring risks from the most recent version of the risk register for the Fund (a copy of the full risk register is available in the Pension Fund Committee papers for September 2021 which is on the Council's public website).

Officers are mindful of risk in carrying out their duties on a day to day basis and any significant risks identified are reviewed and managed through processes and controls accordingly. The Pensions teams have regular team meetings through which any operational risks can be discussed and dealt with appropriately.

Summary of Key Risks identified on the Pension Fund Risk Register

Risk	Cause	Impact	Likelihood	Risk Score	Actions Required
Financial					
Underperformance of Pension Investments Due to ESG Factors, Including Climate Change.	Failure to consider long-term financial impact of ESG issues.	4	2	8	Improve performance monitoring information on ESG scores within current investment portfolios, to identify any policy breaches by fund managers.
Governance					
Insufficient Skills and Knowledge on Committee - LGPS and FSPS	Poor training programme	4	2	8	Review of current governance arrangements to be proposed plus development of training plan following NKA results
Administrative					
Insufficient Resource and/or Data to Comply with Consequences of McCloud Judgement	Significant requirement to retrospectively re-calculate member benefits	4	3	12	Establish project plan. Respond to consultation and work with SAB to seek guidance on mitigating key risks where data not available. Look to bring in additional resources.
Legal Challenge on Basis of Age Discrimination in Firefighters Pension Schemes	Pressure from Fire Brigades' Union to Act in Advance of New Regulations	4	3	12	Legal advice to be received, National Framework to be published by Scheme Advisory Board. Local policy determined.

Third Party Risk Management

The Pension Fund Committee receive quarterly investment performance reports and receive regular updates from Fund Managers which provide an opportunity to ensure their strategies are in line with expectations and to discuss any risks the Committee is concerned about. Officers also have regular meetings with the Independent Financial Advisor and Fund Managers through which performance is reviewed and key issues are discussed.

The Fund's investment managers and its custodian issue annual internal control reports prepared by their auditors. For fund managers, auditors typically issue a report based on the Statement on Standards for Attestation Engagements (SSAE 16) in North America, or Audit & Assurance Faculty (AAF 01/06) in the UK. The International Auditing & Assurance Standards Board (IAASB) has also developed the International Standard on Assurance Engagements (ISAE 3402) as a global standard of reporting, for use from 2012. These documents identify internal processes and procedures, and details of the audit testing performed on them during the year. The reports are reviewed annually by the pension investments team and are used to gain assurance that the third parties' internal controls are sufficient and are operating effectively. Any concerns are discussed with the third parties to ensure corrective action is being taken where weaknesses are identified.

The following reports were received and reviewed:

Company	Report Type	Reporting Period End	Auditor
Adams Street Partners	SSAE 16	30 September 2020	KPMG
Partners Group	ISAE 3402	31 December 2020	PricewaterhouseCoopers
State Street Bank & Trust Company (Custodian)	SSAE 16	31 September 2020	KPMG
Insight Investment Management	SSAE 18 / ISAE 3402	30 September 2020	KPMG
Legal & General Investment Management	AAF 01/06 / ISAE 3402	31 December 2020	KPMG

The pension investment team analyse and reconcile valuation information provided by the custodian to that of the investment manager and follow up any significant variations. The custodian also undertakes a monthly reconciliation between its records and those of funds managers and is required to investigate and report the reasons for any significant variances.

The fund's Independent Financial Advisor monitors the market and the activities of investment managers and informs officers if there are any concerns, such as changes in key staff.

Scheme Administration and Administration Performance

The Pension Services team is responsible for all scheme member benefit administration. This involves liaising with all scheme employers to receive monthly and end of year data returns, checking this information prior to loading this on to the pension system.

Once data is loaded the team can then calculate and process queries and benefit payments to scheme members.

Data assurance comes from internal checks; process review; internal and external audit reviews and CIPFA bench marking against other LGPS funds.

Scheme Communications are detailed in the Communication Strategy which details types and methods of communication used to reach all fund's stakeholders. This is underpinned by the Pension Fund pages located on the County Council's website, which contains links for following fund documents:

- Communication Policy Statement
- Annual Report and Accounts
- Triennial Valuation Report
- Investment Strategy Statement
- Funding Strategy Statement
- Governance Policy Statement
- Statements of Policy about Exercise of Discretionary Functions
- Administration Strategy

Complaints are dealt with in line with the Adjudication of Disagreements Procedure which is set out in Regulation. This is a three stage process:

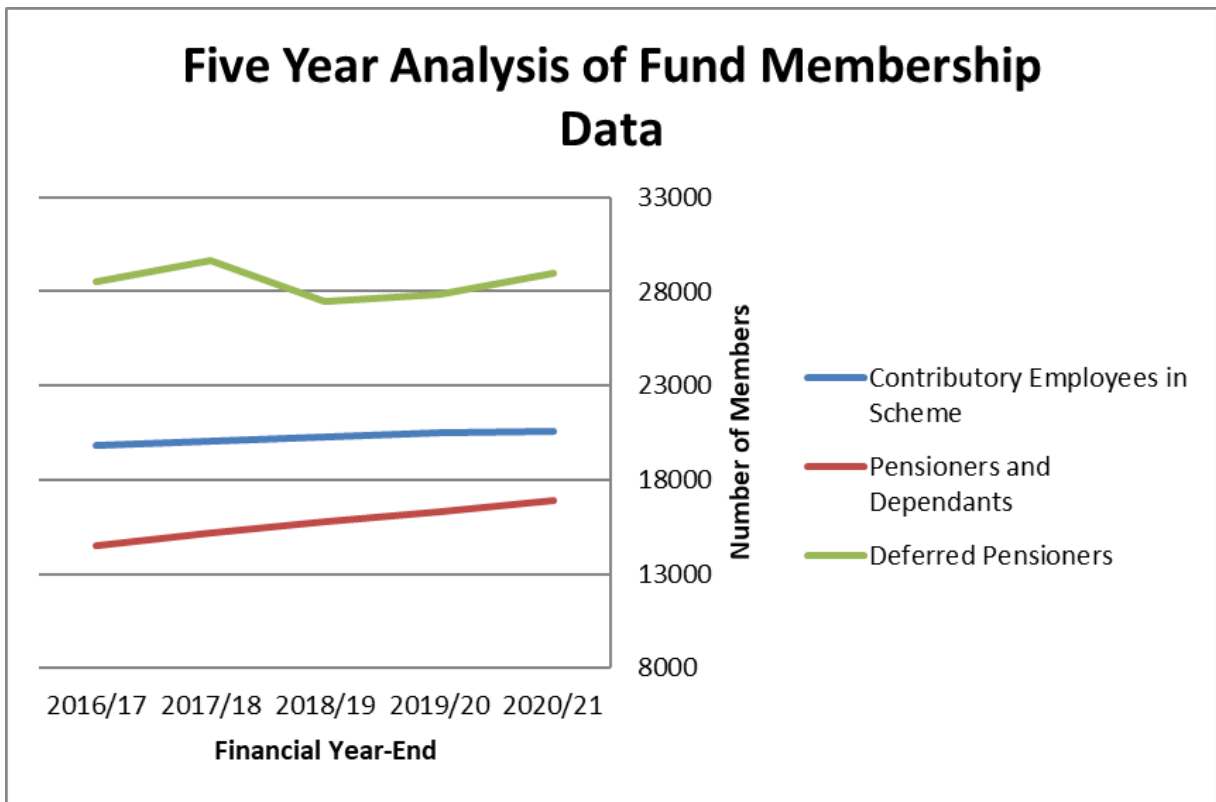
- Stage 1 - depending upon nature of complaint the Appointed Person from either the fund or scheme employer will review and provide a written determination to the points raised.
- Stage 2 - should the member be unhappy with the decision made at stage 1 they have the right to ask for the Appointed Person at stage 2 to review their case.
- If, after this second independent review the member remains unhappy with the outcome they can then refer their case to the Pension Ombudsman.

The Regulations - Under the framework of overarching pension regulations The Local Government Pension Scheme is governed by statutory regulations which are the responsibility of the Ministry of Housing, Communities and Local Government.

The LGPS is applicable to staff working in the public sector, although this excludes Fire Officers, Teachers and Police Officers who have their own separate schemes. However, it will include any staff working in those areas but ineligible to join those other public sector schemes.

Members of the scheme will be employed by Oxfordshire County Council; District Councils; Town and Parish Councils; Academies, as well as private sector companies providing services on their behalf.

The fund membership over the past five years is shown below:



Note: from 2016/17 unprocessed leavers have been included as deferred pensioners.

Promotion of Scheme Membership

The fund supplies template letters for employers to incorporate within their starter / new joiner process. This information will point to the centrally provided on-line guides (www.lgps2014.org) concerning costs and benefits of the LGPS for members, and also to the scheme guides. Both the brief guide and the full detailed guide are hosted on the fund website pages (www.oxfordshire.gov.uk/lgpsmembersguide). When requested the fund will comment on employer prepared automatic enrolment notices to members, which would be sent to eligible jobholders where the LGPS is the qualifying pension saving scheme.

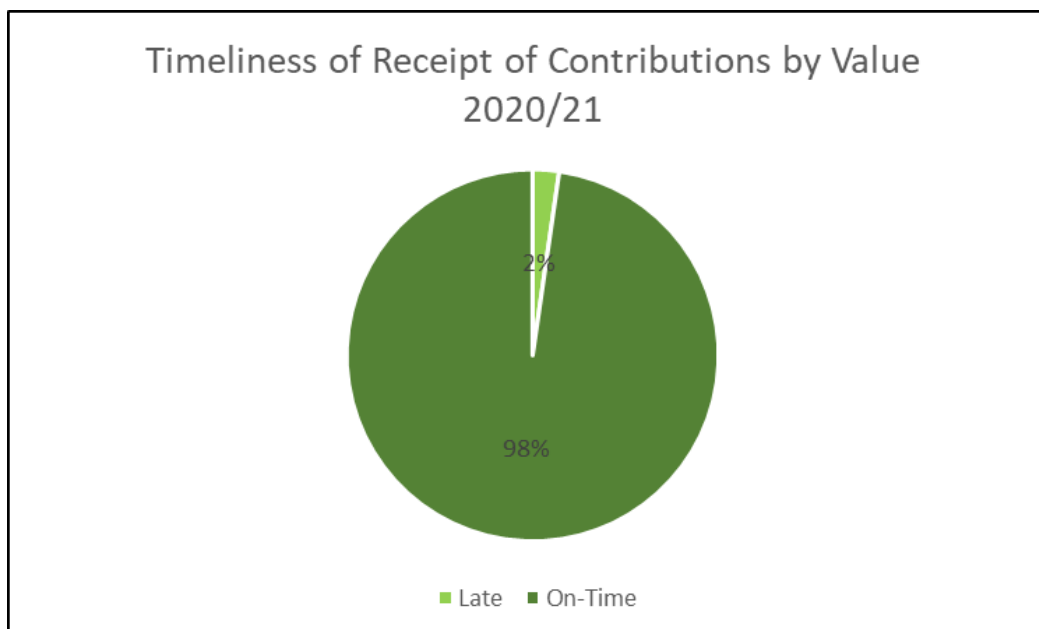
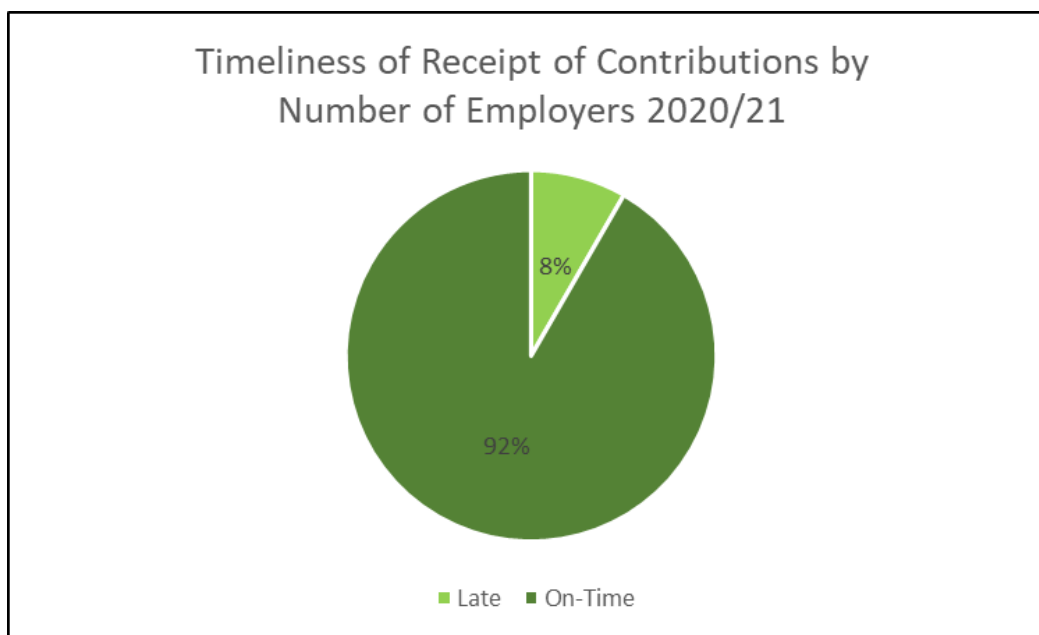
Memberships

The Fund is a member of the National Association of Pension Funds, Local Authority Pension Fund Forum, Institutional Investors Group on Climate Change, Climate Action 100+, and subscribes to the CIPFA Pensions Network.

Financial Performance

Contributions

Payment of contributions from employers is monitored on a monthly basis as they fall due. Reconciliations are undertaken between contributions received and those expected with any discrepancies followed up with the employer. Late payments are immediately followed up with employers to request payment. If contribution payments are repeatedly late the issue is escalated and a letter is sent to employers. Fines are also issued in accordance with the Administration Strategy. The graphs below illustrate the timeliness of the receipt of contributions from employers during 2020/21.



Budget

The below table shows budget for 2020/21:

	Budget £'000	Actual £'000	Variance £'000
Administrative Expenses			
Administrative Employee Costs	1,391	1,033	-358
Support Services Including ICT	694	609	-85
Printing & Stationary	72	50	-22
Advisory & Consultancy Fees	165	62	-103
Other	59	15	-44
Total Administrative Expenses	2,381	1,769	-612
Investment Management Expenses			
Management Fees	10,374	10,251	-123
Custody Fees	25	92	67
Brunel Contract Costs	1,028	1,093	65
Total Investment Management Expenses	11,427	11,436	9
Oversight & Governance			
Investment Employee Costs	259	251	-8
Support Services Including ICT	11	14	3
Actuarial Fees	160	111	-49
External Audit Fees	35	39	4
Internal Audit Fees	15	15	0
Advisory & Consultancy Fees	106	50	-56
Committee and Board Costs	50	42	-8
Subscriptions and Memberships	50	39	-11
Total Oversight & Governance Expenses	686	561	-125
Total Pension Fund Budget	14,494	13,766	-728

Investment Pooling - Brunel Pension Partnership

In 2015 the Department of Communities and Local Government (as it then was) issued LGPS:

Investment Reform Criteria and Guidance which set out how the government expected funds to establish asset pooling arrangements. The objective was to deliver:

- Benefits of scale.
- Strong governance and decision making.
- Reduced costs and excellent value for money, and
- An improved capacity and capability to invest in infrastructure.

This has led to the creation of eight asset pools which have significantly changed the previous approach to investing, although it should be stressed that the responsibility for determining asset allocations and the investment strategy remain with individual pension funds.

As a result of the investment pooling agenda, the Oxfordshire Pension Fund joined with nine other LGPS administering authorities to set up the Brunel Pension Partnership. Oxfordshire County Council approved the business case for Brunel, based on estimated potential fee savings of £550 million over a 20 year period across the ten funds, of which Oxfordshire's share was £18 million with a breakeven year of 2025. The expected costs and savings for the Oxfordshire Pension Fund, as per the original business case approved, and then submitted to Government, are set out in the following table:

	2016/ 2017	2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026 to 2036	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Set up costs	117	1,041										1,158
Ongoing Brunel Costs			430	558	577	595	614	634	655	676	8,093	12,833
Clients Savings			(114)	(117)	(120)	(124)	(128)	(132)	(136)	(140)	(1,648)	(2,658)
Transition costs			1,231	2,315	12							3,558
Fee savings			(191)	(504)	(920)	(1,070)	(1,235)	(1,413)	(1,513)	(1,620)	(24,618)	(33,084)
Net costs / (realised savings)	117	1,041	1,357	2,252	(452)	(599)	(748)	(910)	(994)	(1,084)	(18,173)	(18,194)

Following approval of the business case, the Brunel Pension Partnership Ltd was established in July 2017, as a company wholly owned by the Administering Authorities (in equal shares) that participate in the pool. The company is authorised by the Financial Conduct Authority (FCA). It is responsible for implementing the detailed Strategic Asset Allocations of the participating funds by investing Funds' assets within defined investment portfolios. In particular, Brunel researches and selects the external managers or pooled funds needed to meet the investment objective of each portfolio.

Now that Brunel is operational, the financial performance of the pool will be monitored to ensure that Brunel is delivering on the key objectives of investment pooling. This includes reporting of the costs associated with the appointment and management of the pool company including set up costs, investment management expenses and the oversight and monitoring of Brunel by the client funds. The set up and transition costs incurred to date are set out in the following table.

	Direct £000s	Indirect £000s	Total £000s	Cumulative £000s
Set up costs:				
Recruitment	-	-	-	18
Legal	-	-	-	133
Consulting, Advisory & Procurement	-	-	-	82
Other support Costs e.g.IT, accommodation	-	-	-	0
Share Purchase / Subscription Costs	-	-	-	840
Other Working Capital Provided e.g. loans	-	-	-	-
Staff Costs	-	-	-	-
TOTAL SET UP COSTS	-	-	-	1,072
Transition Costs:				
Transition Fee	-	46	46	46
Tax	-	311	311	833
Other Transition Costs	-	996	996	2,735
TOTAL TRANSITION COSTS	-	1,353	1,353	3,615

Investment Review 2020/21

Economic Background

The past year has been dominated by the coronavirus pandemic and its devastating effect on lives throughout the world. Despite the development of vaccines effective against the virus, the slow pace of rollout of vaccinations in many countries, together with the spread of new variants, has meant that widespread restrictions on travel and social activity are still in force in mid-2021.

Once the pandemic had been officially confirmed in March 2020, governments and central banks took major steps to assist the ailing economies. The US and UK central banks cut interest rates to almost zero and, along with the European Central Bank, resumed Quantitative Easing programmes, which remain in place a year later. Governments hastily introduced massive fiscal injections to support companies, furloughed workers, the self-employed and small businesses. As a reflection of the scale of the increased spending, the UK fiscal deficit for the year amounted to 14% of GDP.

In 2020, GDP fell by almost 10% in the UK, by 3.6% in the US, by 7.6% in the Eurozone and by 5.3% in Japan. In China, however, where the pandemic started but was contained early, GDP grew by 1.9%.

Market Returns

The actions of central banks and governments generated a sharp recovery in world equity markets, so that most markets had recouped their sharp first-quarter losses by the end of September. This rally was further boosted by the approval of anti-COVID vaccines in November, so that the All-World Index recorded a total return of 39.6% for the year to March 2021, with the North America, Asia Pacific (ex-Japan) and Emerging Markets regions each gaining more than 40%. UK and Japanese equities were more muted, but each returned over 26% for the year. The strongest sectors globally were Basic Materials, Technology and Industrials.

[Sources of equity market returns: FTSE All-World Total Return series (£); FTSE All-Share Index (total return series)]

Bonds were generally supported by buying from central banks, but Government bond yields began to rise in the autumn as fears grew of incipient US inflation. These were provoked by expectation of growth in the US economy together with the likely impact of substantial spending packages proposed by the new Biden Administration. The US 10-year Treasury yield rose from 0.7% to 1.7% in the six months to March, accompanied by smaller, but significant, rises in UK and Eurozone bond yields.

After the Brexit agreement was signed, the pound stabilised, and in the year to March it gained 11% against the dollar, 4% against the Euro and 14% against the Yen.

UK Commercial Property languished under the effects of the continuing weakness of Retail, and the uncertain outlook for Offices after the pandemic, although Industrials were buoyant.

The Oxfordshire Pension Fund achieved a total return of 23.5% for the year, compared with a 23.4% return on its benchmark.

Outlook

Although the threat of the pandemic appears to be receding in some parts of the world, the dire situation in India and many other countries, shows that there is an urgent need for wider dissemination of vaccines. Against this background, any optimism about the resumption of travel and commerce needs to be tempered with caution.

The scale of the additional spending proposed by the US Administration, taken with the commitment of the Federal Reserve to maintain low interest rates and quantitative easing, has heightened fears of potential inflation, which could necessitate higher interest rates and drive bond yields higher. This has caused nervousness in equity and bond markets, and is likely to remain a concern as economic growth accelerates during the remainder of the year.

Peter Davies
Senior Adviser - MJ Hudson Investment Advisers

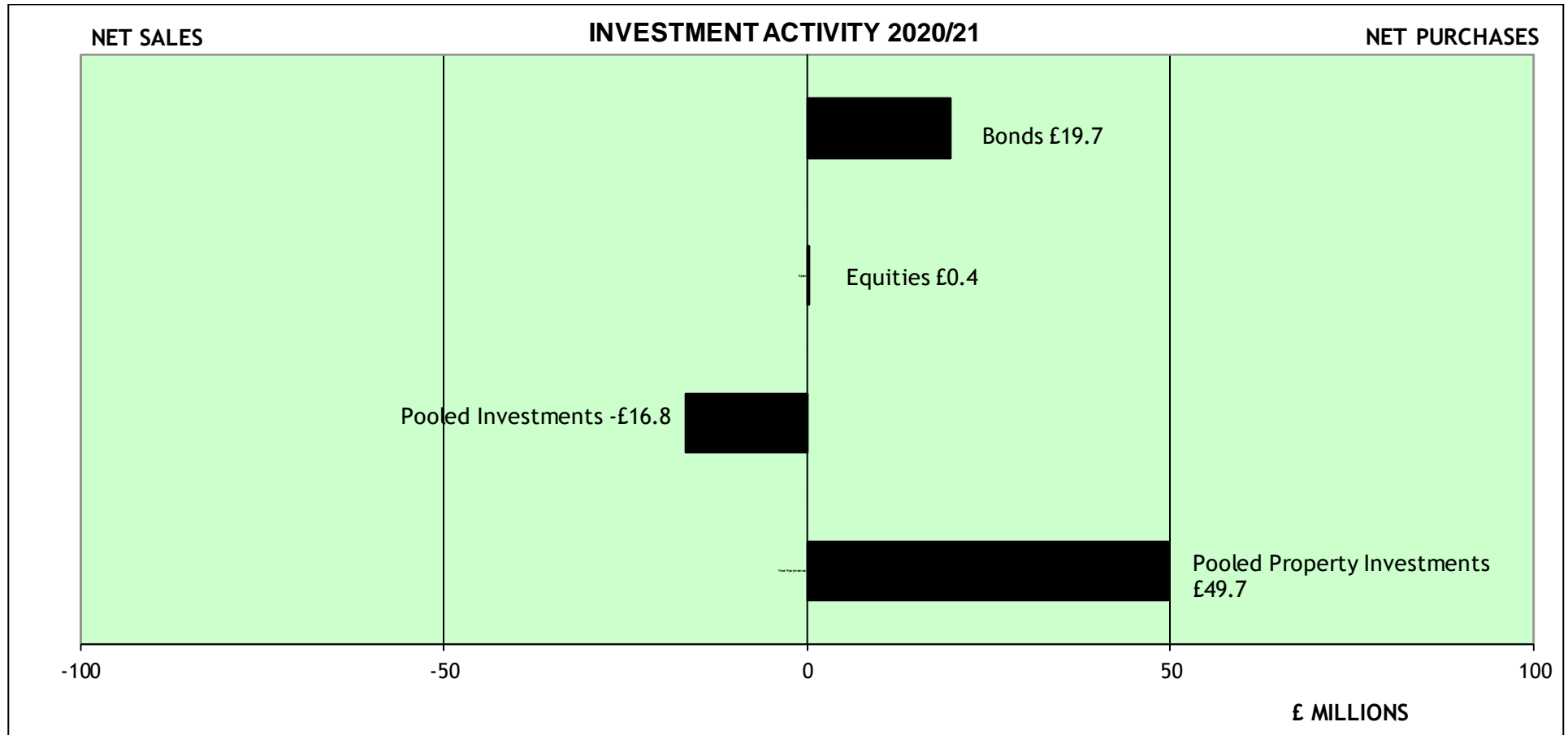
June 2021

Table showing the total returns (capital plus income) in sterling terms calculated on major indices for the year to 31 March 2021.

SECTOR		INDEX	% Total Returns Year to 31.3.21
Equities	Global	FTSE All World	+39.6
	UK	FTSE All Share	+26.7
	North America	FTSE AW - North America	+42.8
	Japan	FTSE AW - Japan	+26.3
	Europe	FTSE AW - Europe (ex UK)	+34.9
	Asia Pacific (ex Japan)	FTSE AW - Asia Pacific (ex Japan)	+44.8
	Emerging Markets	FTSE AW - Emerging	+40.8
Bonds	UK Government	FTSE-A Government	-5.5
	UK Index-Linked	FTSE-A Index- Linked (over 5 years)	+2.6
	UK Corporate Bonds	Markit iBoxx Sterling Non-Gilt All Stocks Index	+7.0
	Overseas	JP Morgan Global Government (ex UK) Traded Bond Index (£)	-2.0
Cash	UK	7 DAY £ LIBID INDEX	0.0
Property	UK Commercial	IPD All Balanced Funds Index	+2.5

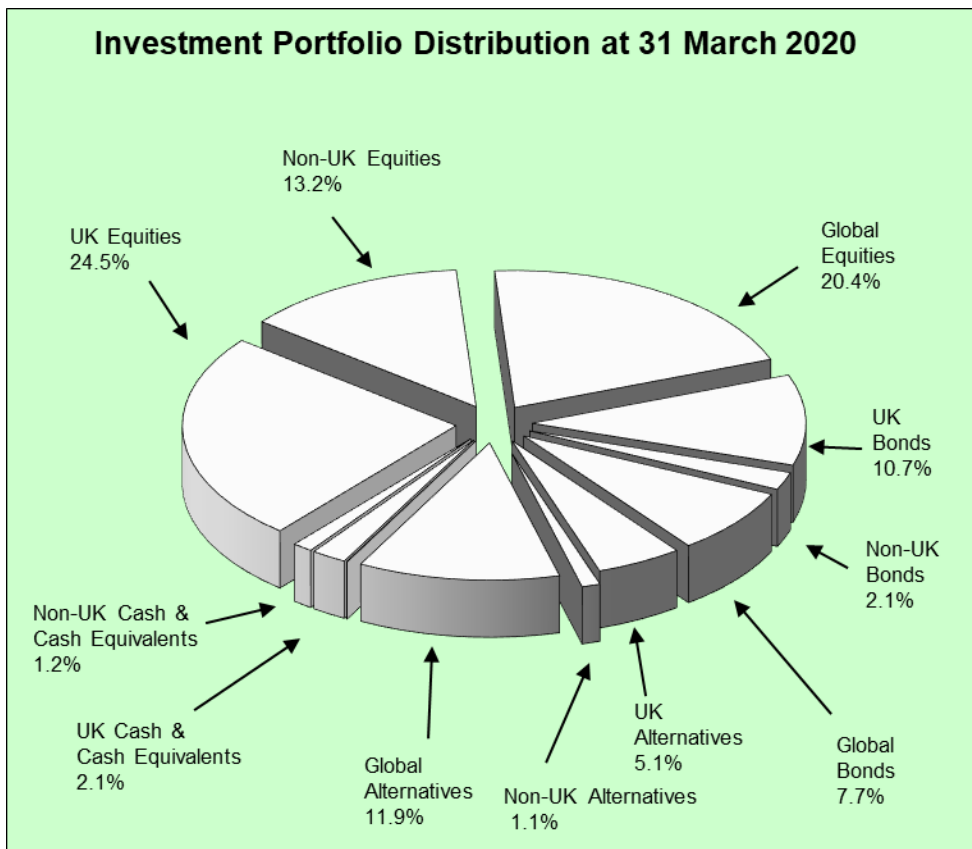
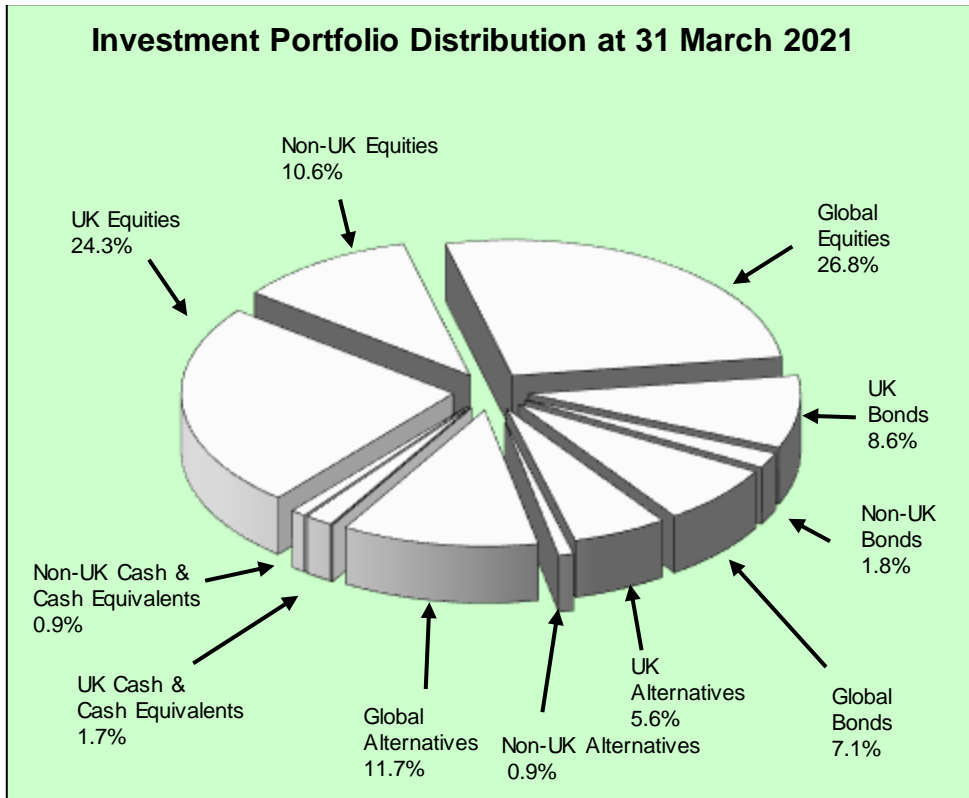
- **Investment Activity**

The Pension Fund invested a net £53.0 million during the year ended 31 March 2021. The amounts invested or disinvested in each principal category of asset are shown in the chart below. Derivatives are not included in the chart.



Portfolio Distribution

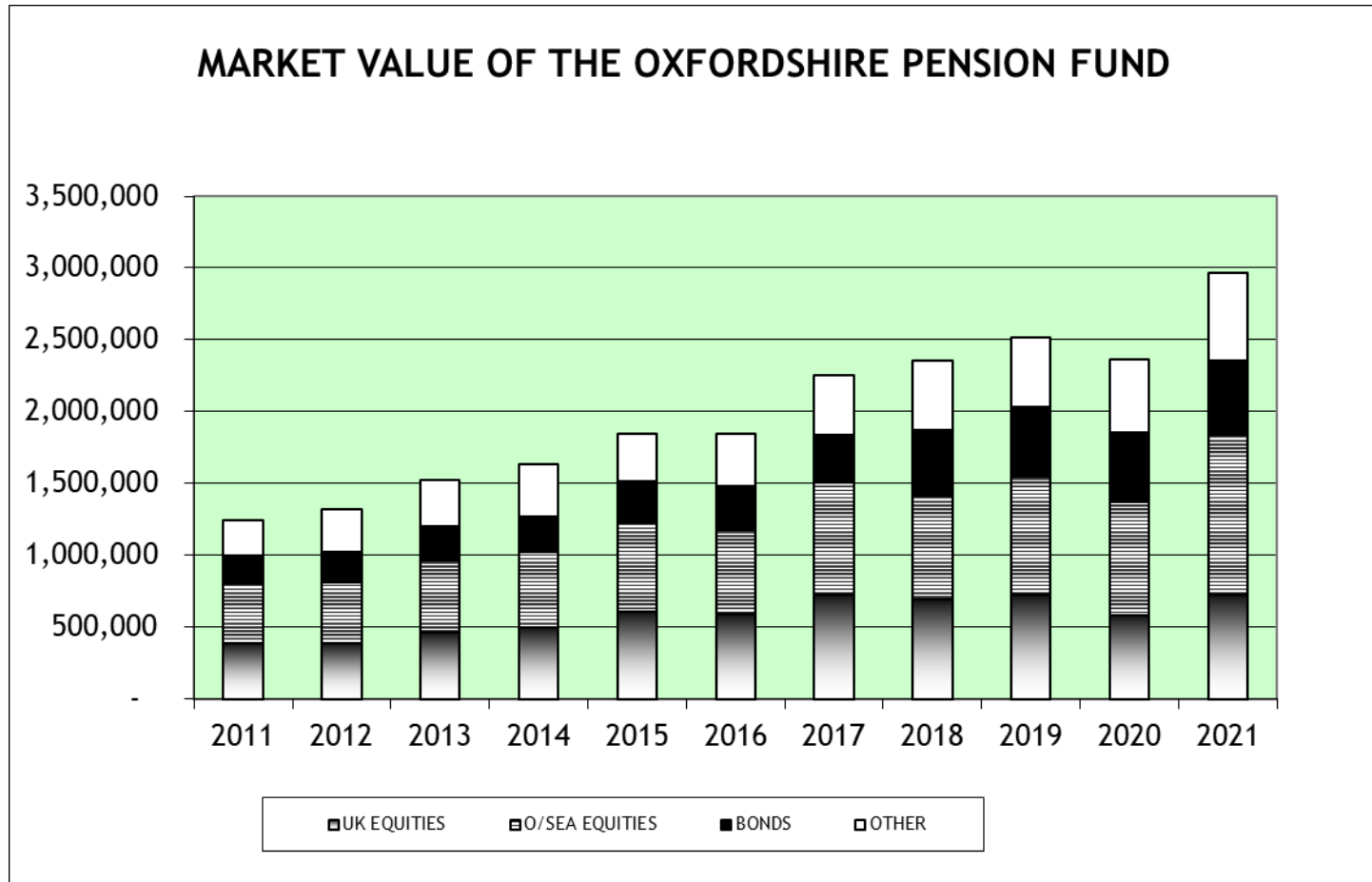
The distribution of the Pension Fund amongst the principal categories of assets as at 31 March 2021 is shown in the chart below. A comparative chart of the position at 31 March 2020 is also shown. Changes in the asset weightings, from one year to another, are due to investment activity and market movements.



Portfolio Asset Allocation over the Ten Years to March 2021

The total assets (including accruals) of the Pension Fund have grown from £1,245 million at end of March 2011 to £2,970 million at end of March 2021 (see chart below).

Over the period the percentage in UK equities decreased from 31.3% to 24.4% and bonds increased from 15.5% to 17.5%.



Note: In 2008 the basis of valuation changed from mid-price to bid-price

◆ Investment Benchmark and Performance

The performance of the individual Fund Managers against their benchmark is shown in the following table. Each Fund Manager is given a different target to outperform their benchmark over a rolling three-year period. The table shows that performance in 2020/21 at the total fund level was 0.1% above benchmark with an overall return of 23.5%.

Fund Manager	Target %	One Year Ended 31 March 2021		Three Years Ended 31 March 2021		Five Years Ended 31 March 2021	
		Benchmark Return %	Oxfordshire Return %	Benchmark Return %	Oxfordshire Return %	Benchmark Return %	Oxfordshire Return %
Brunel UK Equities	2.0	25.5	27.5	-	-	-	-
Legal & General UK Equities - Passive	n/a	26.7	27.0	-	-	-	-
Legal & General Global Developed Equities - Passive	n/a	39.4	39.4	-	-	-	-
Brunel Global High Alpha Equity	2-3	39.1	50.0				
Brunel Emerging Market Equity	2-3	42.8	46.1				
Legal & General Fixed Income	0.6	1.1	4.8	3.5	4.4	4.5	5.1
Insight Diversified Growth Fund	3-5	4.0	14.3	4.5	3.3	4.1	4.2
In-House Property	Excess	2.5	-5.4	2.4	2.1	4.1	5.9
In-House Private Equity	1.0	63.0	32.6	9.9	15.9	10.2	17.5
Brunel Private Equity - Cycle 1	3.0	39.6	-1.7	-	-	-	-

In-House Infrastructure	4.0	4.0	0.2	4.5	7.1	-	-
Brunel Infrastructure - Cycle 1	4.0	0.7	2.8	-	-	-	-
Brunel Secured Income - Cycle 1	2.0	0.7	4.0	-	-	-	-
Cash	n/a	0.1	0.1	0.6	0.5	0.5	0.4
Total Fund		23.4	23.5	7.2	7.5	8.8	9.6

* - Being phased in. Target was 1% above benchmark until June 2014.

Cash held by Fund Managers is included within total Fund Manager performance.

Further investment performance details comparing the Oxfordshire Pension Fund with other local authority funds and indices are shown in the table below.

% Returns per annum for the financial year ended 31 March 2021				
Actual Returns	1 year	3 years	5 years	10 years
Oxfordshire Total Fund Return	23.5	7.5	9.6	8.4
Average Returns				
PIRC LGPS Universe Median Return	24.5	7.9	9.3	8.2
Oxfordshire Benchmark	23.4	7.2	8.8	8.2

Responsible Investment

Fund managers produce reports outlining their engagement and ESG related activity. All of the Fund's investment managers are signatories to the United Nations Principles for Responsible Investment Initiative. Fund managers and officers monitor ESG related developments and ad-hoc reports are produced for the Committee on topical ESG issues relevant to the Fund. In 2019/20 the Pension Fund adopted a Climate Change Policy recognising this as the single most important factor that could materially impact its long-term investment performance given its systemic nature and the effects it could have on global financial markets. A copy of the Policy is available on the Council's website:

(https://mycouncil.oxfordshire.gov.uk/documents/s50129/PF_MAR0620R20%20Appendix%20to%20Annex%201%20OCCPF%20Climate%20Change%20Policy%20Draft.pdf).

The Fund has produced a report based on the Taskforce on Climate-related Financial Disclosures (TCFD) recommendations which is included below on pages 42-56:

Voting

Introduction

The UK Stewardship Code was introduced by the Financial Reporting Council in 2010, and revised in September 2012. The Code, directed at institutional investors in UK companies, aims to protect and enhance the value that accrues to ultimate beneficiaries through the adoption of its seven principles. The code applies to fund managers and also encourages asset owners such as pension funds, to disclose their level of compliance with the code.

Principle 6 of the Code states that Institutional investors should have a clear policy on voting and disclosure of voting activity. They should seek to vote all shares held and should not automatically support the board. If they have been unable to reach a satisfactory outcome through active dialogue then they should register an abstention or vote against the resolution, informing the company in advance of their intention to do so and why.

The Oxfordshire County Council Pension Fund's voting policy is set out in its Investment Strategy Statement which states that in practice the Fund's Investment Managers are delegated authority to exercise voting rights in respect of the Council's holdings. Voting decisions are fully delegated to fund managers, while recognising that the Fund maintains ultimate responsibility for ensuring that voting is undertaken in the best interests of the Fund.

Oxfordshire County Council Pension Fund Taskforce on Climate-related Financial Disclosures Report 2020/21

Introduction

This is the Pension Fund's first report under the Taskforce on Climate-related Financial Disclosures (TCFD) framework and fulfils the action from the Fund's Climate Change Policy Implementation Plan to produce a first report in 2020/21.

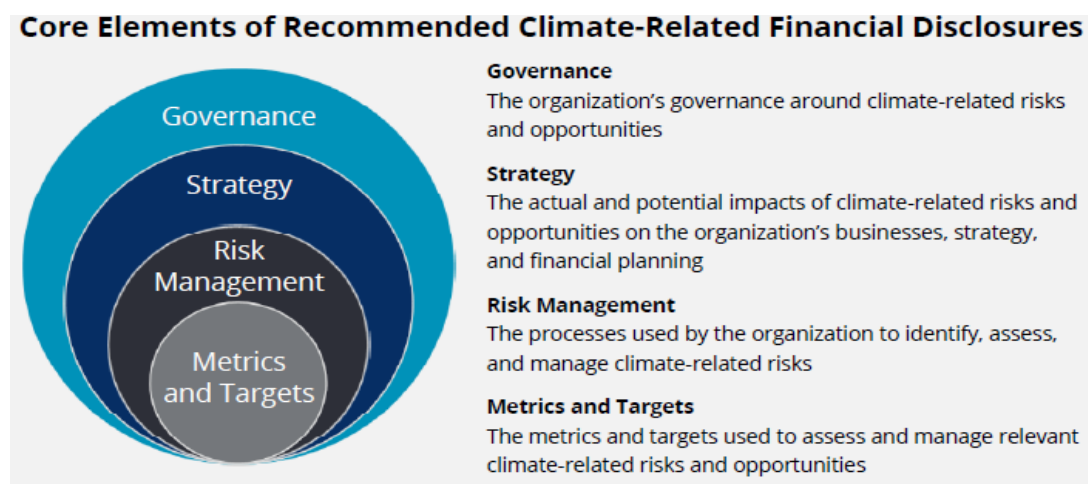
As well as reporting against the TCFD recommendations the report is intended to review the progress made against the Fund's Climate Change Policy and Implementation Plan which were agreed in June 2020.

Background

Mark Carney, when he was Chair of the Financial Stability Board, was instrumental in the launch of TCFD when it was created in 2015. In 2017 the TCFD released its recommendations for improved transparency by companies, asset managers, asset owners, banks, and insurance companies on how climate-related risks and opportunities are being managed. Supporters of the TCFD total over 2,300 organisations across 88 countries. The Task Force consists of 32 members from across the G20, representing both users and preparers of financial disclosures, and is currently chaired by Michael R. Bloomberg founder of Bloomberg L.P..

The TCFD was established to develop recommendations for more effective climate-related disclosures that could promote more informed investment, credit, and insurance underwriting decisions and, in turn, enable stakeholders to understand better the concentrations of carbon-related assets in the financial sector and the financial system's exposures to climate-related risks. The four core elements of the recommended disclosures are detailed in Figure 1 below.

Figure 1



(Recommendations of the Task Force on Climate-related Financial Disclosures, 2017)

The TCFD recommendations on climate-related financial disclosures are intended to be widely adoptable and applicable to organisations across sectors and jurisdictions.

In November 2020, the UK Government announced its ‘TCFD road-map’ with a commitment to roll out across the finance sector by 2025. This is underway with regulators having made, or being in the process of making, TCFD based reporting mandatory and have published guidance on the implementation of the recommendations relevant to the sector in question. Figure 2 below shows the announced TCFD implementation plans in the UK.

Figure 2

Financial Conduct Authority	Implementation Date
UK Listed Companies	2021
Asset Managers and Workplace Personal Pensions	2022
Large UK-Registered Private Companies	2023
Department for Work & Pensions (DWP)	
Occupational Pension Schemes	2021

At present there is no requirement for LGPS funds to report under TCFD or consultation on the implementation in the LGPS. However, the Ministry of Housing, Communities & Local Government has stated that it intends for TCFD reporting in the LGPS to become mandatory in 2023. The Pension Fund determined in its Climate Change Policy Implementation Plan that a TCFD report would be included in its 2020/21 Annual Report.

Below are details for the Fund under each of the TCFD’s recommended disclosures.

Governance

TCFD Recommended Disclosure - a. Describe the board’s oversight of climate-related risks and opportunities.

The Fund’s governance arrangements are set out in its Governance Policy Statement. All functions relating to the management of the Pension Fund have been delegated by Oxfordshire County Council to the Pension Fund Committee. As such, the Committee are responsible for the Fund’s long-term strategy.

The Pension Fund Committee are responsible for setting the Fund's Investment Strategy Statement which includes the approach to responsible investment. The Fund has an Independent Financial Adviser who provides investment advice to the Fund including on investment strategy.

Climate change is considered in the budget setting process in terms of training requirements, any climate related consultancy deemed beneficial, and climate related reporting requirements.

In June 2020 the Pension Fund Committee agreed a Climate Change Policy and Climate Change Policy Implementation Plan. Progress against the Policy and Implementation Plan is to be reported to Committee quarterly with a more detailed annual review. Climate Change is included as one of the four key items on the Pension Fund's Annual Business Plan.

Following agreement of the Policy a Climate Change Working Group was formed which currently comprises of Committee members, a Local Pension Board member, Fund officers, the Fund's Independent Financial Adviser, a scheme member representative, and member of the Fossil Free Oxfordshire campaign group. The Working Group aims to meet quarterly and report back to the Committee at its quarterly meetings.

As required by LGPS regulations The Pension Fund operates a Local Pension Board which meets on a quarterly basis. The Board's role is to ensure the efficient and effective governance and administration of the Fund, including compliance with relevant regulations and legislation that apply to the Fund.

The Fund, along with nine other LGPS funds, is a part of the Brunel Pension Partnership which develops investment portfolios that are made available to client funds to invest in. Under pooling requirements set by the government the Pension Fund is required to make all investments through Brunel while maintaining responsibility for asset allocation decisions. The key bodies where the Fund interacts with Brunel are the Client Group and Brunel Oversight Board where fund representatives and Brunel meet. Climate related risks and opportunities form a key part of the reporting received from Brunel on their portfolios and activities and Brunel has a dedicated responsible investment team.

TCFD Recommended Disclosure - b. Describe management's role in assessing and managing climate-related risks and opportunities.

Day-to-day management of the Fund's Climate Change Policy implementation is delegated to management through the Director of Finance and is required to report progress to the Pension Fund Committee quarterly. Management receive an annual carbon metrics report which informs its reporting to Committee.

Management meets regularly with its Fund managers and has established a cycle for fund manager attendance at Committee meetings. Management engage with Brunel and other Fund Managers on climate issues and receive and consider responsible investment, including climate related, reporting that is included in Fund Managers' quarterly reports. The Fund has an officer representative on the Brunel Responsible Investment Sub-Group and Cross-Pool Responsible Investment Group

where developments around climate issues are regularly discussed (e.g. metrics developments, engagement activities and results).

Management are responsible for developing and operating a training plan for Committee members and Officers to ensure appropriate skills and knowledge.

Strategy

TCFD Recommended Disclosure - a. Describe the climate-related risks and opportunities the organization has identified over the short, medium, and long term.

The Pension Fund has liabilities that stretch decades into the future and so primarily takes a long-term view to investment decisions. Given the diversity and global nature of the Fund's investments almost all climate related risks and opportunities are relevant to the Fund. While some of the climate-related risks/opportunities apply to the Fund across its investments as a whole, others are specific to certain sectors or geographies and Fund Managers are required to consider the materiality of these.

The most significant long-term risk is the systemic risk across financial markets, including social and other factors, associated with climate change that could arise if actions are not taken to adhere to the Paris Agreement.

In terms of more specific and short/medium-term risks - stranded assets, physical risks (e.g. property), sovereign debt where countries are dependent on fossil fuel linked revenue, policy risk (e.g. carbon pricing), technology risk (obsolescence), changes in consumer behavior are all factors that can affect the Fund's investments. There is also a risk that the Fund develops its investment strategy around achievement of the Paris goals but the goals are not achieved meaning the Fund's investment strategy is misaligned with the reality of the actual climate path.

The Fund has identified climate related opportunities including the ability to reduce portfolio risk by identifying and taking action on assets at risk under Paris aligned scenarios and the potential to identify outperformance opportunities by investing in those companies whose business models/strategies are best aligned with Paris aligned scenarios. Additionally, investment opportunities exist in assets linked to the implementation of the Paris Agreement (e.g. clean energy infrastructure).

TCFD Recommended Disclosure - b. Describe the impact of climate-related risks and opportunities on the organization's businesses, strategy, and financial planning.

Climate Change is considered as part of the development of the Fund's Investment Strategy Statement which includes the Fund's strategic asset allocation. After each funding valuation undertaken by the actuary the Fund completes a fundamental review of its asset allocation which will consider climate related risk and opportunities. The Fund aims to incorporate climate change scenario analysis into the next

fundamental review due in 2023. The fund uses diversification to manage investment risks but given the systemic nature of climate risks this limits its effectiveness under more extreme scenarios.

The Fund's Climate Change Policy states that where there are two investment options that broadly aim to deliver the same investment objective the Pension Fund will prioritise the option that delivers the best fit to its climate change commitment. For example, consistent with this principle the Fund moved ~5% of the Fund from regular market-cap index trackers to a low-carbon alternative in 2020.

Climate related risks and opportunities are considered when setting the Pension Fund's Business Plan and also informs discussions with Brunel around portfolio offerings and construction.

The Pension Fund has made a commitment to achieve net-zero emissions on its own operations by 2030.

TCFD Recommended Disclosure - c. Describe the resilience of the organization's strategy, taking into consideration different climate-related scenarios, including a 2°C or lower scenario.

The Fund is committed through its Climate Change Policy to keeping abreast of the latest scientific developments in respect of Climate Change to ensure that the Policy remains appropriate in its aim to align with the Paris Agreement.

Under a scenario where additional cuts in emissions are required to meet the Paris Agreement, and there was a global commitment to achieve this, the Fund would anticipate amending its target for emissions reductions across its investments accordingly and making any necessary changes to its asset allocation targets and/or investment portfolios.

Under a scenario where the Paris Agreement goals were to be overshoot the Fund would consider making changes to its investments that align with this reality, this would likely include mitigating physical risks that would be associated with such a scenario. The Fund would also review whether there are changes the Fund could make, for example in engagement activity or policy advocacy, that could help correct the scenario back towards a Paris aligned one.

The Fund has not yet undertaken a scenario analysis exercise and acknowledges that this is a developing area. The Fund recognises the value of scenario analysis based on different climate scenarios and has committed to undertaking an exercise in its Implementation Plan, the results of which are to be incorporated into the Fund's fundamental asset allocation review due in 2023. Any scenario analysis would be intended to consider both the asset and liability implications for the Fund.

Risk Management

TCFD Recommended Disclosure - a. Describe the organization's processes for identifying and assessing climate-related risks.

Climate Change is included on the Fund's risk register which considers impact and likelihood in assigning a score. The risk register is reviewed on a quarterly basis and reported to Committee at each meeting. Officers consider regulatory, scientific and political developments on climate change in particular those from recognised international bodies such as IIGCC, International Energy Agency, and UN Environmental Programme.

The Fund meets regularly with Brunel and discusses climate issues including any identified from the narrative reporting or climate metrics provided by Brunel.

Brunel in turn meet with their appointed fund managers who also have a responsibility to consider climate related risks and opportunities. For example, Brunel have a target for all companies held in their portfolios to achieve a Transition Pathway Initiative score of 4 or higher by 2022. The responsible Investment Sub-Group at Brunel provides an additional forum to discuss climate related risks with Brunel.

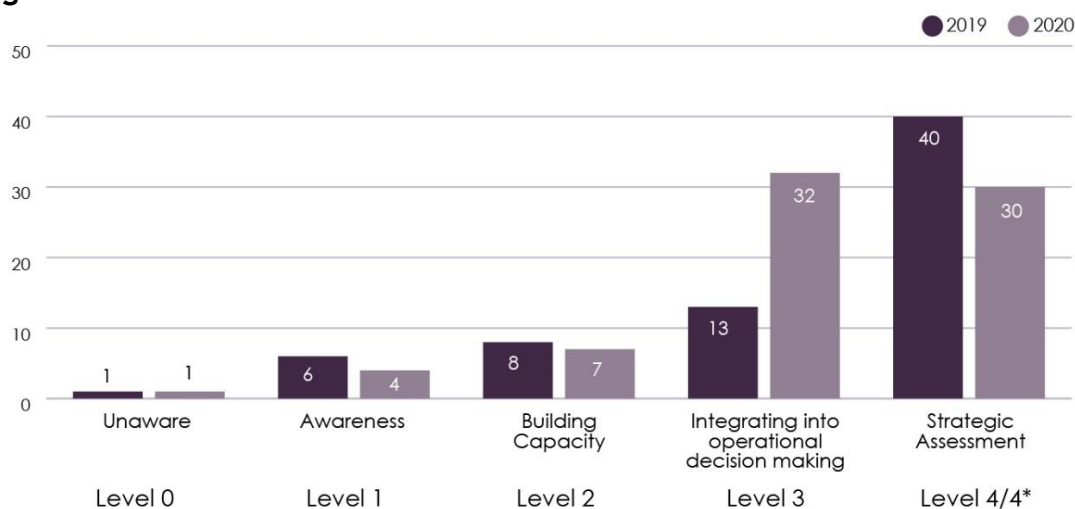
TCFD Recommended Disclosure - b. Describe the organization's processes for managing climate-related risks.

The Fund is responsible for asset allocation decisions and sets its asset allocation targets to be consistent with the Fund's Climate Change Policy. Where the Fund identifies investment needs that are not currently deliverable from Brunel portfolios there is a process for the creation of new portfolios.

Voting and engagement form an important part of the Fund's management of climate-related risks. Engagement on behalf of the Pension Fund primarily takes place through Brunel, their appointed fund managers, and their engagement provider, in accordance with the approach set out in Brunel's Climate Change Policy to which the Fund is able to input. Voting is undertaken on behalf of the Fund by Brunel utilising the expertise of their voting and engagement provider and appointed managers.

Brunel's approach to voting escalation sees an initial vote against the reappointment of a company Chair escalate to other board members where they have not met their climate disclosure expectations. These expectations will increase over time with the aspiration of all their material holdings being on TPI Level 4 by 2022 and having made meaningful progress to alignment with a 2 degree or below pathway. In some sectors, e.g. oil and gas, they will aim to stimulate more rapid change. Figure 3 below shows the available TPI scores for 2019 and 2020 across Brunel's listed equity portfolios.

Figure 3



The Fund, through Brunel and the Fund’s membership of IIGCC, is involved in the Development of Paris Aligned Portfolios under the IIGCC’s net zero framework. It is intended that this work will lead to all portfolios offered by Brunel being Paris aligned.

The Fund believes that in some areas, particularly around public policy engagement, it is beneficial for the Fund to act with like-minded investors. As such, the Fund is a member of investor groups whose aims are aligned with those of the Fund in respect of Climate Change (Climate Action 100+, Institutional Investors Group on Climate Change, Local Authority Pension Fund Forum).

TCFD Recommended Disclosure - c. Describe how processes for identifying, assessing, and managing climate-related risks are integrated into the organization’s overall risk management.

Climate Change is included on the Fund’s risk register which is a standing item at the quarterly Committee meetings. Climate change is a key topic included as part of the training plan to ensure appropriate skills and knowledge for those making decisions.

In appointing third parties, such as the Fund’s Independent Financial Adviser, the Fund will set out requirements around responsible investment as appropriate.

Climate Change is also considered by the Fund’s actuaries when undertaking their funding valuation.

Metrics and Targets

TCFD Recommended Disclosure - a. Disclose the metrics used by the organization to assess climate-related risks and opportunities in line with its strategy and risk management process.

Metrics reported in this section are from the Fund's 2020 Carbon Metrics Report. The report includes equity and fixed income assets covering ~62% of the Fund's overall investment portfolio. The Fund is working to improve reporting across other asset classes, including private markets, so that the level of coverage can be increased.

The Fund currently uses the following metrics to assess climate related risks and opportunities at both an aggregate and listed portfolio level:

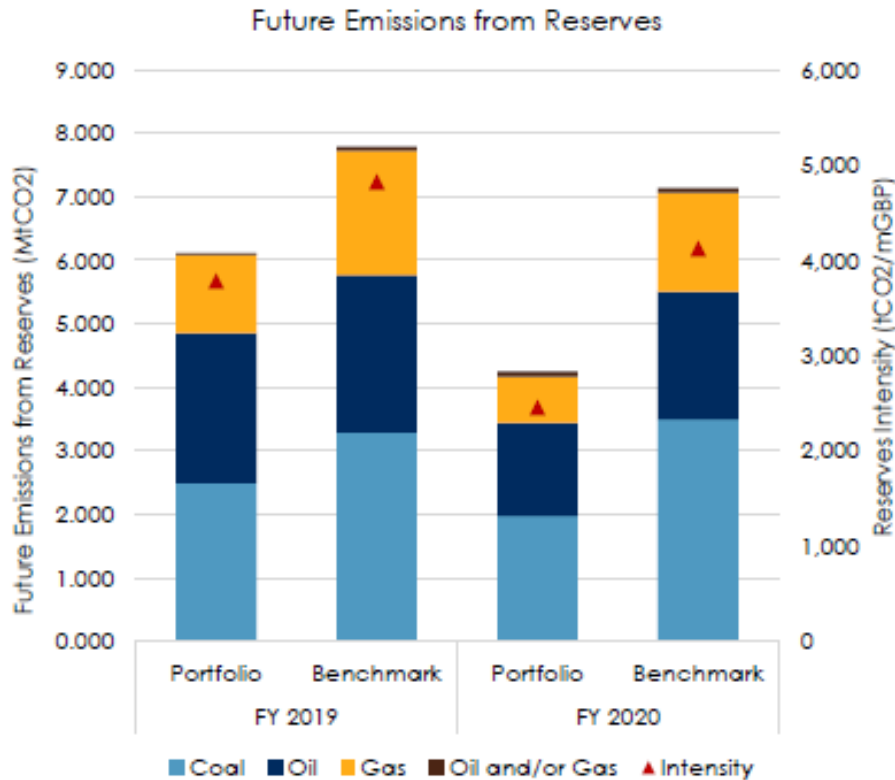
- Weighted Average Carbon Intensity
- Fossil Fuel Revenue Exposure
- Fossil Fuel Reserves Exposure
- Future Emissions from Reserves
- Disclosure Levels (Scope 1 Emissions)

Whilst the Fund does not have a specific fossil fuel reserves exposure reduction target, it does support seeking to reduce exposure over time.

Fossil fuel reserves exposure and future emissions from reserves are useful insights into potential downstream scope 3 emissions and can be used as an indicator of potential stranded asset risks.

Figure 4 below shows fossil fuel reserves exposure for the Fund as at 31 December 2019 and 31 December 2020.

Figure 4



TCFD Recommended Disclosure - b. Disclose Scope 1, Scope 2 and, if appropriate, Scope 3 greenhouse gas (GHG) emissions and the related risks.

The Pension Fund’s Carbon Metrics report discloses scope 1, 2 and upstream first tier scope 3 emissions for all listed equity portfolios.

TCFD Recommended Disclosure - c. Describe the targets used by the organization to manage climate-related risks and opportunities and performance against targets.

The Fund has an annual reduction target for GHG emissions across its investment portfolios of 7.6%. This target was met for the year ending 31 December 2020 as set out in the section below. Actions taken over the year included moving a proportion of the Fund’s assets, representing 5% of the overall fund, held in passive equities to a low-carbon passive fund, and the transition of an active global equities portfolio to a global sustainable equities portfolio, representing approximately 9% of the overall Fund.

Climate Change Policy Implementation Plan Progress

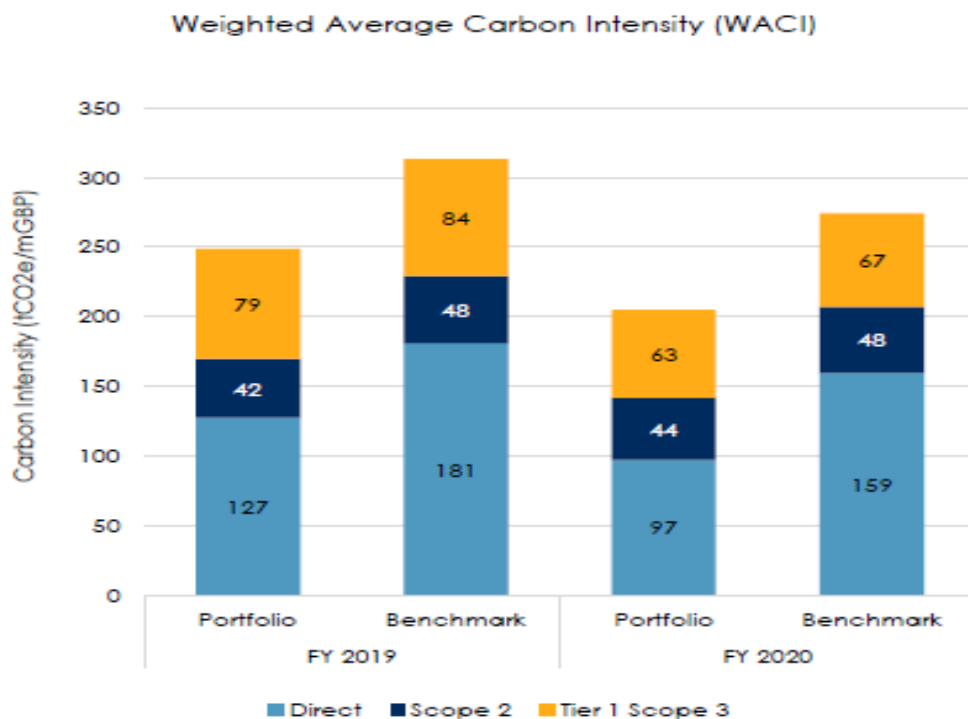
Emissions Reduction Target

The Fund’s Climate Change Policy Implementation Plan set a target to reduce Greenhouse Gas Emissions by 7.6% per annum based on the 2019 UN Environment Programme annual Emissions Gap Report. This was set to be consistent with the

Fund’s Policy commitment to be aligned to the 1.5°C temperature goal of the Paris Agreement with limited or no overshoot.

Figure 5 below shows the Fund’s Weighted Average Carbon Intensity as at 31 December 2019 and 31 December 2020. These were 248 and 204 respectively representing an annual reduction of 17.7%.

Figure 5



The Fund recognises that there are a range of different metrics to assess emissions related to investment portfolios all of which have their own merits and drawbacks. At present the Fund is reporting on WACI (as recommended by TCFD) as this can be

used across all listed portfolios, irrespective of allocations and therefore can be decision useful in assessing the relative carbon emission efficiency (per million pounds) of portfolios when attributing the impacts of strategic asset allocation decisions.

However, WACI has limitations in being used to assess progress against the Fund's emissions reduction target, principally because it is an efficiency measure and so while efficiency may improve this does not mean actual emissions are necessarily reducing.

An additional issue across all metrics is the use of scope 3 emissions where data quality and double counting, when using full scope 3 emissions, both make its use challenging. At present the Fund's WACI data includes Scope 1, Scope 2, and first tier Scope 3 emissions (upstream emissions).

Since the Fund set its Policy there have been a number of key reports released assessing progress towards delivery of the Paris Agreement and the pathways to net-zero.

The 2020 Emissions Gap report was released in December 2020. The report did not release an update to the required annual reduction in GHG emissions. The report notes an expected reduction in emissions of around 7% in 2020 as a result of the COVID-19 pandemic. However, this reduction is only expected to be temporary unless countries adopt a recovery plan that supports strong decarbonization. In the absence of any evidence-based reason to update the Fund's existing emissions reduction target no change is proposed at the current time.

In 2021 the International Energy Agency issued a report Net Zero by 2050. The report explores pathways to achieve net-zero by 2050 focusing on the Roadmap they believe to be most feasible. The report notes that the gap between rhetoric and action on climate change needs to close and that what is required is a total transformation of the energy systems that underpin our economies. In terms of emissions reductions the roadmap used in the report requires emissions reductions of 4.6% annually between 2020 and 2030.

What is clear from both reports is that despite some progress on the commitments made by governments to cut emissions they are still insufficient if the Paris Agreement goals are to be delivered. The current Climate Action Tracker estimate for the global temperature increase by 2100 based on Paris Agreement pledges and targets is 2.4°C, still significantly above the 1.5°C target. Even including targets announced by countries but not submitted to the United Nations Framework Convention on Climate Change warming is still expected to be at least 2°C by 2100.

Both reports are also clear that there is still time for a technically feasible, cost-effective, and socially acceptable pathway to achieve net zero by 2050. However, the pathways are narrow and extremely challenging and require a step up in the commitments and actions of all stakeholders across the globe. Warming is already estimated at 1.2°C in 2020 and the window for taking action before the Paris Agreement becomes unachievable is closing with every year where insufficient action is taken leading to more challenging requirements for future years.

In November 2021 the UK will host COP26 where it is hoped that momentum on improving climate action can be maintained.

Other Implementation Plan Items

The Fund's Implementation Plan sets out several actions over the near-term that the Fund has determined will enable it to deliver on its Climate Change Policy. Progress against each of these is summarised below.

Work with Brunel to establish whether alternative passive, or similar, equity funds are available that better deliver on the Policy than current options available to the Fund.

Brunel have worked with their client funds to develop a range of index-tracking portfolios that meet the EU criteria to be classified as a Climate Transition Benchmark or Paris Aligned Benchmark. It is intended that a report considering the use of these portfolios by the Fund will be considered by the Pension Fund Committee at its September 2021 meeting.

Brunel are due to make available a Sustainable Global Equities portfolio shortly. The Pension Fund had initially planned to transition the c.£250m global equity mandate currently managed by UBS to the Brunel Global Core Equities portfolio. While all of Brunel's portfolios operate under their Climate Policy, the Sustainable Global Equity portfolio focuses on identifying companies that are part of the solution to material sustainability challenges.

The Pension Fund Committee determined to move the full global equity mandate managed by UBS to the Brunel Sustainable Global Equities portfolio. The transition was completed in September 2020.

Consider the renewable infrastructure weighting when making future allocations to the Brunel Infrastructure portfolio.

Brunel is currently scoping its forthcoming (cycle 3) private market investment strategies. The strategies include the commitments to pro-actively seek climate and sustainable solutions, including but not limited to renewable infrastructure, as part of broader allocations.

Investigate an appropriate metric for measuring the proportion of assets invested in climate mitigation and adaptation.

The Fund continues to work with Brunel in developing an appropriate metric and determining the criteria used to identify investments in climate mitigation and adaptation. This links to wider work being undertaken by various governments including the EU who have developed an EU Taxonomy and the UK which has established a Green Technical Advisory Group to advise the government on the establishment of a UK taxonomy that sets the criteria for an investment to be defined as environmentally sustainable.

Once an appropriate metric has been developed the Fund will also explore setting a target in terms of the % of the Fund invested in climate solutions. The IIGCC is currently undertaking a piece of work looking at enabling the setting of science-based targets for investments in climate solutions with a report expected in October 2021.

The Pension Fund will work with Brunel to set appropriate targets and measures of success in relation to engagement activity undertaken on the Fund's behalf.

Brunel also have a target for all their material holdings to achieve a Transition Pathway Initiative score of at least 4 by 2022 and are targeting engagement and voting action against those companies whose scores are not improving or are falling.

Brunel's voting and engagement provider Hermes EOS have a target outcome that companies' strategies and actions are aligned to the goals of the Paris Agreement. Hermes use four milestones to measure and monitor progress:

Milestone 1 Concern raised with company

Milestone 2 Acknowledgement of the issue

Milestone 3 Development of a credible strategy to address the concern

Milestone 4 Implementation of a strategy or measures to address the concern

The effectiveness of the engagement approach operated by Brunel will be formally reviewed as part of the 2022 stocktake of their Climate Change Policy and the Pension Fund will contribute to this review.

A key component of the engagement approach is to encourage companies to set plans and objectives to align with net-zero.

Progress is being made, for example:

52% of Climate Action 100+ focus companies are now targeting net zero at some level, although we acknowledge more detail on delivery is needed.

Brunel provides updates on the engagements with companies every quarter and more detailed analysis on an annual basis in the Responsible Investment and Stewardship Outcomes Report.

Concluding in Autumn 2022, Brunel and its clients will undertake a climate stocktake against the policy, objectives, and targets.

Work with Brunel to identify, or develop if not available, appropriate metrics, across all investment portfolios, to monitor the successful implementation of the Policy.

Work on metrics is ongoing and is expected to be an evolving process that incorporates developments in available data with the aim of increasing the accuracy and relevance of metrics as well as increasing the level of portfolio coverage.

While metrics are available for listed equities and bonds there is currently a lack of data available for the majority of other assets particularly in a format that allows aggregation at portfolio level. There are some industry developments in this area that could be useful to the Fund, for example the Carbon Risk Real Estate Monitor that has been developed for real estate assets.

Brunel are working with their private market managers to produce climate data that can be used to measure alignment with climate goals.

Consider the merits of joining investor groups whose aims align with those of the Pension Fund as set out in the Policy.

The Fund has become members of The Institutional Investors Group on Climate Change (IIGCC) and Climate Action 100+. In February 2021 the Fund signed the IIGCC's Paris Aligned Investments Initiative: Net Zero Asset Owner Commitment, joining other global investors in committing to investing in support of the goal of global net zero emissions by 2050.

Investigate options for portfolio scenario analysis based on different climate change scenarios so that this can be incorporated in the next fundamental asset allocation review in 2023.

The Fund continues to target production of a report to feed into the 2023 fundamental asset allocation review exercise. This would enable the Fund to include scenario analysis in its 2023 TCFD report at which point it is anticipated to be a mandatory requirement from MHCLG.

The Fund is exploring options for scenario analysis with Brunel and a discussion at the Brunel Client Group on a possible shared solution is planned.

As well as addressing the Pension Fund's investments the Policy also sets a target for the Pension Fund to be carbon neutral on its own operations by 2030.

The Fund continues to work within Oxfordshire County Council's wider goal to achieve net zero emissions by 2030 across the whole organisation of which the Pension Fund is part. The Fund intends to report data on this and actions taken in future updates.

Case studies

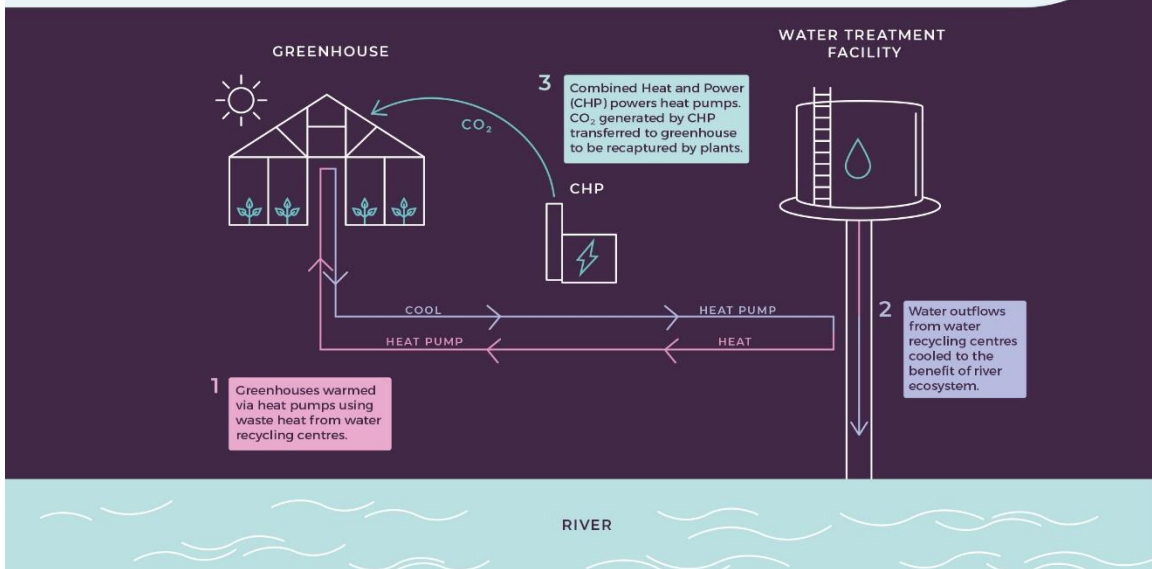
Below are two examples of investments with a climate focus within the Brunel portfolios the Pension Fund is invested in.

Case Study: Sustainable agriculture in East Anglia



The Brunel Secured Income Fund is invested in **the world's first ever low-carbon greenhouse via Greencoat Capital**. The two greenhouses totalling over 70 acres (the size of 46 football pitches), are warmed via heat pumps using water from recycling centres and energy will be provided by a Combined Heat and Power (CHP) plant. The waste heat comes from sewage treatment works, which would otherwise flow into and heat up local rivers. The CO₂ generated from the CHP plants is transferred into the greenhouses to be recaptured by the growing plants.

The greenhouses are 7m tall glass structures and allow crops to grow vertically along line wires from hydroponically nutrient-rich water solutions instead of soil. The project uses 1/10th of the water usage of field farming whilst being ten times productive. In addition, rainwater is captured from the building's roof and is recirculated to ensure no wastage. As well as providing the UK with home-grown tomatoes, the technology reduces the carbon footprint by up to 75%. In addition to environmental benefits, the project will create 137 permanent jobs in Norfolk and Suffolk, and an additional 117 seasonal jobs.



Case Study: Capital Dynamics Eagle Shadow Mountain Solar Project



Capital Dynamics has acquired Eagle Shadow Mountain Solar Project. Located near Clark County, Nevada, Eagle Shadow Mountain is the first of two clean energy projects in the region due for completion at the end of 2021.

The site is located on the Moapa River Indian Reservation and is expected to generate up to 400 new jobs during the 18-month construction period. The

Moapa River Indian Reservation has a population of less than 250 tribal residents called the Moapa Band of Paiutes. Capital Dynamics will work closely with members of the tribe and will rely heavily on their rich talent pool for both building and operating the solar and storage plants.



Other Material

Employer Discretions

Pension Services can supply employers with related pension costs which would result following an employer's action on a discretionary policy. The employer's written decisions are required before pension services will take action in any circumstance which could incur additional cost, unless it is clear from an employer's current written policy statement that the decision is in accordance with that statement. For example, some employers will allow late transfers without further consideration while others need to make individual decisions.

Fund Account for the Year Ended 31 March 2021

	Notes	2021 £'000	2020 £'000
Contributions and Benefits			
Contributions Receivable	6	-113,588	-100,833
Transfers from Other Schemes	7	-20,407	-13,021
Other Income	8	-87	-149
Income Sub Total		-134,082	-114,003
Benefits Payable	9	91,709	89,257
Payments to and on Account of Leavers	10	10,022	7,330
Expenditure Sub Total		101,731	96,587
Net (Additions)/Withdrawals From Dealings With Members		-32,351	-17,416
Management Expenses	11	13,766	12,433
Net (Additions)/Withdrawals From Dealings With Members Including Management Expenses		-18,585	-4,983
Returns on Investments			
Investment Income	12	-10,503	-18,378
Commission Recapture		0	0
Profits and Losses on Disposal of Investments and Changes in Market Value of Investments	16a	-577,521	174,464
Less Taxes on Income	12	0	195
Net returns on Investments		-588,024	156,281
Net (Increase)/Decrease in the Net Assets Available for Benefits During the Year		-606,609	151,298
Opening Net Assets of the Scheme		2,363,352	2,514,650
Closing Net Assets of the Scheme		2,969,961	2,363,352

Net Assets as at 31 March 2021			
	Notes	2021 £'000	2020 £'000
Investment Assets			
Bonds	16b	310,417	300,087
Equities	16b	128,163	86,211
Pooled Investments	16b	2,249,163	1,729,191
Pooled Property Investments	16b	208,145	161,843
Derivative Contracts	16c	4,136	3,092
Cash Deposits	16d	26,978	28,111
Other Investment Balances	16d	2,561	12,401
Long-Term Investment Assets	16b	840	840
Investment Liabilities			
Derivative Contracts	16c	-279	-6,166
Other Investment Balances	16d	-21,174	-13,785
Total Investments		2,908,950	2,301,825
Assets and Liabilities			
Current Assets	17	64,287	62,466
Current Liabilities	18	-3,315	-3,189
Net Current Assets		60,972	59,277
Long-Term Assets	19	39	2,250
Net Assets of the scheme available to fund benefits at year end		2,969,961	2,363,352

The Fund's financial statements do not take account of liabilities to pay pensions and other benefits after the period end. The actuarial present value of promised retirement benefits is disclosed at Note 26.

Note 1 - Description of the fund

This description of the Fund is a summary only. Further details are available in the Fund's 2020/21 Annual Report and in the underlying statutes.

General

The Oxfordshire County Council Pension Fund is part of the Local Government Pension Scheme which is a statutory, funded, defined benefit pension scheme. Oxfordshire County Council is the administering body for this pension fund. The scheme covers eligible employees and elected members of the County Council, District Councils within the county area and employees of other bodies eligible to join the Scheme.

The scheme is governed by the Public Service Pensions Act 2013 and is administered in accordance with the following secondary legislation:

- The Local Government Pension Scheme Regulations 2013 (as amended)

- The Local Government Pension Scheme (Transitional Provisions, Savings and Amendment) Regulations 2014 (as amended)
- The Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016.

This defined benefit scheme provides benefits related to salary for its members. Pensions paid to retired employees, their dependants, and deferred benefits are subject to mandatory increases in accordance with annual pension increase legislation. The amount is determined by the Secretary of State.

Membership

The majority of fund employers are required to automatically enrol eligible jobholders into the LGPS under the government's auto-enrolment legislation, employees may then choose to opt-out of the scheme. Some employers will have the option of whether to auto-enrol eligible jobholders into the LGPS or another qualifying scheme.

Members are made up of three main groups. Firstly, the contributors - those who are still working and paying money into the Fund. Secondly, the pensioners - those who are in receipt of a pension and thirdly, by those who have left their employment with an entitlement to a deferred benefit on reaching pensionable age.

Organisations participating in the Oxfordshire County Council Pension Fund include:

- Scheduled Bodies - Local authorities and similar bodies, such as academies, whose staff are automatically entitled to become members of the Fund.
- Admitted Bodies - Organisations that participate in the Fund under an admission agreement between the Fund and the organisation. Admitted bodies include voluntary, charitable and similar bodies or private contractors undertaking a local authority function following outsourcing to the private sector.
- Admitted Bodies can be split in to two groups:
 - Community Admission Bodies - these are typically employers that provide a public service on a not-for-profit basis and often have links to scheduled bodies already in the Fund. Housing Corporations fall under this category.
 - Transferee Admission Bodies - these are bodies that provide a service or asset in connection with the exercise of a function of a scheme employer. Typically this will be when a service is transferred from a scheme employer and is to allow continuing membership for staff still involved in the delivery of the service transferred.

Full definitions are contained in The Local Government Pension Scheme (Administration) Regulations 2008.

The table below details the composition of the Fund's membership:

	As at 31 March 2021	As at 31 March 2020
Number of Contributory Employees in Scheme		
Oxfordshire County Council	8,062	8,290
Other Scheduled Bodies	12,012	11,675
Admitted Bodies	508	532
	20,582	20,497
Number of Pensioners and Dependants		
Oxfordshire County Council	9,622	9,279
Other Scheduled Bodies	6,159	6,008
Admitted Bodies	1,091	1,052
	16,872	16,339
Deferred Pensioners		
Oxfordshire County Council	16,081	16,061
Other Scheduled Bodies	11,563	10,568
Admitted Bodies	1,309	1,299
	28,953	27,928

Unprocessed leavers are included as Deferred Pensioners.

Four Resolution Bodies and six Admitted Bodies joined the scheme in 2020/21, with a further twenty-two Admitted Bodies having left the scheme. Five Scheduled Bodies joined other multi-academy trusts in 2020/21 with no net impact on membership numbers. In addition, during 2020/21 further members joined the Fund following a group transfer in to OCC and to a Scheduled Body. Overall, the changes did not have a significant impact on the membership of the Fund. The Admitted Body employers that joined and left the Fund were mostly small school service contracts with low membership numbers.

Funding

The Oxfordshire County Council Pension Fund is financed by contributions from employees and employers, together with income earned from investments. The contribution from employees is prescribed by statute, and for the year ending 31 March 2021 rates ranged from 5.5% to 12.5% of pensionable pay.

Employers' contribution rates are set following the actuarial valuation, which takes place every three years. The latest actuarial valuation took place in 2019 and determined the contribution rates to take effect from 01 April 2020. Employer contribution rates currently range from 12.2% to 28.4% of pensionable pay.

Benefits

Prior to 1 April 2014, pension benefits under the LGPS were based on final pensionable pay and length of pensionable service as summarised below.

	Service Pre 1 April 2008	Service Post 31 March 2008
Pension	Each full-time year worked is worth $1/80 \times$ final pensionable salary.	Each full-time year worked is worth $1/60 \times$ final pensionable salary.
Lump Sum	Automatic lump sum of $3 \times$ pension. In addition, part of the annual pension can be exchanged for a one-off tax-free cash payment. A lump sum of £12 is paid for each £1 of pension given up.	No automatic lump sum. Part of the annual pension can be exchanged for a one-off tax-free cash payment. A lump sum of £12 is paid for each £1 of pension given up.

From 1 April 2014 the scheme became a career average scheme, where members accrue benefits based on their pensionable pay in any given year at an accrual rate of 1/49th. Accrued pension is indexed annually in line with the Consumer Prices Index. The normal retirement age is linked to each individual member's State Pension Age.

There are a range of other benefits provided under the scheme including early retirement, disability pensions and death benefits. Scheme members are now also able to opt to pay 50% of the standard contributions in return for 50% of the pension benefit.

Note 2 - Basis of Preparation

The accounts have been prepared in accordance with the requirements of the Code of Practice on Local Authority Accounting in the United Kingdom 2020/21.

Regulation 5(2)(c) of the Pension Scheme (Management and Investment of Funds) Regulations 1998 (SI 1998 No 1831) prohibits administering authorities from crediting Additional Voluntary Contributions to the Pension Fund. In consequence Additional Voluntary Contributions are excluded from the Net Assets Statement and are disclosed separately in Note 23.

The accounts summarise the transactions of the Pension Fund and detail the net assets of the Fund. The accounts do not take account of the obligation to pay future benefits which fall due after the year-end. The Code gives administering authorities the option to disclose this information in the net assets statement, in the notes to the accounts or by appending an actuarial report prepared for this purpose. The pension fund has opted to disclose this information in Note 26.

The accounts have been prepared on a going concern basis. The Fund does not anticipate a significant impact on the Fund's cashflow or balance sheet position over the next couple of years as a result of the Covid-19 pandemic. The fund has not received any requests from employers for a contribution deferral and continues to receive contributions from all employers in line with the rates set in the 2019 actuarial valuation. The Fund's cashflow monitoring shows that cashflows from dealings

with members continue to be positive each month and are currently running at around +£0.5m per month on average. Even if the cashflow position from dealing with members turns negative the Fund generates investment income that can also be used to pay pensions without the need to sell assets at a potentially suboptimal time. The Fund has a level of assets that would be able to cover pension payments for over a decade at current pension payment levels even if no further income was received. The Fund is subject to an actuarial valuation every three years so any deterioration in the funding position leading up to the valuation would be factored in when setting contribution rates for employers to ensure the fund is able to meet all its future obligations. The funding level of the Pension Fund as assessed by the Fund's actuary at the 2019 valuation was 99%. Therefore management are assured the pension fund remains a going concern.

Note 3 - Summary of Significant Accounting Policies

Investments

1. Investments are shown in the accounts at market value, which has been determined as follows:
 - (a) The majority of listed investments are stated at the bid price or where the bid price is not available, the last traded price, as at 31 March 2021.
 - (b) Unlisted securities are included at fair value, estimated by having regard to the latest dealings, professional valuations, asset values and other appropriate financial information.
 - (c) Pooled Investment Vehicles are stated at bid price for funds with bid/offer spreads, or single price where there are no bid/offer spreads, as provided by the investment manager.
 - (d) Where appropriate, investments held in foreign currencies have been valued on the relevant basis and translated into sterling at the rate ruling on 31 March 2021.
 - (e) Fixed Interest stocks are valued on a 'clean' basis (i.e. the value of interest accruing from the previous interest payment date to the valuation date has been included within the amount receivable for accrued income).
 - (f) Derivatives are stated at market value. Exchange traded derivatives are stated at market values determined using market quoted prices. For exchange traded derivative contracts which are assets, market value is based on quoted bid prices. For exchange traded derivative contracts which are liabilities, market value is based on quoted offer prices.
 - (g) Forward foreign exchange contracts are valued by determining the gain or loss that would arise from closing out the contract at the reporting date by entering into an equal and opposite contract at that date.
 - (h) All gains and losses arising on derivative contracts are reported within 'Changes in Market Value of Investments'.

Foreign Currencies

2. Balances denominated in foreign currencies are translated at the rate ruling at the net assets statement date. Asset and liability balances are translated at the bid and offer rates respectively. Transactions denominated in foreign currencies are translated at the rate ruling at the date of transaction. Differences arising on investment balance translation are accounted for in the change in market value of investments during the year.

Contributions

3. Employee normal contributions are accounted for when deducted from pay. Employer normal contributions that are expressed as a rate of salary are accounted for on the same basis as employees' contributions, otherwise they are accounted for in the period they are due under the Schedule of Contributions. Employer deficit funding contributions are accounted for on the due dates on which they are payable in accordance with the Schedule of Contributions and recovery plan under which they are being paid or on receipt if earlier than the due date.

Employers' pensions strain contributions are accounted for in the period in which the liability arises. Any amount due in year but unpaid will be classed as a current financial asset. Amounts not due until future years are classed as long-term financial assets.

The Actuary determines the contribution rate for each employer during the triennial valuations of the Fund's assets and liabilities. Employees' contributions have been included at rates required by the Local Government Pension Scheme Regulations.

Benefits, Refunds of Contributions and Transfer Values

4. Benefits payable and refunds of contributions have been brought into the accounts on the basis of all amounts known to be due at the end of the financial year. Any amounts due but unpaid are disclosed in the net assets statement as current liabilities. Transfer values are those sums paid to, or received from, other pension schemes and relate to periods of previous pensionable employment. Transfer values have been included in the accounts on the basis of the date when agreements were concluded.

In the case of inter-fund adjustments provision has only been made where the amount payable or receivable was known at the year-end. Group transfers are accounted for in accordance with the terms of the transfer agreement.

Investment Income

5. Dividends and interest have been accounted for on an accruals basis. Dividends from quoted securities are accounted for when the security is declared ex-div. Interest is accrued on a daily basis. Investment income is reported net of attributable tax credits but gross of withholding taxes. Irrecoverable withholding taxes are reported separately as a tax charge. In the majority of cases investment income arising from the underlying investments of the Pooled Investment Vehicles is reinvested within the Pooled Investment Vehicles and reflected in the unit price. It is reported within 'Changes in Market Value of Investments'. Foreign income has been translated into sterling at the date of the transaction. Income due at the year-end was translated into sterling at the rate ruling at 31 March 2021.

Investment Management and Scheme Administration

6. A proportion of relevant County Council officers' salaries, including salary on-costs, have been charged to the Fund on the basis of time spent on scheme administration and investment related business. The fees of the Fund's general investment managers have been accounted for on the basis contained within their management agreements. Investment management fees are accounted for on an accruals basis.

Expenses

7. Expenses are accounted for on an accruals basis.

Cash

8. Cash held in bank accounts and other readily accessible cash funds is classified under cash balances as it is viewed that these funds are not held for investment purposes but to allow for effective cash management. Cash that has been deposited for a fixed period and as such as an investment, has been included under cash deposits.

Listed Private Equity

9. The fund holds a number of investments in listed private equity companies. These are included under equities as the investment is in a company that undertakes private equity related activities rather than an investment in a specific fund that makes private equity investments. This is consistent with the treatment of other equity investments as the fund does not split out any other categories from within equities, for example retail stocks.

Management Fees

10. Management fees have been accounted for based on the latest guidance from the Chartered Institute of Public Finance & Accountancy. Fees have been accounted for where the pension fund has a direct contractual obligation to pay them. This means where fees are deducted in a pooled fund they have been accounted for, but in a fund of funds the fees for the underlying funds are not included only those the pension fund pays to the fund of funds manager.

Note 4 - Critical Judgements in Applying Accounting Policies

Unquoted Private Equity Investments

Determining the fair value of unquoted private equity investments is highly subjective in nature. Unquoted private equity investments are valued by the investment managers using various valuation techniques and this involves the use of significant judgements by the managers. The value of unquoted private equity and infrastructure investments at 31 March 2021 was £174.308m (£127.080m at 31 March 2020).

Pension Fund Liability

The pension fund liability is calculated every three years by the Fund's actuary, with annual updates in the intervening years. Methods and assumptions consistent with IAS19 are used in the calculations. Assumptions underpinning the valuations are agreed with the actuary and are summarised in Note 26. The estimate of the liability is therefore subject to significant variances based on changes to the assumptions used.

Note 5 - Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date, and the amounts reported for the revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

The key judgements and estimation uncertainties that have a significant risk of causing material adjustments to the carrying amounts of assets and liabilities within the next financial year are:-

Item	Uncertainties	Potential Impact
Actuarial Present Value of Promised Retirement Benefits	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on fund assets. The fund engages an actuarial firm to provide expert advice on the assumptions to be applied.	<p>The actuarial present value of promised retirement benefits included in the financial statements is £4,677m. There is a risk that this figure is under or overstated in Note 26 to the accounts.</p> <p>Sensitivities to the key assumptions are as follows:</p> <p>A 0.5% p.a. increase in the pension increase rate would result in an approximate 9% increase to liabilities (£440m).</p> <p>A 0.5% p.a. increase in the salary increase rate would result in an approximate increase to liabilities of 1% (£33m).</p> <p>A 0.5% decrease in the real discount rate would result in an approximate 10% increase to liabilities (£482m).</p> <p>A one-year increase in member life expectancy would approximately increase the liabilities by 3-5%.</p>
Unquoted Private Equity	Unquoted private equity and infrastructure investments are valued at fair value using recognised valuation techniques. Due to the assumptions involved in this process there is a degree of estimation involved in the valuation.	Unquoted private equity and infrastructure investments included in the financial statements total £176.241m. There is a risk these investments are under, or overstated

		in the accounts. The Pension Fund relies on specialists to perform the valuations and does not have the information (i.e. the assumptions that were used in each case) to produce sensitivity calculations. Further details are included in Note 27.
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Note 6 - Contributions

	2020/21 £'000	2019/20 £'000
Employers		
Normal	-64,899	-55,799
Augmentation	0	0
Deficit Funding	-22,418	-19,389
Costs of Early Retirement	-972	-1,488
	-88,289	-76,676
Members		
Normal & Additional*	-25,299	-24,157
Total	-113,588	-100,833

*Local Government Scheme Additional Employees contributions are invested within the Fund, unlike AVCs which are held separately, as disclosed in Note 23.

Lump sum pre-payments in respect of contributions for the period 01/04/20-31/03/23 totalling £14.110m were received during 2020/21.

Deficit recovery contributions are paid by employers based on the maximum 22 year recovery period set out in the Funding Strategy Statement. Where appropriate, the Actuary has shortened the recovery period for some employers to maintain as near stable contribution rates for those employers, in line with the Regulations.

	Employer Contributions	Members Contributions
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	2020/21	2019/20	2020/21	2019/20
	£'000	£'000	£'000	£'000
Oxfordshire County Council	-30,829	-30,196	-10,149	-9,782
Scheduled Bodies	-50,452	-38,475	-12,622	-11,835
Resolution Bodies	-4,356	-5,133	-1,651	-1,613
Community Admission Bodies	-1,122	-1,372	-370	-372
Transferee Admission Bodies	-1,530	-1,500	-507	-555
Total	-88,289	-76,676	-25,299	-24,157

Note 7 - Transfers In

	2020/21	2019/20
	£'000	£'000
Individual Transfers In from other schemes	-10,936	-13,021
Group Transfers In from other schemes	-9,471	0
Total	-20,407	-13,021

Note 8 - Other Income

Other Income for 2020/21 of £0.087m (2019/20 £0.149m) reflects the interest resulting from the unwinding of the discount for the long-term receivable recognised for transfers to Magistrates' Courts. The long-term receivable was calculated on a discounted cash flow basis. This resulted in a charge to the fund account in the year the long-term receivable was originally recognised representing the value of the discount. The discount is being written down over a ten-year period.

Note 9 - Benefits

	2020/21	2019/20
	£'000	£'000
Pensions Payable	78,221	75,227
Lump Sums - Retirement Grants	11,944	11,475
Lump Sums - Death Grants	1,544	2,555
Total	91,709	89,257

	Pensions Payable		Lump Sums	
	2020/21	2019/20	2020/21	2019/20
	£'000	£'000	£'000	£'000
Oxfordshire County Council	38,411	36,945	7,375	5,822
Scheduled Bodies	33,924	32,883	4,264	5,884
Resolution Bodies	946	769	608	853
Community Admission Bodies	3,921	3,702	769	918
Transferee Admission Bodies	1,019	928	472	553
Total	78,221	75,227	13,488	14,030

Note 10 - Payments to and on account of leavers

	2020/21	2019/20

	£'000	£'000
Refunds of Contributions	247	387
Payments for members joining state scheme	-4	4
Group Transfers Out to other schemes	1,945	0
Individual Transfers Out to other schemes	7,834	6,939
Total	10,022	7,330

Note 11 - Management Expenses

	2020/21 £'000	2019/20 £'000
Administrative Costs	1,950	2,712
Investment Management Expenses	10,175	7,865
Oversight & Governance Costs	1,641	1,856
Total	13,766	12,433

Within oversight and governance costs are fees paid to the Pension Fund's external auditors of £0.024m (2019/20 £0.019m) for the audit of the Pension Fund's Annual Report and Accounts. No other external audit fees were paid in 2020/21.

A further breakdown of Investment Management Expenses is in Note 13.

Note 12 - Investment Income

	2020/21 £'000	2019/20 £'000
Bonds	-3,225	-3,647
Equity Dividends	-2,361	-9,620
Pooled Property Investments	-3,942	-4,058
Pooled Investments - Unit Trusts & Other Managed Funds	-919	-302
Interest on cash deposits	-47	-702
Other - securities lending	-9	-49
	-10,503	-18,183
Irrecoverable withholding tax - equities	0	195
Total	-10,503	-18,183

Note 13 - Investment Management Expenses

	2020/21 £'000	2019/20 £'000
Management Fees	10,083	7,827
Custody Fees	92	38
Total	10,175	7,865

Investment Management & Custody Fees are generally calculated on a fixed scale basis with applicable rates applied to the market value of the assets managed. See Note 3 for details of the accounting treatment of management fees.

Note 14 - Securities Lending

The Fund operated a securities lending programme with its custodian State Street

Bank and Trust Company for the duration of the financial year. Collateralised lending generated income of £0.009m in 2020/21 (2019/20 £0.049m). This is included within investment income in the Pension Fund Accounts. At 31 March 2021 £0.335m (31 March 2020 £8.892m) of stock was on loan, for which the fund held £0.374m (31 March 2020 £10.028m) worth of collateral. Collateral consists of acceptable securities and government and supranational debt.

Note 15 - Related Party Transactions

The Pension Fund is required to disclose material transactions with related parties, and bodies or individuals that have the potential to control or influence the Pension Fund, or to be controlled or influenced by the Pension Fund. Disclosure of these transactions allows readers to assess the extent to which the Pension Fund might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Pension Fund.

Members of the Pension Fund Committee and the post of Service Manager (Pensions) are the key management personnel involved with the Pension Fund. During 2020/21, the Committee consisted of nine County Councillors, two District Councillors and a beneficiary observer. Members of the Pension Fund Committee are disclosed in the Pension Fund Report and Accounts. An amount of £0.117m was paid to Oxfordshire County Council in respect of key management compensation during the financial year as follows:

*Includes allowances paid to the Chairman of the Pension Fund Committee

These figures represent the relevant proportion of the salary and employer pension contributions for the key Council staff, reflecting their work for the Pension Fund.

As the County Council is the designated statutory body responsible for administrating

	2020/21 £'000	2019/20 £'000
Short Term Benefits*	101	98
Long Term/Post Retirement Benefits	16	16
Total	117	114

the Oxfordshire Pension Fund, it is a related party.

For the 12 months ended 31 March 2021, employer contributions to the Pension Fund from the County Council were £30.829m (2019/20 £30.196m). At 31 March 2021 there were receivables in respect of contributions due from the County Council of £3.570m (2019/20 £3.466m) and payables due to the County Council of £0.222m (2019/20 £0.760m).

The County Council was reimbursed £1.414m (2019/20 £1.445m) by the Pension Fund for administration costs incurred by the County Council on behalf of the Pension Fund.

Brunel Pension Partnership Ltd (Company Number 10429110)

Brunel Pension Partnership Ltd (BPP Ltd) was formed on the 14th October 2016 and oversees the investment of pension fund assets for the following LGPS funds: Avon,

Buckinghamshire, Cornwall, Devon, Dorset, Environment Agency, Gloucestershire, Oxfordshire, Somerset, and Wiltshire.

Each of the 9 Administering Authorities, including Oxfordshire County Council, and the Environment Agency own 10% of BPP Ltd. Pension Fund transactions with BPP Ltd are as follows:

	2020/21 £'000	2019/20 £'000
Income	0	0
Expenditure	1,063	1,164
Receivables	267	237
Payables	0	0

Note 16 - Investments

	Value at 31.3.2021 £'000	Value at 31.3.20 £'000
Investment Assets		
Bonds	310,417	300,087
Equities	128,163	86,211
Pooled Funds:		
- Fixed Income	210,166	181,708
- Global Equity	1,102,821	786,596
- UK Equity	603,731	497,115
- Private Equity	124,379	95,782
- Infrastructure Funds	51,862	31,298
- Diversified Growth Fund	156,204	136,692
Pooled Property Investments	208,145	161,843
Derivatives:		
- Forward Currency Contracts	4,136	3,092
Cash Deposits	26,978	28,111
Long-Term Investments	840	840
Investment Income Due	1,810	2,805
Amounts Receivable for Sales	751	9,596
Total Investment Assets	2,930,403	2,321,776
Investment Liabilities		
Derivatives:		
- Forward Currency Contracts	-279	-6,166
Management Expenses Due	-501	-906
Amounts Payable for Purchases	-20,673	-12,879
Total Investment Liabilities	-21,453	-19,951
Net Investment Assets	2,908,950	2,301,825

Note 16a - Reconciliation of Movements in Investments and Derivatives

	Value at 1 April 2020	Purchases at Cost & Derivative Payments	Sales Proceeds & Derivative Receipts	Change in Market Value	Cash Movement	Increase in Receivables/ (Payables)	Value at 31 March 2021
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Bonds	300,087	623,887	-604,199				310,417
Equities	86,211	466	105	41,591			128,163
Pooled Investments	1,729,191	572,510	-596,578	544,040			2,249,163
Pooled Property Investments	161,843	197,222	147,517	3,403			208,145
Long-Term Investments	840						840
<u>Derivative Contracts</u>							
FX	3,074	12,208	11,209	5,932			3,857
Other Investment Balances							
Cash Deposits	28,111	176,234	-177,943	-1,281	1,857		26,978
Amounts Receivable for Sales of Investments	9,596					8,845	751
Investment Income Due	2,805					995	1,810
Amounts Payable for Purchases of Investments & Management Expenses	-13,785					7,389	-21,174
Total	2,301,825	1,582,527	-1,537,551	577,521	1,857	-17,229	2,908,950

Transaction costs are borne by the scheme in relation to transactions in pooled investment vehicles. However, such costs are taken into account in calculating the bid/offer spread of these investments and are not therefore separately identifiable.

There have been no employer-related investments at any time during the year.

Purchases and sales relating to derivative contracts consist of forward foreign exchange contracts that are used for the purpose of currency hedging. Further details are contained in note 16c.

	Value at 1 April 2019	Purchases at Cost & Derivative Payments	Sales Proceeds & Derivative Receipts	Change in Market Value	Cash Movement	Increase in Receivables/ (Payables)	Value at 31 March 2020
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Bonds	296,805	666,392	-685,059	21,949			300,087
Equities	360,807	66,247	-352,573	11,730			86,211
Pooled Investments	1,581,636	416,347	-65,953	-202,839			1,729,191
Pooled Property Investments	172,306	11,338	-19,827	-			161,843
Long-Term Investments	840			1,974			840
<u>Derivative Contracts</u>							
FX	727	10,863	-10,955	-3,709			-3,074
Other Investment Balances							
Cash Deposits	3,567	241,897	-228,813	339	11,121		28,111
Amounts Receivable for Sales of Investments	3,463					6,133	9,596
Investment Income Due	3,966			40		-1,201	2,805
Amounts Payable for Purchases of Investments & Management Expenses	-869					-12,916	-13,785
Total	2,423,248	1,413,084	-1,363,180	-174,464	11,121	-7,984	2,301,825

Note 16b - Analysis of Investments (Excluding Derivative Contracts, Cash Deposits and Other Investment Balances)

Long-Term Investments Assets

	2020/21 £'000	2019/20 £'000
Brunel Pension Partnership Ltd	840	840
Total	840	840

Bonds

	2020/21 £'000	2019/20 £'000
UK Public Sector	96,954	88,160
UK Other		611
Overseas Public Sector	53,746	42,602
UK Public Sector Index Linked	159,717	162,526
Overseas Public Sector Index Linked	0	6,188
Total	310,417	300,087

Equity Investments

	2020/21 £'000	2019/20 £'000
UK Equities	119,836	81,488
Overseas Listed Equities:		
North America	7,793	4,168
Japan	0	0
Europe	534	555
Pacific Basin	0	0
Emerging Markets	0	0
Total	128,163	86,211

Pooled Investment Vehicles

	2020/21 £'000	2019/20 £'000
UK Registered Managed Funds - Property	73,847	31,152
Non UK Registered Managed Funds - Property	14,516	16,603
UK Registered Managed Funds - Other	1,916,718	1,218,613
Non UK Registered Managed Funds - Other	332,444	263,771
UK Registered Property Unit Trusts	93,582	88,599
Non UK Registered Property Unit Trusts	26,201	25,490
Non UK Registered Unit Linked Insurance Fund	0	246,806
Total	2,457,308	1,891,034

Total Investments (excluding derivative contracts, Cash Deposits and Other Investment Balances)

	2020/21 £'000	2019/20 £'000
	2,896,728	2,278,172

Note 16c - Derivative Contracts

Objectives and policies

The Pension Fund Committee have authorised the use of derivatives by some of their Investment Managers as part of the investment strategy for the pension scheme.

The main objectives and policies followed during the year are summarised as follows:

Forward Foreign Exchange - in order to maintain appropriate diversification of investments within the portfolio and take advantage of overseas investment returns, a proportion of the underlying investment portfolio is invested overseas. To balance the risk of investing in foreign currencies whilst having an obligation to settle benefits in Sterling, a currency hedging programme, using forward foreign exchange contracts, has been put in place to reduce the currency exposure of these overseas investments to the targeted level.

Forward Foreign Exchange (FX)

The scheme had open FX contracts at the year-end as follows:

Contract	Settle- ment Date	Currency Bought £'000	Currency Sold £'000	Asset value at year end £'000	Liability value at year end £'000	Net Forward currency Contracts £'000
Forward OTC	1 month	19,000 EUR	16,330 GBP	0	-140	
Forward OTC	1 month	2,605 GBP	4,600 AUD	66		
Forward OTC	1 month	25,061 GBP	3,520,400 JPY	1,967		
Forward OTC	1 month	1,150 GBP	1,992 CAD	2		
Forward OTC	1 month	33,767 GBP	38,051 EUR	1,344		
Forward OTC	1 month	48,723 GBP	66,651 USD	556	-139	
Forward OTC	1 month	109 GBP	1,237 SEK	6		
Forward OTC	1 month	38,730 USD	27,874 GBP	195		
Forward Currency Contracts at 31 March 2021				4,136	-279	3,857
Prior Year Comparative						
Forward Currency contracts at 31 March 2020				3,092	-6,166	-3,074

Note 16d - Other Investment Balances

	2020/21 £'000	2019/20 £'000
<u>Receivables</u>		
Sale of Investments	751	9,596
Dividend & Interest Accrued	1,586	2,492
Inland Revenue	224	313
Other	0	0
	2,561	12,401
<u>Payables</u>		
Purchase of Investments	-20,673	-12,879
Management Fees	-496	-906
Custodian Fees	-5	0
	-21,174	-13,785
Total	-18,613	-1,384

Cash Deposits

	2020/21 £'000	2019/20 £'000
Non-Sterling Cash Deposits	26,978	28,111
Total	26,978	28,111

The following investments represent more than 5% of the net assets of the scheme

	2020/21 £'000	% of Total Fund	2019/20 £'000	% of Total Fund
UBS Life Global Equities All Countries Fund			246,806	10.44
Brunel HG ALP GLB EQ	352,004	11.87	234,652	9.93
L&G World Developed Equity Index Fund	209,845	7.08	238,828	10.11
L&G UK FTSE All-Share Equity Index	155,929	5.26	145,866	6.17
L&G Core Plus Bond Fund	210,165	7.09	181,708	7.69
Brunel UK Equity Fund	447,802	15.10	351,250	14.86
Insight Broad Opportunities Fund	156,204	5.27	136,692	5.78
Brunel GBL Sustainable Mutual Fund	291,898	9.84		

Note 17 - Current Assets

	2020/21 £'000	2019/20 £'000
Receivables:		
Employer Contributions	8,377	7,857
Employee Contributions	2,127	1,910
Rechargeable Benefits	1,058	1,152
Transferred Benefits	1,932	1,260
Cost of Early Retirement	350	527
Inland Revenue	165	104
Other	863	534
Cash Balances	49,415	49,122
Total	64,287	62,466

Note 18 - Current Liabilities

	2020/21 £'000	2019/20 £'000
Transferred Benefits	-1,163	-290
Benefits Payable	-855	-405
Inland Revenue	-1,024	-920
Costs of Early Retirement	0	-740
Employer Contributions	-28	-598
Staff Costs	-116	-109
Consultancy	-9	-66
Other	-120	-61
Total	-3,315	-3,189

Note 19 - Long-Term Assets

	2020/21 £'000	2019/20 £'000
Employer Contributions	6	2,130
Costs of Early Retirement	33	120
Total	39	2,250

Note 20 - Assets under External Management

The market value of assets under external fund management amounted to £2,765.988m as at 31 March 2021. The table below gives a breakdown of this sum and shows the market value of assets under management with each external manager.

Fund Manager	31/03/2021		31/03/2020	
	Market Value		Market Value	
	£'000	%	£'000	%
Brunel Pension Partnership	1,963,557	70.99	1,073,335	48.59
Legal & General	537,839	19.44	513,946	23.27
UBS			386,615	17.50
Wellington	1,179	0.04	1,692	0.08
Insight	156,204	5.65	136,692	6.19
Adams Street Partners	61,919	2.24	51,667	2.34
Partners Group	45,290	1.64	44,764	2.03
Total	2,765,988	100.00	2,208,711	100.00

Note 21 - Top 5 Holdings

Value of the Fund's Top Five Holdings at 31 March 2021	£'000	% of Fund
HG Capital Trust Plc	61,791	2.08
Standard Life European Private Equity Trust	20,569	0.69
UK Treasury 4.75 2030 Bond	16,185	0.54
BMO Private Equity Trust Plc	15,475	0.52
3i Group Plc	13,209	0.44

Note 22 - Taxation

The scheme is a 'registered pension scheme' for tax purposes under the Finance Act 2004. As such the Fund is exempt from UK income tax on interest received and from capital gains tax on the proceeds of investments sold. However, the Fund cannot reclaim certain amounts of withholding taxes relating to overseas investment income which are suffered in the country of origin.

Note 23 - Additional Voluntary Contributions

	Market Value 31 March 2021 £'000	Market Value 31 March 2020 £'000
Prudential		13,196

The AVC provider to the Fund is the Prudential. The Fund is currently unable to complete this note for 2020/21 as Prudential are experiencing significant service disruptions and have not been able to provide year-end reporting to the Fund.

The assets of these investments are held separately from the Fund. The AVC provider secures additional benefits on a money purchase basis for those members electing to pay additional voluntary contributions. Members participating in this arrangement each receive an annual statement confirming the amounts held in their account and

the movements in the year. The Administering Authority does not handle these monies. Instead, if employees decide to pay AVCs their employer (the member body) sends them to Prudential.

Note 24 - Contingent Liabilities and Capital Commitments

As at 31 March 2021 the fund had outstanding capital commitments (investments) totalling £268.535m (31 March 2020 - £172.000m). These commitments relate to outstanding call payments due on unquoted limited partnership funds held in the pooled investments and pooled property fund elements of the investment portfolio. The amounts ‘called’ by these funds are irregular in both size and timing from the date of the original commitment due to the nature of the investments.

Note 25 - Investment Strategy Statement

Oxfordshire County Council Pension Fund has an Investment Strategy Statement. This is published in the Pension Fund Annual Report and Accounts which is circulated to all scheme employers and is also available on the Council’s webpage.

Note 26 - Actuarial Present Value of Promised Retirement Benefits

	2021 £'000	2020 £'000
Present Value of Funded Obligation	4,677	3,519

The movement from March 2020 can in part be explained by the normal changes over the year as new benefits are accrued and previous benefits paid out. This explains an increase in the present value of the Funded Obligation of £205m (2020 - £204m decrease).

There has been an increase in the present value of the Funded Obligation of £953m (2020 - £411m decrease) reflecting changes in the financial assumptions used by the actuary as a consequence of changes in the financial markets. The key changes in financial assumptions were:

- An increase in the assumed level of CPI, and therefore pension increase, to 2.85% from 1.9% (net effect an increase in Present Value of Funded Obligation)
- An increase in the assumed level of salary increases to 2.85% from 1.9% (net effect an increase in Present Value of Funded Obligation)
- A reduction in the discount rate to 2.0% from 2.3% (net effect an increase in Present Value of Funded Obligation).

When the LGPS benefit structure was reformed in 2014, transitional protections were applied to certain older members close to normal retirement age. The benefits accrued from 1 April 2014 by these members are subject to an ‘underpin’ which means that they cannot be lower than what they would have received under the previous benefit structure. The underpin ensures that these members do not lose out from the introduction of the new scheme, by effectively giving them the better of the benefits from the old and new schemes.

In December 2018 the Court of Appeal upheld a ruling (“McCloud/Sargeant”) that similar transitional protections in the Judges’ and Firefighters’ Pension Schemes were unlawful on the grounds of age discrimination. The implications of the ruling are expected to apply to the LGPS (and other public service schemes) as well. The UK Government requested leave to appeal to the Supreme Court but this was denied at the end of June 2019. LGPS benefits accrued from 2014 may therefore need to be enhanced so that all members, regardless of age, will benefit

from the underpin. Alternatively, restitution may be achieved in a different way, for example by paying compensation. In either case, the clear expectation is that many more members would see an enhanced benefit rather than just those currently subject to these protections. There will therefore be a retrospective increase to members' benefits, which in turn will give rise to a past service cost for the Fund employers.

Quantifying the impact of the judgement at this stage is very difficult because it will depend on the compensation awarded, members' future salary increases, length of service and retirement age, and whether (and when) members withdraw from active service. Salary increases in particular can vary significantly from year to year and from member to member depending on factors such as budget restraint, job performance and career progression. The Government Actuary's Department (GAD) has estimated that the impact for the LGPS as a whole could be to increase active member liabilities by 3.2%, based on a given set of actuarial assumptions. A full description of the data, methodology and assumptions underlying these estimates is given in GAD's paper, dated 10 June 2019.

The Fund's actuary has adjusted GAD's estimate to better reflect the Oxfordshire County Council Pension Fund's local assumptions, particularly salary increases and withdrawal rates. The revised estimate is that total liabilities (i.e. the increase in active members' liabilities expressed in terms of the employer's total membership) could be 0.5% higher as at 31 March 2021, an increase of approximately £6m.

These numbers are high level estimates based on scheme level calculations and depend on several key assumptions.

Note 27 - Financial Instruments

Note 27a - Classification of Financial Instruments

The following table analyses the carrying amounts of financial assets and liabilities by category and net assets statement heading. No financial assets were reclassified during the accounting period.

	2020/21			2019/20		
	Fair Value through Profit & Loss	Financial Assets at Amortised Cost	Financial Liabilities at Amortised Cost	Fair Value through Profit & Loss	Financial Assets at Amortised Cost	Financial Liabilities at Amortised Cost
	£'000	£'000	£'000	£'000	£'000	£'000
Financial Assets						
Bonds	310,417			300,087		
Equities	128,163			86,211		
Pooled Investments	2,249,163			1,729,191		
Pooled Property Investments	208,145			161,843		
Derivatives	4,136			3,092		
Cash		76,394			77,232	
Long-Term Investments	840			840		
Other Investment Balances	2,337			12,088		
Receivables		722			487	
	2,903,201	77,116	0	2,293,352	77,719	0
Financial Liabilities						
Derivatives	-279			-6,166		
Other Investment Balances	-21,174			-13,786		
Payables			-371			-390
	-21,453	0	-371	-19,952	0	-390
Total	2,881,748	77,116	-371	2,273,400	77,719	-390

Note 27b - Net Gains and Losses on Financial Instruments

	31-Mar-21 £'000	31-Mar-20 £'000
Financial Assets		
Fair Value through Profit and Loss	-570,571	-174,803
Loans and Receivables	0	0
Financial Assets at Amortised Cost	355	339
Financial Liabilities		
Fair Value through Profit and Loss	0	0
Financial Liabilities Measured at Amortised Cost	0	0
Total	-570,216	-174,464

Note 27c - Valuation of Financial Instruments Carried at Fair Value

Financial instruments have been classified in to one of the following three categories to reflect the level of uncertainty in estimating their fair values:

Level 1

Fair value is derived from quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2

Fair value is based on inputs other than quoted prices included within Level 1 that are observable either directly (i.e., from prices) or indirectly (i.e., derived from prices).

Level 3

Fair value is determined by reference to valuation techniques using inputs that are not observable in the market.

Level 2 includes pooled funds where the valuation is based on the bid price, where bid and offer prices are published, or the net asset value provided by the issuing fund. Within Level 2 there are also listed private equity investments where the market for the security is not deemed active; for these investments the valuation is based on the most recently available bid price in the market.

Included within Level 3 are pooled private equity investments made in Limited Liability Partnerships where fair value is determined using valuation techniques which involve significant judgements by fund managers due to the unquoted nature of the underlying fund investments. The valuations are obtained from the audited financial statements of the issuing funds and are normally adjusted for cashflows where data does not cover the full financial year for the Pension Fund.

Some listed private equity investments have been included within Level 3 of the hierarchy where it has been determined that the market for the fund is inactive. These listed private equity investments are valued using the most recently available bid price in the market.

Categorisation of financial instruments within the levels is based on the lowest level input that is significant to the fair value measurement of the instrument.

The following table presents the Fund's financial assets and liabilities within the fair value hierarchy.

Value at 31 March 2021	Level 1 £'000	Level 2 £'000	Level 3 £'000	Total £'000
Financial Assets				
Financial Assets at Fair Value through Profit & Loss	333,756	2,366,144	203,301	2,903,201
Financial Assets at Amortised Cost	77,116	0	0	77,116
Total Financial Assets	410,872	2,366,144	203,301	2,980,317
Financial Liabilities				
Financial Liabilities at Fair Value through Profit & Loss	-21,174	-279	0	-21,453
Financial Liabilities at Amortised Cost	-371	0	0	-371
Total Financial Liabilities	-21,545	-279	0	-21,824
Net Financial Assets	389,327	2,365,865	203,301	2,958,493

Value at 31 March 2020	Level 1 £'000	Level 2 £'000	Level 3 £'000	Total £'000
Financial Assets				
Financial Assets at Fair Value through Profit & Loss	325,414	1,677,025	290,913	2,293,352
Financial Assets at Amortised Cost	77,719	0	0	77,719
Total Financial Assets	403,133	1,677,025	290,913	2,371,071
Financial Liabilities				
Financial Liabilities at Fair Value through Profit & Loss	-13,786	-6,166	0	-19,952
Financial Liabilities at Amortised Cost	-390	0	0	-390
Total Financial Liabilities	-14,176	-6,166	0	-20,342
Net Financial Assets				
	388,957	1,670,859	290,913	2,350,729

Reconciliation of Movement in Level 3 Financial Instruments

	UK Equities	Pooled Private Equity Funds	Pooled Property Funds	Pooled Infrastructure Funds	Long-Term Investments
	£'000	£'000	£'000	£'000	£'000
Market Value 31 March 2020	1,150	95,782	161,843	31,298	840
Transfers In	0	0	0	0	0
Transfers Out	0	0	-132,678	0	0
Purchases	0	16,445	3,354	24,033	0
Sales	0	-14,770	-3,401	-6,097	0
Unrealised Gains/(Losses)	-392	-15,548	-4,260	2,628	0
Realised Gains/(Losses)	0	9,441	604	0	0
Market Value 31 March 2021	758	122,446	25,462	51,862	840

	UK Equities	Pooled Private Equity Funds	Pooled Property Funds	Pooled Infrastructure Funds	Long-Term Investments
	£'000	£'000	£'000	£'000	£'000
Market Value 31 March 2019	1,458	80,563	34,117	13,058	840
Transfers In	0	0	132,678	0	0
Transfers Out	0	0	0	0	0
Purchases	0	24,216	540	19,223	0
Sales	0	-10,346	-7,483	-1,821	0
Unrealised Gains/(Losses)	-401	-3,612	1,296	838	0
Realised Gains/(Losses)	93	4,961	695	0	0
Market Value 31 March 2021	1,150	95,782	161,843	31,298	840

Transfers out are included at the 31 March 2020 market value. For 2020/21 the Pension Fund has included pooled property unit trusts that were held in Level 3 as at 31 March 2020 in level 2. The decision was made as the material uncertainty clauses included in the funds' valuations as at 31 March 2020, as a result of the reduced property market activity caused by the COVID-19 pandemic, were no longer in place.

Level 3 Sensitivities

Level 3 Investments	Valuation Range +/-	Value at 31 March 2021 £'000	Valuation on Increase £'000	Valuation on Decrease £'000
UK Equities	10%	758	834	682
Pooled Private Equity Funds	10%	124,379	136,817	111,941
Pooled Property Funds	3%	25,462	26,226	24,698
Pooled Infrastructure Funds	5%	51,862	54,455	49,269
Long-Term Investments	0%	840	840	840

Level 3 Investments	Valuation Range +/-	Value at 31 March 2020 £'000	Valuation on Increase £'000	Valuation on Decrease £'000
UK Equities	10%	1,150	1,265	1,035
Pooled Private Equity Funds	10%	95,782	105,360	86,203
Pooled Property Funds	3%	161,843	166,698	156,988
Pooled Infrastructure Funds	5%	31,298	32,863	29,733
Long-Term Investments	0%	840	840	840

Note 28 - Risk

The Pension Fund is subject to risk in terms of its key responsibility to meet the pension liabilities of the scheme members as they become due. These risks relate to the value of both the assets and the liabilities of the Fund and the timing of when the payment of the liabilities becomes due.

At a strategic level, the main tools used by the Pension Fund to manage risk are:

- The triennial Fund Valuation which reviews the assets and liabilities of the Fund, and resets employer contribution rates to target a 100% Funding Level. The 2019 Valuation estimated that the current Funding Level is 99%.
- The Investment Strategy Statement which sets out the Fund's approach to the investment of funds, and sets out the approach to the mitigation of investment risk.
- The review of the Strategic Asset Allocation to ensure it is appropriately aligned to the Fund's liability profile and to ensure compliance with the Investment Strategy Statement.
- The regular review of the performance of all Fund Managers.

Key elements of the approach to managing the investment risk as set out in the Investment Strategy Statement include:

- Maintaining an element of the asset allocation in assets such as fixed income securities, the behaviour of which closely mirrors that of the Fund's liabilities. The allocation to liability matching assets is regularly reviewed with the intention that the allocation will increase as the maturity of the fund increases, as was the case following the 2016 valuation. Whilst the Fund maintains a high proportion of active members where the payment of liabilities is not due for many decades and remains cashflow positive, the Fund can afford to seek the higher investment returns associated with the more volatile and illiquid asset classes.
- Maintaining an element of the asset allocation in passive equity funds which removes the risk associated with poor manager performance (though retaining the market risk).
- Ensuring a diversification amongst asset classes, and in particular an allocation to alternative asset classes for which performance has historically not correlated to equity performance.
- Ensuring a diversification of Fund Managers and investment styles (e.g. some with a growth philosophy, some with a value philosophy) to mitigate the risk of poor manager performance impacting on asset values.
- The Fund's policy on ensuring Environmental Social & Governance factors are taken into account in investment decisions. During 2019/20 the Fund developed a Climate Change Policy dealing with how it will manage climate change related risks and opportunities. The policy was developed as the Fund sees climate change as single most significant risk to long-term investment performance given its systemic nature.

The key risks associated with the level of liabilities stem from the level of initial pension benefit payable, the indexation of this benefit and the time the benefit is in payment for. These risks largely lie outside the control of the Pension Fund. Changes to the scheme were made in 2014 with the aim of making the scheme more sustainable including; linking the normal retirement age to future estimates of life expectancy to bring stability to the length of time benefits are in payment, a change in the calculation of benefits to career average revalued earnings to avoid the sudden hike possible in final benefits possible under a final salary scheme, and a switch in the basis of indexation to CPI which is generally lower than the RPI alternative.

The Actuary, when completing the 2019 Valuation, undertook sensitivity analysis calculations to look at the impact on potential liabilities and the funding level. A variation of 0.1% per annum in the discount rate would move the calculated funding level from 99% down to 98% or up to 100%. A change in the CPI assumption of 0.1% per annum would lead to a reduction in the funding level to 98% or an increase to 100%. A change to the rate of mortality improvement of 0.25% would move the funding level down to 98% or up to 100%.

In terms of the investment in the various Financial Instruments open to the Pension Fund, the Fund is exposed to the following risks:

- Credit risk - the possibility of financial loss stemming from other parties no longer being able to make payments or meet contractual obligations to the Pension Fund.
- Liquidity Risk - the possibility that the Pension Fund might not have the funds available to meet its payment commitments as they fall due.
- Market Risk - the possibility that the Pension Fund may suffer financial loss as a consequence of changes in such measures as interest rates, market prices, and foreign currency exchange rates.

Credit Risk

The Pension Fund's credit risk is largely associated with the Fund's investments in Fixed Interest and Index Linked Securities, Cash Deposits and Short Term Loans, where there is a risk that the other parties may fail to meet the interest or dividend payments due, or fail to return the Fund's investment at the end of the investment period.

At 31 March 2021 the Fund's exposure to credit risk predominantly related to the following investments:

Investment Category	31 March 2021 £'000	31 March 2020 £'000
UK Government Gilts	96,954	88,160
UK Corporate Bonds	210,166	181,708
UK Index Linked Gilts	159,717	163,137
Overseas Government Bonds	53,746	48,789
Non-Sterling Cash Deposits	26,978	28,111
Cash Balances	49,415	49,122
Total	596,976	559,027

The Pension Fund manages the credit risk by ensuring a diversification of investments both in terms of product and in terms of redemption dates, whilst limiting investments made to sub-investment grade bonds to those made through pooled funds. Corporate Bonds are held through a pooled fund vehicle and up to 15% of holdings can be invested in sub-investment grade bonds. Cash held in sterling at 31 March 2021 was deposited in short-term notice cash accounts and money market funds as shown in the table below:

	Rating	Balance at 31 March 2021 £'000	Rating	Balance at 31 March 2020 £'000
Money Market Funds				
Aberdeen Standard	AAA	19,955	AAA	20,000
State Street Global Advisors	AAA	11,552	AAA	45,162
Bank Current Accounts				
Lloyds Bank Plc	A+	1,740	A+	1,547
State Street Bank & Trust Co	AA+	43,147	AA+	10,524
Total		76,394		77,233

The Pension fund has no experience of default against which to quantify the credit risk against the current investments.

Liquidity Risk

Liquidity risk represents the risk that the Fund will be unable to meet its financial obligations as they fall due. At the present time, the liquidity risk is seen, relatively, as the greatest threat to the Pension Fund, although the absolute risk itself is still seen to be very low, particularly in the short term.

During 2020/21 the Pension Fund received/accrued income related to dealings with members of £134.0m (2019/20 £114.0m) and incurred expenditure related to dealings with members of £115.5m (2019/20 £109.0m). There were further receipts/accruals of £10.5m (2019/20 £18.4m) in respect of investment income, against which need to be set taxes of £0m (2019/20 £0.2m). The net inflow was therefore £29.1m (2019/20 £23.2m).

The figures show that the Fund is still cashflow positive at the whole fund level. A cash flow forecast is maintained for the Fund to understand and manage the timing of the Fund's cash flows. On a daily basis, the Fund holds a minimum of £40m of cash in call accounts and money market funds to meet benefit payments due, drawdowns from fund managers, and other payments due from the Fund. The Fund has also looked at longer-term cashflow forecasts to gain a greater understanding of when the balance of pension payments and contributions may become negative so as to consider how this may affect the Fund's investment strategy in the future. The Fund has already taken some steps in this regard including allocating to the Secured Income portfolio offered by Brunel Pension Partnership.

The Fund would need to experience a significant change in either the levels of contributions received, and/or the levels of benefits payable, as well as the loss of all current investment income, before it might be required to liquidate assets at financial loss.

There are risks in this area going forward as a result of continuing reductions in public expenditure, and the resulting impact on active scheme membership. The reductions in public sector expenditure will impact on the liquidity of the Pension Fund both in terms of a reduction in contributions receivable as the workforce shrinks, as well as an increase in benefits payable as staff above the age of 55 are made redundant and become entitled to early payment of their pension. There are changes to the Scheme being consulted on that could impact on scheme membership levels although these changes would be expected to impact gradually over time. In addition, some employers are adopting models that have the potential to reduce scheme membership.

However, as noted above, for the Fund to reach a position where it is forced to sell assets and therefore face a potential financial loss, (as well as to forego future investment returns which have been assumed to meet pension liabilities in the future), the net movement in cash would need to be of a scale deemed unlikely in the medium-term. The Pension Fund will seek to mitigate these risks through working with employers to understand the potential for any significant membership changes and by monitoring the fund's cashflows. The fund will also provide advice to the Government on the impact of any proposals for change, as well providing clear communication to current scheme members of the on-going benefits of scheme membership and the personal risks to their future financial prospects of opting out at this time.

Market Risk

The whole of the Pension Fund's investment asset base is subject to financial loss through market risk, which includes the impact of changes in interest rates, movements in market prices and movements in foreign currency rates. However, as noted above under the liquidity risk, these financial losses are not automatically realised, as all assets held by the Pension Fund are done so on a long-term basis. Subject to the liquidity risk above, it is likely to be many years into the future before any assets will be required to be realised, during which time market risk will have the opportunity to even itself out.

Market risk is generally managed through diversification of investments within the portfolio in terms of asset types, geographical and industry sectors, and individual securities.

Whilst widespread recession will drive down the value of the Fund's assets and therefore funding level in the short term, this will have no direct bearing on the long-term position of the Fund, nor the contribution rates for individual employers. Under the LGPS Regulations, the Fund Actuary is required to maintain as near stable contribution rate as possible, and as such the Valuation is based on long term assumptions about asset values, with all short-term movements smoothed to reflect the long-term trends.

Interest Rate Risk

The direct exposure of the fund to interest rate risk and the impact of a 100 basis point movement in interest rates are presented in the table below. This analysis assumes that all other variables remain constant:

Asset Type	Carrying Amount as at 31 March 2021	Change in Year in the Net Assets Available to Pay Benefits	
		1%	-1%
		£'000	£'000
Cash and Cash Equivalents	26,978	270	-270
Cash Balances	49,415	494	-494
Bonds	520,583	5,206	-5,206
Total Change in Assets Available	596,976	5,970	-5,970

Asset Type	Carrying Amount as at 31 March 2020	Change in Year in the Net Assets Available to Pay Benefits	
		1%	-1%
		£'000	£'000
Cash and Cash Equivalents	28,111	281	-281
Cash Balances	49,122	491	-491
Bonds	481,794	4,818	-4,818
Total Change in Assets Available	559,027	5,590	-5,590

In the short term, interest rate risk is difficult to quantify in that it impacts directly on both the price of fixed interest and index linked securities as well as the discount factor used to value liabilities. Increases in interest rates which will drive down security prices and asset values will also reduce the future pension liabilities and therefore improve funding levels rather than worsen them.

Currency Risk

Currency risk concerns the risk that the fair value of future cash flows of a financial instrument will fluctuate due to changes in foreign exchange rates. The Fund is exposed to foreign exchange risk on financial instruments that are denominated in currencies other than the Fund's functional currency (£GBP). Risks around foreign currency rates are mitigated in part by allowing the Fund Managers to put in place currency hedging arrangements up to the value of the stock held in a foreign currency (also see note 16c).

The table below shows the impact a 10.0% weakening/strengthening of the pound against the various currencies would have on the assets available to pay benefits.

This analysis assumes that all other variables remain constant.

Currency Exposure - Asset Type	Asset Values as at 31 March 2021	Change in Year in the Net As- sets Available to Pay Benefits	
		10.00%	-10.00%
	£'000	£'000	£'000
Overseas Equities	8,327	833	-833
Pooled Global Equities	1,102,820	110,282	-110,282
Pooled Private Equity (LLPs)	103,944	10,394	-10,394
Pooled Property	40,716	4,072	-4,072
Infrastructure	37,121	3,712	-3,712
Cash	26,978	2,698	-2,698
Total Change in Assets Available	1,319,906	131,991	-131,991

Currency Exposure - Asset Type	Asset Values as at 31 March 2020	Change in Year in the Net Assets Available to Pay Benefits	
		10.00%	-10.00%
	£'000	£'000	£'000
Overseas Equities	4,723	472	-472
Pooled Global Equities	786,596	78,660	-78,660
Pooled Private Equity (LLPs)	81,755	8,176	-8,176
Pooled Property	42,092	4,209	-4,209
Infrastructure	19,915	1,991	-1,991
Cash	28,111	2,811	-2,811
Total Change in Assets Available	963,192	96,319	-96,319

Other Price Risk

Other price risk represents the risk that the value of financial instruments will fluctuate as a result of changes in market prices, other than those arising from interest rate risk or foreign exchange risk.

All investments in securities present a risk of loss of capital. The maximum risk is the fair value of the financial instrument.

The effect of various movements in market price are presented in the table below along with the effect on total assets available to pay benefits assuming all other factors remain constant:

	Value as at 31 March 2021	Percentage Change	Value on Increase	Value on Decrease
Asset Type	£'000	%	£'000	£'000
UK Equities	119,836	10.0	131,819	107,852
Pooled UK Equities	603,731	10.0	664,104	543,358
Global Equities	8,327	10.0	9,160	7,494
Diversified Growth Fund	156,204	3.0	160,890	151,518
Pooled Global Equities	1,102,820	10.0	1,213,102	992,538
UK Bonds	96,954	5.0	101,802	92,106
Overseas Bonds	53,746	5.0	56,433	51,059
UK Index Linked Bonds	159,717	5.0	167,703	151,731
Pooled Corporate Bonds	210,166	5.0	220,674	199,658
Infrastructure	51,862	5.0	54,455	49,269
Pooled Private Equity (LLPs)	124,379	10.0	136,817	111,941
Pooled Property	208,145	3.0	214,389	201,901
Long-Term Investments	840	0.0	840	840
Cash	76,393	0.0	76,393	76,393
Total Assets Available to Pay Benefits	2,973,120		3,208,581	2,737,658

	Value as at 31 March 2020	Percentage Change	Value on Increase	Value on Decrease
Asset Type	£'000	%	£'000	£'000
UK Equities	81,489	10.0	89,638	73,340
Pooled UK Equities	497,115	10.0	546,827	447,404
Global Equities	4,723	10.0	5,195	4,251
Diversified Growth Fund	136,692	3.0	140,792	132,591
Pooled Global Equities	786,596	10.0	865,256	707,937
UK Bonds	88,160	5.0	92,568	83,752
Overseas Bonds	48,789	5.0	51,229	46,350
UK Index Linked Bonds	163,137	5.0	171,294	154,980
Pooled Corporate Bonds	181,708	5.0	190,794	172,623
Infrastructure	31,298	5.0	32,863	29,733
Pooled Private Equity (LLPs)	95,782	10.0	105,360	86,204
Pooled Property	161,843	3.0	166,699	156,988
Long-Term Investments	840	0.0	840	840
Cash	77,233	0.0	77,233	77,233
Total Assets Available to Pay Benefits	2,355,405		2,536,588	2,174,226

Note 29 - Actuarial Valuation

The contribution rates within the 2020/21 Pension Fund Accounts were determined at the actuarial valuation carried out as at 31 March 2019.

This valuation showed that the required level of contributions to be paid to the Fund by the County Council for the year ended 31 March 2021 was 19.9% of Pensionable Pay. The corresponding rates of contribution that are required from the major participating employers for this period are:

	% Pay	Additional Monetary Amounts £'000
South Oxfordshire District Council	22.9	-
West Oxfordshire District Council	17.6	490
Cherwell District Council	15.9	-
Oxford City Council	16.2	-
Vale of White Horse District Council	31.8	-
Oxford Brookes University	14.8	-

The funding policy of the scheme is set out in the Funding Strategy Statement and can be summarised as follows:-

- To enable Employer contribution rates to be kept as stable as possible and affordable for the Fund’s Employers.
- To make sure the Fund is always able to meet all its liabilities as they fall due.
- To manage Employers’ liabilities effectively.
- To enable the income from investments to be maximised within reasonable risk parameters.

The actuarial method used to calculate the future service contribution rate for Employers was a risk-based approach. The risk-based approach uses an Asset Liability Model to project each employer’s future benefit payments, contributions and investment returns into the future under 5,000 possible economic scenarios. Future inflation (and therefore benefit payments) and investment returns for each asset class (and therefore asset values) are variables in the projections.

By projecting the evolution of an employer’s assets and benefit payments 5,000 times, a contribution rate can be set that results in a sufficient number of the future projections being successful i.e. meeting the funding target by the funding time horizon.

The market value of the Fund’s assets at the valuation date was £2,515m representing 99% of the Fund’s accrued liabilities, allowing for future pay increases. The Actuary has certified contribution rates for all Fund employers from 1 April 2020 which, subject to the financial assumptions contained in the valuation, would result in the deficit being recovered over a period of no more than 20 years.

The main financial assumptions were as follows:

Assumptions for the 2019 Valuation	Annual Rate %
Pension Increases	2.3
Salary Increases	2.3
Discount Rate	4.3

Assumptions are also made on the number of leavers, retirements and deaths. One of the important assumptions is the mortality of existing and future pensioners. Mortality rates have been based on up to date national standard tables adjusted for the recent experience of the Oxfordshire County Council Pension Fund and make allowance for an expectation of further improvements in mortality rates in the future.

Oxfordshire County Council Pension Fund (“the Fund”) Actuarial Statement for 2020/21

This statement has been prepared in accordance with Regulation 57(1)(d) of the Local Government Pension Scheme Regulations 2013. It has been prepared at the request of the Administering Authority of the Fund for the purpose of complying with the aforementioned regulation.

Description of Funding Policy

The funding policy is set out in the Administering Authority’s Funding Strategy Statement (FSS), dated December 2020. In summary, the key funding principles are as follows:

- to ensure the long-term solvency of the Fund using a prudent long term view. This will ensure that sufficient funds are available to meet all members’/dependants’ benefits as they fall due for payment;
- to ensure that employer contribution rates are reasonably stable where appropriate;
- to minimise the long-term cash contributions which employers need to pay to the Fund, by recognising the link between assets and liabilities and adopting an investment strategy which balances risk and return (this will also minimise the costs to be borne by Council Tax payers);
- to reflect the different characteristics of different employers in determining contribution rates. This involves the Fund having a clear and transparent funding strategy to demonstrate how each employer can best meet its own liabilities over future years; and
- to use reasonable measures to reduce the risk to other employers and ultimately to the Council Tax payer from an employer defaulting on its pension obligations.

The FSS sets out how the Administering Authority seeks to balance the conflicting aims of securing the solvency of the Fund and keeping employer contributions stable. For employers whose covenant was considered by the Administering Authority to be sufficiently strong, contributions have been stabilised to have a sufficiently high likelihood of achieving the funding target over 20 years. Asset-liability modelling has been carried out which demonstrate that if these contribution rates are paid and future contribution changes are constrained as set out in the FSS, there is at least a 75% likelihood that the Fund will achieve the funding target over 20 years.

Funding Position as at the last formal funding valuation

The most recent actuarial valuation carried out under Regulation 62 of the Local Government Pension Scheme Regulations 2013 was as at 31 March 2019. This valuation revealed that the Fund’s assets, which at 31 March 2019 were valued at £2,515 million, were sufficient to meet 99% of the liabilities (i.e. the present value of promised retirement benefits) accrued up to that date. The resulting deficit at the 2019 valuation was £31 million.

Each employer had contribution requirements set at the valuation, with the aim of achieving their funding target within a time horizon and liability measure as per the FSS. Individual employers’ contributions for the period 1 April 2020 to 31 March 2023 were set in accordance with the Fund’s funding policy as set out in its FSS.

Principal Actuarial Assumptions and Method used to value the liabilities

Full details of the methods and assumptions used are described in the 2019 valuation report.

Method

The liabilities were assessed using an accrued benefits method which takes into account pensionable membership up to the valuation date; and makes an allowance for expected future salary growth to retirement or expected earlier date of leaving pensionable membership.

Assumptions

A market-related approach was taken to valuing the liabilities, for consistency with the valuation of the Fund assets at their market value.

The key financial assumptions adopted for the 2019 valuation were as follows:

Financial assumptions	31 March 2019
Discount rate	4.3%
Salary increase assumption	2.3%
Benefit increase assumption (CPI)	2.3%

The key demographic assumption was the allowance made for longevity. The life expectancy assumptions are based on the Fund's VitaCurves with improvements in line with the CMI 2018 model, an allowance for smoothing of recent mortality experience and a long term rate of 1.25% p.a. Based on these assumptions, the average future life expectancies at age 65 are as follows:

	Males	Females
Current Pensioners	22.2 years	24.3 years
Future Pensioners*	22.9 years	25.6 years

*Aged 45 at the 2019 Valuation.

Copies of the 2019 valuation report and Funding Strategy Statement are available on request from the Administering Authority to the Fund.

Experience over the period since 31 March 2019

Markets were severely disrupted by COVID 19 in March 2020, but in the 2020/21 year they recovered strongly. As a result, the funding level of the Fund as at 31 March 2021 is likely to be an improvement to that reported at the previous formal valuation.

The next actuarial valuation will be carried out as at 31 March 2022. The Funding Strategy Statement will also be reviewed at that time.

Tom Hoare FFA
For and on behalf of Hymans Robertson LLP
19 May 2021

SUMMARY OF BENEFITS AT MARCH 2021

Introduction

Membership of the Local Government Pension Scheme (LGPS) secures entitlement to benefits that are determined by statute, contained within the LGPS Regulations. The regulations current for this year's report were effective from April 2014. A summary of the main benefit structure follows. There is further specific information in the sections, making up an Employee Guide currently held on the pension pages of the County public website.

www.oxfordshire.gov.uk/lgpsmembersguide

• **Employers' Discretion**

The regulations require each employer within the Oxfordshire Fund to determine their own local policy in specific areas. These policy statements have to be published and kept under review.

The specific areas include how employers will exercise discretionary powers to, award additional pension for a member, agreement to flexible retirement on request of the member, setting up a shared cost AVC scheme, and waiving the reduction to a pension which is being paid early.

• **Retirement**

The 2014 scheme reintroduced the 2 year vesting period to qualify for any benefit other than that following a death in service. The scheme retirement age is linked to State Pension Age (SPA) for men and women, membership of the scheme continues when employment continues after SPA. All pensions contributions must cease before the 75th birthday.

Scheme benefits can be taken voluntarily after leaving employment from age 55, but the benefit payable will be reduced. Alternatively when retirement is deferred until after SPA, the benefit will be increased.

The regulations confirm 'normal retirement age' to be the personal state retirement age but not before age 65, but protection is offered to those members who previously had the entitlement for earlier retirement with an unreduced benefit. The protections offered are limited according to the age of the member and may not apply on the whole of their membership.

The earliest age for payment of pensions is age 55 and from April 2014 employer's approval is no longer required.

Flexible retirement options, from age 55 were introduced from April 2006. A person could reduce their hours or grade and request a payment of pension while continuing in employment. Employers have to agree to the whole arrangement.

Ill health retirement - the Regulations provide 3 tiers of benefit depending upon the likelihood of the member being able to obtain gainful employment in the future. An employer's assessment for ill health pension is based upon capability to carry out duties of the member's current job and must be supported by appropriate independent medical certification.

From age 55, unreduced benefits are payable immediately when an employer terminates employment due to a redundancy or efficiency dismissal.

• **Benefits**

A retirement benefit, whether payable immediately or deferred, consists of an annual retirement pension and lump sum retirement grant for membership to 31 March 2008 and an annual retirement pension on membership from April 2008 (see below). However there is an option for members to convert pension to lump sum retirement grant. The minimum period of membership to qualify for retirement benefits is 2 years. The standard

pension calculation, for membership to 31 March 2008, is 1/80 of final years' pensionable pay for each year of membership and the retirement grant is 3/80 of final year's pensionable pay for each year of membership. From 1 April 2008 to 31 March 2014 the standard calculation is 1/60 of final years' pensionable pay for each year of membership. From April 2014 the standard calculation is pay x 1/49 for the year with annual pension re-valuation. NB Where members choose to pay into the 50/50 section of the scheme their accrual for that period will be pay x 1/98 and not 1/49 as shown.

Example - retirement in 2020

25 years membership to 31 March 2014 and then six years in the 'new scheme', 'final pay' and career average pay £15,000 as at 31 March 2020

Annual Pension

20 years x 1/80 x £15,000 = **£3,750**

5 years x 1/60 x £15,000 = **£1,250**

£15,000 x 6/49 = **£1,836.73**

Retirement Grant

20 years x 3/80 x £15,000 = **£11,250**

Members can choose at retirement to exchange pension for a larger retirement grant lump sum. AVC funds can also be used to provide a larger tax free lump sum. This combined lump sum can be up to 25 percent of the member's individual total pension fund value.

There are differences for elected members: Final pay is derived from career average pay and the benefit calculation remains for the time being as 1/80 for annual pension and 3/80 retirement grant. Elected members can only remain in the LGPS for their current period of office, and is not available for newly elected councillors.

• Liability to pay future benefits

The Pension Fund financial statements provide information about the financial position, performance and financial arrangements of the Fund. They are intended to show the results of the stewardship and management, that is the ac-

countability of management for the resources entrusted to it, and of the disposition of its assets at the period end. The only items that are required to be excluded by regulations are liabilities to pay pensions and other benefits in the future, which are reported upon in the actuary's statement.

• Increasing Benefits

Scheme members have several options as to how they increase their benefits, additional contributions to the LGPS or by contributing to the group AVC scheme arranged with the Prudential.

Additional Regular contributions (ARC's) to the LGPS to buy additional pension and set up before 1 April 2014 may continue but opening a new ARC is not possible.

Additional Pension Contributions (APC) gives members the opportunity to buy additional pension of up to £6,675. Payment can be made by a one off, or regular monthly payments.

Prudential AVCs. A member's additional contributions are invested by the Prudential to enable an annuity to be bought at retirement either from the Prudential, on the open market or as a top up pension with the LGPS. In certain protected circumstances the AVC value may also be used to buy additional LGPS membership. Members may also make their own arrangements using a stakeholder pension or an FSAVC.

• Death

Following a death in service a death grant of up to three times pensionable pay is payable. There are no minimum service requirements to qualify, but there are limits to the total of death grant payable if the member also has pensions on payment or in deferment. Scheme members are recommended to keep their 'expression of wish' nominations current.

• Pensions are due to the eligible survivors: partners and /or children. The pension due to survivors reflects the changing regulations and the partnership status. Whilst the regulations no longer require prior nomination of co-habitees,

eligibility must be determined before making payment. Widows' and Widowers' Pension; Civil Partners' Pension; Nominated co-habiting partners' Pension
The formula for pensions for surviving partners is 1/160 of the members' final year's pensionable pay for the allowable membership to 31 March 2014 with enhancements assessed under the CARE scheme from 1 April 2014 until the members state retirement age.

For a widow or widower married before the member left employment all of membership can be used.

For civil partners and cohabiting partners only membership from 6 April 1988 is allowable for pension calculations.

◆ INVESTMENT STRATEGY STATEMENT

Introduction

The Pension Fund Committee has drawn up this Investment Strategy Statement (ISS) to comply with the requirements of The Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016 and the accompanying Guidance on Preparing and Maintaining an Investment Strategy Statement. The Authority has consulted its Actuary and Independent Financial Adviser in preparing this statement.

The ISS is subject to periodic review at least every three years and more frequently if there are any developments that impact significantly on the suitability of the ISS currently in place. Investment performance is monitored by the Committee on a quarterly basis and may be used to check whether actual results are in-line with those expected under the ISS.

The Committee will invest any Fund money not immediately required to make payments from the Fund in accordance with the ISS. The ISS should be read in conjunction with the Fund's Funding Strategy Statement.

Governance Overview

Oxfordshire County Council is the designated statutory body responsible for administering the Oxfordshire Pension Fund. The Pension Fund Committee acts on the delegated authority of the Administering Authority and is responsible for setting investment policy, appointing suitable persons to implement that policy and carrying out regular reviews and monitoring of investments.

The Director of Finance has delegated powers for investing the Oxfordshire Pension Fund in accordance with the policies determined by the Pension Fund Committee. The Committee is comprised of nine County Councillors plus two District Council representatives. A beneficiaries' representative attends Committee meetings as a non-voting member.

The Committee meets quarterly and is advised by the Director of Finance and the Fund's Independent Financial Adviser. The Committee members are not trustees, although they have similar responsibilities.

Investment Objectives

The Fund's primary objective is to ensure that over the life of the Fund it has sufficient funds to meet all pension liabilities as they fall due. In seeking to achieve this aim, the investment objectives of the Fund are:

1. to achieve and maintain a 100% funding level;
2. to ensure there are sufficient liquid resources available to meet the Fund's current liabilities and investment commitments;
3. for the overall Fund to outperform the benchmark, set out in the next section, by 1.0% per annum over a rolling three-year period (N/B The Secured Income, Diversified Growth Fund and Infrastructure portfolios do not have a benchmark as such, but target

cash returns plus a given percentage. They do not therefore contribute to the outperformance target).

Asset Allocation

The decision on asset allocation determines the allocation of the Fund's assets between different asset classes. The Committee believes that this is the single most important factor in the determination of the Fund's investment outcomes. In setting the asset allocation the Fund has considered advice from its Independent Financial Adviser and a report from advisers MJ Hudson on investment scenarios against the efficient frontier and the investment implications of the latest cash flow forecasts produced by the Fund Actuary.

Every three years, following the actuarial valuation, there is a fundamental review of how the assets are managed. This review considers the most appropriate asset allocation for the Fund in order to achieve its investment objectives and considers advice from the Fund's Independent Financial Adviser. A balance is sought between risk, return and liquidity. The most recent review was undertaken in February 2020.

Diversification is the Fund's primary tool for managing investment risk. Diversification can improve returns and reduce portfolio volatility by ensuring that investment risk is not concentrated in a particular asset class or investment style and by reducing exposure to losses through poor performance of an individual asset class. In considering asset class correlations it is acknowledged that these vary over time and as such, are not indicators of how assets will behave relative to each other in the future. Taking this into account, the Committee believes that spreading investments over a wide range of asset classes is the most appropriate way to benefit from diversification having considered the factors that may cause values for various asset classes to move in the future.

The Committee has developed the following guidelines to assist in ensuring appropriate diversification is maintained:

1. Exposure to a single security will be limited to 10% of the total portfolio.
2. No single investment shall exceed 35% of the Fund's total portfolio.
3. Not more than 10% of the Fund may be held as a deposit in any single bank, institution or person.

In considering the asset classes used to build the Fund's overall portfolio, consideration has been given to the suitability of those investments given the Fund's investment objectives and advice has been taken from the Fund's Independent Financial Adviser. The fund broadly defines assets as either return-seeking or liability-matching assets and seeks to develop an appropriate balance between these categories. Each asset class should be understood by the Committee, be consistent with the Fund's risk/return objectives, and provide the most effective solution for delivering a target outcome.

The Fund currently constructs its investment portfolio using eleven distinct asset classes. A target allocation and range is set for each asset class as shown in the table below.

Asset Class	Target Allocation (%)	Range (%)
UK Equities	21	19 - 23
Developed World (excl UK) Equities	26	24 - 28
Emerging Market Equities	4	3-5
Total Equities	51	46 - 56
UK Gilts	3	
Corporate Bonds	6	
Index-Linked Bonds	5	
Overseas Bonds	2	
Total Bonds	16	14 - 18
Property	8	6 - 10
Private Equity	9	7 - 11
Private Debt	3	2 - 4
Multi-Asset	5	4 - 6
Infrastructure	3	2 - 4
Secured Income	5	4 - 6
Cash	0	0 - 5
Total Other Assets	33	26 - 40

Investment Implementation

It is the Fund's Policy to implement its asset allocation through the portfolios offered by Brunel. Where Brunel do not offer a current portfolio, a request will be made under the agreed Brunel policy for the creation of new portfolios. New investments will only be made outside the pool where Brunel are unable to offer a requested portfolio, normally as a result of the current FCA permissions, or as an interim measure whilst waiting for a Brunel Portfolio to be established, or commitments to the private markets to be called.

When overseeing the selection processes of the Brunel Pension Partnership, the Pension Fund will look at the most cost-effective way of delivering the required investment out-performance rather than have a narrow focus on cost. Ultimately, it is the investment performance net of costs achieved by the Fund Managers which determines the success of the Fund in meeting its objectives.

When making asset allocation decisions for some asset classes there is a choice available between active and passive management. The Fund believes that active management can provide benefits above passive management in some situations. Active management gives the potential for outperformance relative to the passive benchmark through the selection of holdings expected to outperform the general market and through the use of cash to protect against downside risk. In considering the most appropriate type of mandate the Fund will consider the potential for outperformance, fees and risk. For some investment classes there are not passive

investment solutions currently available but the Fund will work with Brunel to monitor the market to identify any new products that are developed in the passive arena.

Where directly appointed, the individual managers' performance, current activity and transactions are monitored quarterly by the Pension Fund Committee. Where the portfolios are now managed by the Brunel Company, it is their responsibility to monitor individual Fund Manager performance, with the Pension Fund Committee responsible for monitoring the performance of the Brunel Company, and getting assurance that they are monitoring the underlying Fund Managers appropriately.

The assets are currently managed as set out in the following table.

Asset Class	Investment Manager	Benchmark	Annual Target
UK Equities	Brunel	FTSE All-Share	+2.0%
	Brunel	FTSE All-Share	Passive
Developed World Equities	Brunel	FTSE Developed	Passive
	Brunel	MSCI World	+2 - 3%
Global Equities	UBS	MSCI All Countries World Index	+ 3.0%
Emerging Market Equities	Brunel	MSCI Emerging Market	+ 2.0% - 3.0%
Low Carbon	Brunel	MSCI World	Passive
Bonds & Index Linked - UK Gilts - Index Linked - Corporate bonds - Overseas bonds	Legal & General	FTSE A All Gilts Stocks FTSE A Over 5 year iBoxx Sterling Non-Gilts JPMorgan Global Govt (ex UK) traded bond	+ 0.6%
Property	UBS Global Asset Management	IPD UK All Balanced Funds Index	+1.0%
Private Equity - Quoted Inv. Trusts	Director of Finance	FTSE Smaller Companies (Including Investment Trusts)	+ 1.0%
	Adams Street Partners Group		
- Limited Partnerships	Brunel	MSCI ACWI	+3.0%
Diversified Growth Fund	Insight	3 month Libid	+ 4.0%
Infrastructure	Brunel	CPI	+4.0%
Secured Income	Brunel	CPI	+2.0%

Cash	Internal	3 month Libor	-
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Target performance is based on rolling 3-year periods

Rebalancing

The primary goal of the rebalancing strategy is to minimize risk relative to a target asset allocation, rather than to maximize returns. Asset allocation is the major determinant of the portfolio's risk-and-return characteristics. Over time, asset classes produce different returns, so the portfolio's asset allocation changes. Therefore, to recapture the portfolio's original risk-and-return characteristics, the portfolio needs to be rebalanced.

The Fund has set ranges for the different assets included in the asset allocation, these are not hard limits but there would need to be a clear rationale for maintaining an allocation outside the ranges for any significant length of time. The fund takes a pragmatic approach to rebalancing and is cognisant that rebalancing latitude is important and can significantly affect the performance of the portfolio. Blind adherence to narrow ranges increases transaction costs without a documented increase in performance. While a rebalancing range that is too wide may cause undesired changes in the asset allocation fundamentally altering its risk/return characteristics.

Rebalancing meetings take place on a quarterly basis where the most recent asset allocation is reviewed against the target allocations and the ranges in place. A number of factors are taken into account in the decision on whether to rebalance which includes, but is not limited to; current and forecast market dynamics, and known future investment activity at the Fund level.

Where a decision is made to undertake rebalancing the Fund aims to use cash to rebalance as far as possible, as this will minimise transaction costs and keep the cash holding closer to target avoiding the need for future transactions with associated costs. The rebalancing action will not necessarily take place immediately after a decision has been made as consideration is given to market opportunities and transaction costs.

Restrictions on Investments

The Regulations have removed the previous restrictions that applied under the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2009. These restrictions set limits for types of investment vehicles but not for asset classes. The Committee's approach to setting its investment strategy and assessing the suitability of different types of investment takes into account the various risks involved and rebalancing is undertaken as described above to ensure asset allocations are kept at appropriate levels. When making investment decisions the suitability of the proposed investment structure is considered to ensure that it is the most efficient in meeting the Fund's objectives. Therefore, it is not felt necessary to set any additional restrictions on investments.

In accordance with the regulations the Fund is not permitted to invest more than 5% of the total value of all investments of fund money in entities which are connected with the Administering Authority within the meaning of section 212 of the Local Government and Public Involvement in Health Act 2007(d).

Risk

The overall risk for the Fund is that its assets will be insufficient to meet its liabilities. The Funding Strategy Statement, which is drawn up following the triennial actuarial valuation of the Fund, sets out how any deficit in assets compared with liabilities is to be addressed.

Underlying the overall risk, the Fund is exposed to demographic risks, regulatory risks, governance risks and financial risks (including investment risk). The measures taken by the Fund to control these risks are included in the Funding Strategy Statement and are reviewed periodically by the Committee via the Fund's risk register. Further details on the risk management process and risks faced by the Pension Fund are also included in the Annual Report and Accounts document produced by the Fund. The primary investment risk is that the Fund fails to deliver the returns anticipated in the actuarial valuation over the long term. The Committee anticipates expected market returns on a prudent basis to reduce the risk of underperforming expectations.

It is important to note that the Fund is exposed to external, market driven, fluctuations in asset prices which affect the liabilities (liabilities are estimated with reference to government bond yields) as well as the valuation of the Fund's assets. Holding a proportion of the assets in government bonds helps to mitigate the effect of falling bond yields on the liabilities to a certain extent. Further measures taken to control/mitigate investment risks are set out in more detail below:

Concentration

The Committee manages the risk of exposure to a single asset class by holding different categories of investments (e.g. equities, bonds, property, alternatives and cash) and by holding a diversified portfolio spread by geography, currency, investment style and market sectors. Each asset class is managed within an agreed permitted range to ensure that the Fund does not deviate too far away from the Benchmark, which has been designed to meet the required level of return with an appropriate level of exposure to risk, taking into consideration the level of correlation between the asset classes.

Volatility

The Benchmark contains a high proportion of equities with a commensurate high degree of volatility. The strong covenant of the major employing bodies and the current forecast cashflow position enables the Committee to take a long term perspective and to access the forecast inflation plus returns from equities.

Performance

Investment managers are expected to outperform the individual asset class benchmarks detailed in the overall Strategic Asset Allocation Benchmark. The Committee takes a long term approach to the evaluation of investment performance but will take steps to address persistent underperformance. Investment managers are required to implement appropriate risk management measures and to operate in such a way that the possibility of undershooting the performance target is kept within acceptable limits. The Fund Managers report on portfolio risk each quarter and are required to provide internal control reports to the Fund for review on an annual basis. A proportion of assets are invested passively to reduce the risks from manager underperformance.

Where Brunel are responsible for the management of a portfolio, it is their responsibility to monitor the performance of the underlying investment managers and take any action necessary to address any performance issues. The Committee will receive reports from Brunel on the performance of their portfolios and can challenge them at Committee meetings. Brunel will also provide assurance reports to the Client Group and Oversight

Board detailing the results of their monitoring processes, including setting out actions they are taking to address performance.

Illiquidity

Close attention is paid to the Fund's projected cash flows; the Fund is currently cash flow positive, in that annually there is an excess of cash paid into the Fund from contributions and investment income after pension benefits are paid out. The Fund expects to be cash flow positive for the short to medium term. Despite the significant proportion of illiquid investments in the Fund, a large proportion of the assets are held in liquid assets and can be realised quickly, in normal circumstances, in order for the Fund to pay its immediate liabilities.

Currency

The Fund's liabilities are denominated in sterling which means that investing in overseas assets exposes the Fund to a degree of currency risk. The Committee regards the currency exposure associated with investing in overseas equities as part of the return on the overseas equities; the currency exposure on overseas bonds is hedged back to sterling.

Custody

The risk of losing economic rights to the Fund's assets is managed by the use of a global custodian for custody of the assets. Custodian services are provided by State Street. In accordance with normal practice, the Scheme's share certificates are registered in the name of the custodian's own nominee company with designation for the Scheme. Officers receive and review internal control reports produced by the custodian. The custodian regularly reconciles their records with the investment manager records, providing a regular report to officers which they in turn review.

Stock Lending

The Council allows the Custodian to lend stock and share the proceeds with the Council. This is done to generate income for the Fund and to minimise the cost of custody. To minimise risk of loss the counterparty is required to provide suitable collateral to the Custodian. The levels of collateral and the list of eligible counterparties have been agreed by the Fund. The Committee will ensure that robust controls are in place to protect the security of the Fund's assets before entering into any stock lending arrangements.

Pooling

The Oxfordshire Pension Fund is working with nine other administering authorities to pool investment assets through the Brunel Pension Partnership Ltd. (BPP Ltd). The Oxfordshire Pension Fund, through the Pension Committee, retains the responsibility for setting the detailed Strategic Asset Allocation for the Fund and allocating investment assets to the portfolios provided by BPP Ltd.

The Brunel Pension Partnership Ltd was established in 2017 and became operational in 2018 after receiving authorisation from the Financial Conduct Authority (FCA) to act as the operator of an unregulated Collective Investment Scheme. It is owned jointly by the 10 Administering Authorities. It is responsible for implementing the detailed Strategic Asset Allocations of the participating funds by investing Funds' assets within defined outcome focused investment portfolios. In particular, it will research and select the Fund Managers needed to meet the requirements of the detailed Strategic Asset Allocations. The Oxfordshire Pension Fund is a client of BPP Ltd and as a client will have the right to expect certain standards and quality of service. A detailed service agreement

has been agreed which sets out the duties and responsibilities of BPP Ltd, and the rights of the Oxfordshire Pension Fund as a client. It includes a duty of care of BPP to act in its clients' interests.

An Oversight Board has been established, which comprises of representatives from each of the Administering Authorities. It was set up by them according to an agreed constitution and terms of reference. Acting for the Administering Authorities, it has ultimate responsibility for ensuring that BPP Ltd delivers the services required to achieve investment pooling. It will therefore have a monitoring and oversight function. Subject to its terms of reference it will be able to consider relevant matters on behalf of the Administering Authorities, but will not have delegated powers to take decisions requiring shareholder approval. These will be remitted back to each Administering Authority individually.

The Oversight Board is supported by the Client Group, comprised primarily of pension investment officers drawn from each of the Administering Authorities but will also draw on Administering Authorities finance and legal officers from time to time. It will have a primary role in reviewing the implementation of pooling by BPP Ltd, and provide a forum for discussing technical and practical matters, confirming priorities, and resolving differences. It will be responsible for providing practical support to enable the Oversight Board to fulfil its monitoring and oversight function.

The proposed arrangements for asset pooling for the Brunel pool have been formulated to meet the requirements of the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016 and Government guidance.

Oxfordshire County Council approved the full business case for the Brunel Pension Partnership. Currently investment assets are being transitioned across from the Oxfordshire Pension Fund's existing investment managers to the portfolios managed by BPP Ltd with the final transition due by August 2021 in accordance with a timetable agreed by all parties. Until transitions take place, the Oxfordshire Pension Fund will continue to maintain the relationship with its current investment managers and oversee their investment performance, working in partnership with BPP Ltd. where appropriate.

Following the completion of the transition plan outlined above, it is envisaged that all of the Oxfordshire Pension Fund's assets will be invested through BPP Ltd. However, the Fund has certain commitments to long term illiquid investment funds which will take longer to transition across to the new portfolios to be set up by BPP Ltd. These assets will be managed in partnership with BPP Ltd. until such time as they are liquidated, and capital is returned.

ESG Policy

The Committee recognises that environmental, social and corporate governance (ESG) issues, including climate change, can have materially significant investment implications. The Fund therefore seeks to be a responsible investor and to consider ESG risks as part of the investment process across all investments. The objective of responsible investment is to decrease investor risk and improve risk-adjusted returns. Responsible investment principles are at the foundation of the Fund's approach to stewardship and underpin the Fund's fulfilment of its fiduciary duty to scheme beneficiaries.

Given the systemic nature of climate change risk to the Fund's investments the Pension Fund has produced a separate Climate Change Policy covering its approach on this topic.

The Policy was developed following a Climate Change Workshop held by the Fund in November 2019 with participants including a range of stakeholders and expert speakers. Following the Workshop, a smaller working group was formed to develop a draft Climate Change Policy based on the outcomes of the Workshop. This Policy is contained as Annex 1 to the Statement.

The Committee's principal concern is to invest in the best financial interests of the Fund's employing bodies and beneficiaries. Its Investment Managers are given performance objectives accordingly. The Council requires its Investment Managers to monitor and assess the environmental, social and governance considerations, which may impact on financial performance when selecting and retaining investments, and to engage with companies on these issues where appropriate. The Council believes that the operation of such a policy will ensure the sustainability of a company's earnings and hence its merits as an investment.

The Investment Managers report at quarterly intervals on the selection, retention and realisation of investments on the Council's behalf and on any engagement activities undertaken. These Reports/Review Meetings provide an opportunity for the Council to influence the Investment Manager's choice of investments and to review/challenge their stewardship activities but the Council is careful to preserve the Investment Manager's autonomy in pursuit of their given performance.

Just because concerns have been registered about a company's performance on ESG issues, doesn't mean our fund managers will be instructed not to invest in that company. It is then through active ownership we aim to drive change. Where engagement is not seen to be resulting in sufficient progress, and so the risk associated with a holding is increasing or not reducing sufficiently, the Fund will consider divesting.

As a passive investor, the Fund accepts that it will hold companies of varying ESG quality due to the requirement to hold all securities in the target index. The committee believes that passive investing offers a number of benefits that need to be weighed against this and requires passive managers to demonstrate effective engagement, as is the case for active managers. It is important to note that ownership of a security in a company does not signify that the Oxfordshire Pension Fund approves of all of the company's practices or its products.

The Committee is open to investing in Social Investments; investments where social impact is delivered alongside financial return. The Committee further believes that the goal of social impact is inherently compatible with generating sustainable financial returns by meeting societal needs. The Fund has made investments in this area and will continue to review whether further opportunities are available that offer an appropriate risk/return profile. Stakeholders' views are taken into account through the representation of different parties on the Pension Fund Committee, which includes a beneficiaries' representative, and the Local Pension Board, which consists of equal numbers of employer and member representatives.

The Fund will not use pension policies to pursue boycotts, divestment and sanctions against foreign nations and UK defence industries, other than where formal legal sanctions, embargoes and restrictions have been put in place by the Government.

One of the principal benefits, outlined in the Brunel Pension Partnership business case, achieved through the enhanced scale and resources as a result of pooling is the improved implementation of responsible investment and stewardship. Once established

and fully operational the Brunel Company will deliver best practice standards in responsible investment and stewardship as outlined in the BPP Investment Principles. Every portfolio under the Brunel Pension Partnership explicitly includes responsible investment and an assessment of how social, environment and corporate governance considerations may present financial risks to the delivery of the portfolio objectives. These considerations will therefore be taken into account in the selection, non-selection, retention and realisation of assets. The approach undertaken will vary in order to be the most effective in mitigating risks and enhancing investor value in relation to each portfolio and its objectives.

In January 2020 Brunel released its Climate Change Policy setting out how it will deal with climate related risks and opportunities in its investment approach.

Policy on Exercise of Rights

As an investor with a very long-term investment horizon and expected life, the success of the Oxfordshire Pension Fund is linked to long term global economic growth and prosperity. Actions and activities that detract from the likelihood and potential of global growth are not in the long-term interests of the Fund. Since the Fund is a long-term investor, short-term gains at the expense of long-term gains are not in the best interest of the Fund. Sustainable returns over long periods are in the economic interest of the Fund.

The Fund recognises that encouraging the highest standards of corporate governance and promoting corporate responsibility by investee companies protects the financial interests of pension fund members over the long term. Stewardship activities include monitoring and engaging with companies on matters such as strategy, performance, risk, capital structure and corporate governance, including culture and remuneration.

The Fund's commitment to actively exercising the ownership rights attached to its investments reflects the Fund's conviction that responsible asset owners should maintain oversight of the way in which the enterprises they invest in are managed and how their activities impact upon customers, clients, employees, stakeholders, and wider society.

The routes for exercising ownership influence vary across asset types and a range of activities are undertaken on the Fund's behalf by Fund Managers including engagement with senior management of companies, voting of shares, direct representation on company boards, presence on investor & advisory committees and participation in partnerships and collaborations with other investors. Where the Pension Fund invests in pooled vehicles it will seek to gain representation on investor committees if considered appropriate.

Brunel are responsible for the exercise of voting rights in respect of the Council's holdings in the pool portfolios. The Fund expects Brunel to exercise its voting rights in all markets and its investment managers are required to vote at all company meetings where practicable. Market conventions in some countries may mean voting shares is not in the best interests of the Fund, for example where share-blocking is in operation.

The Fund will look to sign up to the new Stewardship Code during the course of 2020/21. Similarly, Brunel has developed a Stewardship Policy consistent with the requirements of the UK Stewardship Code and publishes an annual report covering their voting practices and their engagement work. Brunel has entered partnerships with a

number of other like-minded investors to strengthen their voice in all stewardship activities.

GOVERNANCE POLICY STATEMENT

Introduction

1. This is the Governance Policy Statement of the Oxfordshire Local Government Pension Scheme (LGPS) Pension Fund, as required under Section 55 of the Local Government Pension Scheme Regulations 2013.

2. As required by the Regulations, the Statement covers:

Whether the Administering Authority delegates its functions in relation to maintaining a pension fund to a committee, sub-committee or officer of the Authority;

The frequency of any committee/sub-committee meetings;

The terms of reference, structure and operational procedures in relation to the use of the delegated powers; and

Whether the Committee includes representatives of scheme employers, and scheme members, and if so, whether they have voting rights.

Governance of the Oxfordshire Pension Fund

3. Under the Government requirements for a Cabinet structure in local government, the management of the pension fund is seen as a non-executive function i.e. the Cabinet or equivalent body should not carry it out.

4. Oxfordshire County Council, acting as Administering Authority for the Fund, has determined to delegate all functions relating to the maintenance of a pension fund to the Pension Fund Committee.

Oxfordshire Pension Fund Committee - Terms of Reference

5. Under the terms of the County Council's constitution, the terms of reference for the Pension Fund Committee are:

The functions relating to local government pensions etc specified in Paragraph 1 in Schedule H of Schedule 1 to the Functions Regulations, together with functions under Section 21 of the Oxfordshire Act 1985 (division of county superannuation fund).

The functions under the Fireman's Pension Scheme specified in Paragraph 2 in Section H of Schedule 1 to the Functions Regulations.

6. A more detailed interpretation of these terms of reference includes the following:

- a) respond as appropriate to the Government on all proposed changes to the Local Government Pension Scheme
- b) regularly review and approve the asset allocation for the pension fund's investment
- c) approve and maintain the fund's Investment Strategy Statement
- d) approve and maintain the fund's Funding Strategy Statement
- e) approve and maintain the fund's Governance Policy Statement

- f) approve and maintain the fund's Communications Policy Statement
- g) review the performance of the fund,
- i) appoint an actuary, and independent financial advisor(s), for the fund
- j) approve an annual report and statement of accounts for the fund
- k) approve an annual budget and business plan for the investment and administration of the fund
- l) consider, and if appropriate, approve applications of employers to become admitted bodies to the fund
- m) consider all other relevant matters to the investment and administration of the fund.

Membership of the Committee

7. The Committee's members shall be appointed by full Council and shall comprise

9 County Councillors

2 Representatives of the City and District Councils of Oxfordshire.

These 11 members of the Committee shall have full voting rights. The County Councillors will be appointed such that the majority party on the Council has a majority of seats on the Committee before taking into account the political party of the City/District representatives.

8. The beneficiaries of the Fund will also have the right to be represented by an observer to the Committee. As employees of the County Council are prohibited from having voting rights on Council Committees, and as active employees of the County Council are the single largest group of stakeholders within the Fund, providing voting rights to the Observer could prejudice the appointment against the largest stakeholder group. Therefore the Observer will not have any voting rights, but has the right to speak on any issue, subject to the approval of the Chairman of the Committee. The Beneficiaries Observer will be appointed through the appropriate trade union(s).

Operational Procedures

9. The Committee will operate under the terms of conduct set out for all Committees of the County Council. The Committee will meet quarterly, with formal agendas published in advance according to the requirements on all County Council Committees. The Committee will meet in public, unless required to go into exempt session in accordance with Part 1 of Schedule 12A of the Local Government Act 1972.

10. At each meeting, the Committee will receive reports on the investment performance of the Fund. Fund Managers will be invited to attend to present information on the performance of their own portfolio, and to answer all appropriate questions from the Committee. The Committee shall determine the frequency by which each fund manager will be required to attend its meetings.

11. Each meeting of the Committee will be attended by the appointed independent financial advisor(s) who will provide advice on all investment matters. This advice will include drawing to the committee's attention, all appropriate matters associated with the performance of the individual fund managers.

12. Any member of the public has the right to seek to address the Committee by making a formal request in advance of the meeting.

13. The Committee will consult formally with all employers on issues where it has a statutory duty to do so, before it undertakes the responsibilities set out above. This includes the formal consultation with all employers before agreeing the Statement of Investment Principles, and the Funding Strategy Statement, and any significant subsequent changes.

Local Pension Board

14. Under the Local Government Pension Scheme (Amendment) (Governance) Regulations 2015, the Committee have established a Local Pension Board. The role of the Board is to assist the Pension Committee (in its role as Scheme Manager), to secure compliance with the Regulations and all associated legislation, and to ensure the efficient and effective governance and administration of the scheme.

15. The Board has been established with 3 employer representatives, 3 scheme member representatives and a non-voting independent chairman.

16. The Board will meet on a quarterly basis, or more frequently as required. The full constitution of the Board is available on the Pension Fund's website.

Informal Governance Arrangements

17. As well as the formal governance arrangements as set out above, the Pension Fund Committee will hold an Annual Forum to which all scheme employers are invited. This Forum will cover a review of investment performance, as well as any other items relevant at that time.

18. The Committee will also hold ad hoc communication and consultation meetings to which all employers will be invited, and issue ad hoc communication and consultation documents to all employers, where it is deemed appropriate to obtain the views of all employers, before undertaking the responsibilities as set out above.

FUNDING STRATEGY STATEMENT

The Pension Fund's Funding Strategy Statement in effect at 31 March 2021 is available at the following link (draft version approved by the Pension Fund Committee at their meeting on 04 December 2020): [PF_DEC0420R14 - Administration Report Annex 4.pdf \(oxfordshire.gov.uk\)](#).

COMMUNICATIONS POLICY STATEMENT

Introduction

1. This is the Communication Policy Statement of the Oxfordshire Local Government Pension Scheme Pension Fund, established within the 1995 Regulations and now prepared under Regulation 61 of the Local Government Pension Scheme Regulations 2013.

Purpose

2. This policy sets out the Oxfordshire Pension Fund's strategy for its communications with members and employing authorities.

3. The policy applies, in the context of LGPS administration, to members as defined in Schedule 1 of the principal regulations and, in turn, by section 124(1) of the Pensions Act 1995 to include:

Active members

Deferred members, and

Pensioner members

Pensioner credit members

4. Employing authorities, as defined within the regulations, and including Teckal companies : -

Statutory Scheduled Bodies such as the County and District Councils, Colleges of Further Education and Oxford Brookes University; Academies

Designating Bodies being the Town and Parish Councils

Admission Bodies, where the Pension Fund Committee have granted scheme admission within the terms of Part 3 Schedule 2 of the Regulations

5. The Regulations require the policy statement is prepared, written and published, and for these purposes publish means being accessible on the publically available pensions website.

Aim

6. To assist all individual employers to fulfil their statutory role in the Oxfordshire Fund by providing regular current information and access to alternative sources.

7. To ensure that scheme members have access to scheme information, notice about proposed and actual changes and are made aware of the process to lodge questions and appeals.

8. To enable the Scheme Manager / Administering Authority to discharge their respective responsibilities in accordance with the Local Government Pension Scheme Regulations 2013 (as amended); The Occupational and Personal Pension Schemes (Disclosure of Information Regulations 2013 (as amended) and The Pension Regulator Guidance.

Communication Policy

9. The development and introduction of the 2013 scheme was supported nationally by websites and guidance for both employers and scheme members. Our Fund communications will continue to reference these central resources as well as reference material provided by the Fund's advisors.

10. Local communication will focus on specific administration for employers and members of the Fund. The key local communications, intended audience, publication media and frequency are detailed in the annex to this policy.

11. This emphasis does not materially alter this policy but will affect the content of local communications. The continuing encouragement to use the national websites will avoid duplication of development. Oxfordshire Pension Fund supports those national developments financially and by active engagement with the working group, which concentrates on member communications. This fund will continue to support collaboration and development of communication media with other administering authorities.

12. The Fund maintains a website which provides access to member guides, forms and information. The fund requests that employers provide a copy of the member Brief Guide or the link to the website to all new employees on commencing employment, helping to ensure that scheme information is available within disclosure timetable to members and prospective members.

13. The Fund maintains a dedicated area of the website to provide resources and information for employers.

14. The Fund has not created a profile on any social media such as Twitter or Facebook; no requests for such access have been received and there is currently no perceived benefit for these to be created.

15. This policy reflects the introduction of Member Self Service (My Oxfordshire Pension) using a secure online web portal hosted by Aquila Heywood. (This will allow all members a) to look at generic scheme information and b) to view

and make some changes to their personal pension accounts. Access was made available to Pensioner Members from April 2017 with Deferred and Active Members to follow at a later date. This allows registered members a) to look at generic scheme information and b) to view and make some changes to their personal pension accounts. Access was made available to

- Pensioner Members from April 2017
- Deferred Members from April 2018
- Active Members from May / June 2018
- All new starters joining the scheme from 1 April 2018

16. Once My Oxfordshire Pension (MOP) is in place across the entire scheme membership, we will conduct a further review of the Communications Policy to reflect format and delivery of communications material. Once My Oxfordshire Pension is established across the entire scheme membership, we will introduce greater functionality, such as benefit projection facilities. We will continue to encourage registration whenever member status changes.

Review of This Policy

17. This policy was reviewed in January 2017 following feedback from members and employers, a Fund-wide consultation and with reference to the disclosure regulations. We will undertake annual reviews of the Communications Policy seeking feedback from members and employers to reflect format and delivery of material in this changing environment, once the concentration on the on line portal is fully established.

COMMUNICATION

The Pension Fund Committee approved a Communication Strategy, which sets out the fund's communication policy with all employing bodies, contributors and pensioners. The following initiatives are currently in place: -

- **Annual Report and Accounts** - The investment team circulate this document to all Oxfordshire County Council Directors and all employing bodies. It is also available on line from the website page. Copies are available for public inspection in the main Oxfordshire public libraries.
- **Summary of Report and Accounts Leaflet** - The Pension Fund Investment Manager selects sections from the main document to incorporate into an issue of Reporting Pensions for all current members. Pensioners receive the fund information with their annual newsletter.
- **Annual Pension Fund Forum** - An annual event for all employers in the fund, with an open invitation to submit topics for discussion and to send representatives. The forum is to keep employing bodies informed of topical issues and events that have occurred in the last year and also to give them the opportunity to raise any questions in relation to the Pension Fund.
- **Pensions Employer/User Group** - This is a meeting held quarterly for all employing bodies within the Oxfordshire Fund. The purpose of the group is to inform, consult and discuss LGPS matters such as changes in legislation, the results of the actuarial valuation and other policy changes. We will continue with the recently revised format of presenting on specific subjects at these meetings.
- **Employee Guide to LGPS** - presents aspects of the scheme to all members as a series of short subject leaflets. Taken together they provide a full guide for members, but individually offer broad information on specific subjects. The leaflets are available from the Oxfordshire County Council Pension Fund website or on request from Pension Services.
- **Brief Guide to the LGPS** - a reduced version of the scheme guide, with main points available for all from the website. We encourage all employers to link their starting information for new employees to this guide.
- **Reports by Beneficiaries Representative** - The beneficiaries' representative attends all Pension Fund Committee meetings as an observer. He has no voting rights but is allowed to speak with the permission of the Chairman. The Representative's report after each meeting is circulated to all employers for their staff, and is also on the pensions website pages.
- **Reporting Pensions** - a quarterly newsletter distributed, with the assistance of fund employers to scheme members and those eligible to join the fund. These pick up major changes to the LGPS and ensure that Oxfordshire County Council Pension Fund complies with the Disclosure of Information Regulations.
- **Website** - Pages for the Oxfordshire County Council Pension Fund are located on the County's public website. They offer access to administration and investment information, including Pension Fund Committee reports and minutes. Fund Employers can find detailed Administration information as an online toolkit to support their role in the fund. All members; current, pensioners, and deferred, have dedicated sections, with links to newsletters, guides, and national websites.

- **Intranet** - is not maintained by Pension Services as it reflects the decisions and policies of the County Council as a fund employer. Their pages also provide links and access to the Pension Fund website. Other fund employers also provide information on their intra-net sites for employees.
- **Talking Pensions** - This is an informal monthly newsheet for all employers in the Oxfordshire Fund distributed to all Human Resources and Payroll contacts.
- **Annual Benefit Statements** - Pension Services issue statements to current members and to members who have left the scheme with an entitlement to pension but not to an immediate payment. Additional information to the Statement is available from the website.
- **Administration principles** - we encourage all new employers to attend a meeting to help acquaint themselves to our requirements and importantly, their responsibilities within the scheme.

USEFUL CONTACTS AND ADDRESSES

BENEFIT ADMINISTRATION

Pension Services
Oxfordshire County Council
4640 Kingsgate
Oxford Business Park South
Oxford, OX4 2SU

Telephone:
0330 024 1359
email:
pension.services@oxfordshire.gov.uk

SPECIFIED PERSON FOR ADJUDICATION OF DISPUTES PROCEDURE

Disputes to be sent to:-

Pensions Services Manager
Oxfordshire County Council
4640 Kingsgate
Oxford Business Park South
Oxford, OX4 2SU

Telephone: 01865 323854
Email: sally.fox@oxfordshire.gov.uk

ACCOUNTS AND INVESTMENTS

Financial Manager - Pension Fund In-
vestments
Corporate Services
Oxfordshire County Council
County Hall
Oxford, OX1 1ND

email:
pension.investments@oxfordshire.gov.uk

The Pensions Regulator

Napier House
Trafalgar Place
Brighton
BN1 4DW 0345 600 1011
www.thepensionsregulator.gov.uk

Pension Tracing Service

The Pension Service 9
Mail Handling Site A
Wolverhampton
WV98 1LU 0800 731 0193
[www.gov.uk/find-pension-contact-de-
tails](http://www.gov.uk/find-pension-contact-details)

BENEFICIARIES REPRESENTATIVE

c/o Pension Services
Oxfordshire County Council
4640 Kingsgate
Oxford Business Park South
Oxford
OX4 2SU

The Pensions Advisory Service (TPAS)

11 Belgrave Road
London
SW1V 1RB 0800 011 3797
www.pensionsadvisoryservice.org.uk

Pensions Ombudsman

10 South Colonnade
Canary Wharf, London
E14 4PU 0207 630 2200
www.pensions-ombudsman.org.uk